

October 16, 2009 Meeting –

**WSDOT Bridge Office
7345 Linderson Way SW
Tumwater, WA 98501
Conf Room 1034 – Phone 360.528.4023**

Members:

WSDOT	ACEC	Guests
Geoff Swett	Mark Johnson (CH2M HILL)	Bijan Khaleghi
Eric Schultz	Paul Bott (HDR)	
	David Goodyear (TY Lin)	
Scott Sargent	Jim Schettler (Jacobs)	
Jesse Beaver	Rich Johnson (HNTB)	
Jeri Bernstein	Yuhe Yang (PB)	

Action Items:

1. Update Website with revised Design Review Checklist and Member List (Geoff)
2. Distribute Checklist (Geoff and Mark)
3. Discuss meeting sites with Bijan (Geoff)
4. Review Sections 7.1 and 7.2 of the BDM.
5. Invite Special Guests or Speakers as they become available. (All)

AGENDA

1. Review Meeting Minutes and Action Items from last meeting
2. Discuss Design Review Checklist
3. Review BDM chapters 7.1 and 7.2

9:00 am	20 min	<ul style="list-style-type: none"> • Review Minutes of Previous Meeting • Review Action Items and Today's Agenda
		<ul style="list-style-type: none"> - Last months minutes approved. - Design Review Checklist was distributed to the WSDOT Bridge and Structures Office and to Grant Griffin, Local Agencies Engineer, who distributed to various Local Agency contacts. He will also be posting a link on his Website. - Next meeting will be in Bellevue at CH2MHill; Bijan approved alternating sites again, now that a majority of the members are in the Seattle area.
9:20 am	30 min	Review of BDM Discussion with Bijan Khaleghi
<p>Geoff discussed a conversation he had with Bijan on 10/15/09. Bijan is considering a position, either in-house or via consultant, which would act as the BDM author/advocate. Funding and obtaining a full time employee (FTE) are the primary hurdles. He expressed his desire for the team to continue reviewing the BDM and making suggestions to</p>		

improve its quality, update it to comply with the new Seismic Code, and to strengthen it for Design-Build Contracts. We also discussed that it was unrealistic to expect significant amounts of work to be performed by the team outside of the scheduled minutes, due to individual workload and the voluntary nature of the team. I told him we would continue to work on improvements to the BDM during the meetings and would submit our recommendations to him and appropriate BDM authors and/or Specialists within the office as they were completed. Geoff will be getting electronic word document version of the BDM so that it could be edited using the track changes tools.

10:00 am	105 min	Review of BDM Chapter 7
<p>The team spent the rest of the meeting time going through BDM Sections 7.1 and a portion of 7.2 making recommendations for changes. Mark took hand notes and Geoff will forward an electronic word copy to Mark once received.</p> <p>Note: One point brought up by Eric is whenever we use the statement in the BDM “not acceptable unless approved by the Bridge Design Engineer” could be changed to “not acceptable unless approved by the Owner”. The term “Owner” is used throughout the AASHTO spec and is clear on who has the authority. Using this term would clear up the issue regarding the Design-Builder filling the role as the Bridge Design Engineer, which is currently how the RFP’s for Design-Build are written. The team will keep this in mind as they make edits to the chapters.</p>		

11:45 pm.		Wrap-up
<p><u>Action Items:</u></p> <ol style="list-style-type: none"> 1. Obtain electronic word document version of the BDM and forward Chapter 7 to Mark J. (Geoff) 2. Incorporate review comments from today’s meeting into Chapter 7 word document and distribute to the team (Mark) 3. Continue to review Chapter 7 and bring comments to the next meeting. (All) 4. Invite Special Guests or Speakers as they become available. (All) 5. Next meeting Nov. 13th, 2009 at CH2MHill in Bellevue. 		
12:00 pm.		Adjourn