

WSDOT Printing & Distribution Services

Price List

Effective September 2011



**Washington State
Department of Transportation**

OFFSET CHARGE SCHEDULE
Effective September 2011

PRODUCT/SERVICE	Size	Price	Unit
High Speed Copiers			
20# Bond	8 1/2 x 11	\$0.032	Each
	8 1/2 x 14	\$0.044	Each
	11 x 17	\$0.063	Each
Paper other than 20# white bond will be charged separately at current market price			
On-line stapling (100 sht maximum)		NO CHARGE	
TABS (Tabs only - copying charged separately)			
Set of 5 1/5 cut Tabs - White		\$0.330	Set of 5
Non Stocked - 1/5 cut colored Mylar		\$0.460	Set of 5
DocuTech Electronic Document Services			
File manipulation		\$2.290	Per minute
Combining or renaming multiple files		\$2.290	Per minute
Preparing material - removing staples, folds, etc.		\$2.290	Per minute
OCR PDF Files		\$6.870	Per File
Posting files to server or FTP Site		\$1.145	Per file
Copying files to CD/DVD		\$2.640	Each
Special Requests & Services		\$2.290	Per minute
Charged by the minute			

OFFSET CHARGE SCHEDULE
Effective September 2011

PRODUCT/SERVICE	Size	Price	Unit
Offset Printing			
For all jobs requiring metal plates, colored ink, and some speciality stocks including carbonless paper			
Master Preparation			
Negative Layout 13 x 18		\$3.667	Each
Clear Line Film (Negative)			
11X14		\$22.090	Each
Plates Metal Plate/Single Burn**			
13 X 18 Metal Plate/Single Burn**		\$7.262	Each
Direct Masters (AM Paper plates)		\$2.031	Each
Colored Ink Charges			
Machine wash up per add'l color ink		\$35.730	Each
**Non-stocked colors will be charged 30 min. mixing time.			
Printing Only on lighter stock			
(i.e. 20#, 50#, 60#, 70#, Mylar, etc)			
Price includes 20# bond - alternate stock will be charged separately at current market price	8 1/2 x 11	\$0.0314	Each
charged separately at current market price	8 1/2 x 14	\$0.0393	Each
Each press run will be charged printing price	11 x 17 or 12 x 18	\$0.0605	Each
Printing Only on heavy stock			
(ie 65#, 67#, 100#, 110#, Rite in Rain, etc)			
Paper will be charged at current market price	8 1/2 x 11	\$0.0394	Each
Each press run will be charged printing price	11 x 17	\$0.0605	Each
Printing Only on carbonless paper stock			
(100 Shts = 50 sets 2 Part; 33 sets 3 Part; 25 sets 4 Part; 20 sets 5 Part)	8 1/2 x 11	\$0.0314	Each
Paper will be charged at current market price			
Printing on Envelopes			
1/2 hour set-up charge		\$48.320	Each
printing per each for envelopes*		\$0.060	Each
* Does not include price of envelope stock			
All special handling will be charged at Offset's hourly rate.			
Minimum Charge		\$3.500	

COLOR COPIER
Effective September 2011

PRODUCT/SERVICE	SIZE	UNIT	COST
8 1/2 x 11 24# Color Copy paper			
1-999 copies	8 1/2 x 11	Each Sht	\$0.322
1000-1999 copies	8 1/2 x 11	Each Sht	\$0.269
2000 and up copies	8 1/2 x 11	Each Sht	\$0.204
8 1/2 x 14 24# White Color Copy Paper			
1-999 copies	8 1/2 x 14	Each Sht	\$0.364
1000-1999 copies	8 1/2 x 14	Each Sht	\$0.346
2000 and up copies	8 1/2 x 14	Each Sht	\$0.309
11 x 17 24# Color Copy paper			
1-999 copies	11 x 17	Each Sht	\$0.648
1000-1999 copies	11 x 17	Each Sht	\$0.538
2000 and up copies	11 x 17	Each Sht	\$0.409
<i>Please call for an individual price quote on projects that contain a large amount of colored originals.</i>			
Overhead transparency		Each	\$1.302
Overhead with mounting		Each	\$2.382
Black/White copies on color copier			
8 1/2 x 11 Bond	8 1/2 x 11	Each Sht	\$0.063
8 1/2 x 14 Bond	8 1/2 x 14	Each Sht	\$0.084
11 x 17 Bond	11 x 17	Each Sht	\$0.096
All special handling will be charged hourly rate.			
Minimum Charge		Each	\$3.500

ELECTRONIC DOCUMENT SERVICES
Effective September 2011

PRODUCT/SERVICE	Price	Unit
Preparation for scanning & reassembly		
Removing staples, folds, etc. - and reassembly	\$2.290	Per minute
Small Format Scanning		
Scanning up to 11 x 17	\$0.050	Each
Small Format File Manipulation		
File manipulation	\$2.290	Per minute
Combining or renaming multiple files	\$2.290	Per minute
OCR PDF Files	\$6.870	Per File
Posting files to server or FTP Site	\$1.145	Per file
Copying files to CD/DVD	\$2.640	Each
Large Format Scanning		
B/W Scanning up to 36" x 48"	\$3.312	Each sheet
Color Scanning up to 36" x 48"	\$5.520	Each sheet
Scans larger than 36" x 48" will be charged additional scan time (call for estimate)		
Large Format File Manipulation		
File manipulation/color balancing	\$1.840	Per minute
Combining or renaming multiple files	\$1.840	Per minute
Preparing material - removing staples, folds, etc.	\$1.840	Per minute
Posting files to server or FTP Site	\$1.141	Per file
Copying files to CD/DVD	\$2.640	Each

ENGINEERING - WIDE FORMAT COPIERS
Effective September 2011

PRODUCT/SERVICE	SIZE	UNIT	COST
Black/White Wide Format - up to 36" Wide			
12 x 18 Paper Prints	12 x 18	Each sht	\$0.485
18 x 24 Paper Prints	18 x 24	Each sht	\$0.945
Paper Print	22 x 34 or 24 x 36	Each sht	\$2.020
Mylar Print	22 x 34 or 24 x 36	Each sht	\$5.704
Vellum Print	22 x 34 or 24 x 36	Each sht	\$3.460
Black/White Wide Format - Larger than 24 x 36			
Paper Print	Per sq/ft	Ea Sq Ft	\$0.391
Mylar Print	Per sq/ft	Ea Sq Ft	\$1.067
Vellum Print	Per sq/ft	Ea Sq Ft	\$0.638
Color Wide Format Prints up to 36" Wide			
Pre-flight/Set-up	Each File		\$4.600
24# Premium Paper		Per sq/ft	\$2.047
7 mil Matte Paper		Per sq/ft	\$2.560
Photo Glossy Paper		Per sq/ft	\$3.660
All special handling will be charged hourly rate.			
Minimum Charge		Each	\$3.500

BINDERY CHARGE SCHEDULE

Effective September 2011

PRODUCT/SERVICE	SIZE	COST	UNIT
Collating 11 x 17 Plan Sheets - Loading			
Loading Pages/Bins 1 - 10	11 x 17	\$7.685	Ea. Run
Loading Pages/Bins 11 - 20	11 x 17	\$12.720	Ea. Run
Loading Pages/Bins 21 - 30	11 x 17	\$16.960	Ea. Run
Collating - Run time			
	11 x 17	\$0.048	Each
	11 x 17	\$4.770	Per 100
Marrying Collated Stacks			
Minimum & up to 50 sets			
2 Stacks (31 - 60 shts)	All	\$7.420	minimum
3 Stacks (61 - 90 shts)	All	\$8.480	minimum
4 Stacks (91 - 120 shts)	All	\$11.660	minimum
5 Stacks (121 - 150 shts)	All	\$13.780	minimum
6 Stacks (151 - 180 shts)	All	\$16.430	minimum
7 Stacks (181 - 210 shts)	All	\$18.550	minimum
Over 50 copies/per each 100 sets			
2 Stacks (31 - 60 shts)	All	\$14.840	Ea. 100 sets
3 Stacks (61 - 90 shts)	All	\$16.960	Ea. 100 sets
4 Stacks (91 - 120 shts)	All	\$23.320	Ea. 100 sets
5 Stacks (121 - 150 shts)	All	\$27.560	Ea. 100 sets
6 Stacks (151 - 180 shts)	All	\$32.860	Ea. 100 sets
7 Stacks (181 - 210 shts)	All	\$38.160	Ea. 100 sets
Hand collating		\$0.032	Each
Hand inserting sheets		\$0.058	Each
Insert spine, cover & contents into notebook		\$1.590	Each

BINDERY CHARGE SCHEDULE

Effective September 2011

PRODUCT/SERVICE	SIZE	COST	UNIT
Saddle Stitching w/folding - Minimum charge -100 sets			
Minimum charge up to 100	8 1/2 x 11	\$10.750	Minimum
over 100	8 1/2 x 11	\$0.108	Each
Minimum charge up to 100	11 x 17	\$13.930	Minimum
over 100	11 x 17	\$0.139	Each
Wire Stitching up to 220 sheets			
1 - 3 Staples		\$0.102	Each set
Padding			
Per Pad (50 - 100 shts/pad)		\$0.150	Each Pad
Chipboard backing		\$0.060	Each Pad
Fan Padding - Carbonless paper			
	ALL SIZES	\$0.003	Each Sht
		\$0.368	
Drilling holes			
1 - 1000 sheets	ALL SIZES	\$2.650	minimum
over 1000 sheets		\$0.004	Each sht
over 9999 sheets		\$0.400	Per 100
Folding			
8 1/2 X 11 on machine			
1 - 1000 sheets	8 1/2 X 11	\$4.240	Minimum
over 1000 sheets		\$0.004	Each sht
over 9999 sheets		\$0.400	Per 100
11 X 17/12 X 18 - on machine			
1 - 1000 sheets	11 X 17 OR	\$5.300	Minimum
over 1000 sheets	12 X 18	\$0.006	Each sht
over 9999 sheets		\$0.600	Per 100
Single sheets, by hand			
	ALL SIZES	\$0.095	Each sht
Multiple sheet sets in 1/2 by hand			
	ALL SIZES	\$0.143	Each set
Multiple sheet sets in 1/3 by hand			
	ALL SIZES	\$0.191	Each sht

BINDERY CHARGE SCHEDULE

Effective September 2011

PRODUCT/SERVICE	SIZE	COST	UNIT
Tabbing or Labeling			
Machine Set-up (minimum charge)		\$15.900	Minimum
Labeling - pin fed 1 across		\$0.064	EACH
2 TABS		\$0.067	EACH
Cutting			
2" thick lifts (charged by the minute)	ALL SIZES	\$1.060	per minute
Shrink wrapping			
Minimum of 100 sheets per package	ALL SIZES	\$0.468	Each pkg
Laminating			
Price per sq/ft (6 sq. ft. minimum)			
38" Wide - Encapsulated 8 Mil		\$1.436	/sq.ft.
38" Wide - Encapsulated 10 Mil		\$1.586	/sq.ft.
Laminated and mounted material must be trimmed to size after laminating -			
Mount on Foamcore (1/4") -- Full sheet minimum			
24x36 No Laminating		\$20.220	Sheet
32x40 No Laminating		\$25.950	Sheet
36x48 No Laminating		\$44.380	Sheet
24x36 Matte Laminating		\$26.420	Sheet
36x48 Matte Laminating		\$45.630	Sheet
24x36 Glossy Laminating		\$25.270	Sheet
36x48 Glossy Laminating		\$47.130	Sheet
Trimming - Lamination & Foam Core			
Up to 11x17		\$0.371	ea.
Up to 36x48		\$5.300	ea.
Over 36x48		\$7.420	ea.
Banners		\$11.130	ea.

BINDERY CHARGE SCHEDULE

Effective September 2011

PRODUCT/SERVICE	SIZE	COST	UNIT
Book Binding			
19-ring - black			
5/16"	(40 Shts)	\$0.822	Each
3/8"	(55 shts)	\$0.832	Each
7/16"	(70 shts)	\$0.852	Each
1/2"	(90 shts)	\$0.862	Each
9/16"	(100 shts)	\$1.296	Each
5/8"	(120 shts)	\$1.750	Each
3/4"	(150 shts)	\$1.780	Each
7/8"	(170 shts)	\$1.810	Each
1"	(200 shts)	\$2.410	Each
1 1/4"	(230 shts)	\$2.662	Each
1 1/2"	(290 shts)	\$3.010	Each
1 3/4"	(360 shts)	\$3.368	Each
2"	(420 shts)	\$3.872	Each
Coil - black			
6 MM	(30 shts)	\$1.132	Each
7 MM	(40 shts)	\$1.132	Each
8 MM	(55 shts)	\$1.140	Each
9 MM	(75 shts)	\$1.368	Each
10 MM	(90 shts)	\$1.392	Each
12 MM	(105 shts)	\$1.412	Each
14 MM	(120 shts)	\$1.750	Each
16 MM	(140 shts)	\$1.800	Each
18 MM	(160 shts)	\$2.264	Each
20 MM	(180 shts)	\$2.516	Each
22 MM	(200 shts)	\$3.010	Each
25 MM	(220 shts)	\$3.590	Each
28 MM	(250 shts)	\$4.700	Each
32MM	(300 shts)	\$5.290	Each

BINDERY CHARGE SCHEDULE

Effective September 2011

PRODUCT/SERVICE	SIZE	COST	UNIT
Tape - black			
11" Black Narrow Strips - 3 shts - 1/2"	Narrow	\$0.774	Each
11" Black Medium Strips - 1/2" - 1"	Medium	\$0.844	Each
11" Black Wide Strips - 1" - 1 1/2"	Wide	\$0.974	Each
8 1/2" Black Narrow Strips 3 shts - 1/2"	Narrow	\$0.774	Each
3-ring binder			
1/2" White		\$2.300	Each
1" White		\$2.350	Each
1 1/2" White		\$3.500	Each
2" White		\$4.700	Each
3" White		\$5.200	Each
Clear Plastic Covers			
	8 1/2 x 11	\$0.350	Each
	11X17	\$0.900	Each
All special handling will be charged at Bindery's hourly rate.			
Minimum charge		\$3.500	

CD DUPLICATION CHARGES
Effective September 2011

PRODUCT/SERVICE	Price	Unit
CD Duplication		
All orders will include 3 min set-up charge	\$4.580	Min
CD Duplication printed w/label -(under 300 meg)	\$1.751	Each
CD Duplication printed w/label -(over 300 meg)	\$3.468	Each
DVD Duplication printed w/ label - (under 2 gig)	\$4.335	Each
DVD Duplication printed w/ label - (over 2 gig)	\$6.625	Each
Label Design - Chg time (Est 2 min ea w/furnished picture)	\$4.580	Each
CD Cases - Price includes inserting into case/sleeve		
Paper Sleeve w/viewing window	\$0.218	Each
Slim-line Jewel Case	\$0.349	Each
Regular Jewel Case (Single CD)	\$0.609	Each
Inserting Case Covers		
Front Case Cover Only (Folded or Flat)	\$0.350	Each
Front & Back (w/sides) Full Size Jewel Case Only	\$1.060	Each
CD sleeves for binding		
Single sleeve (holds 2 CD's front to back)	\$0.460	Each
Double sleeve (holds 2 CD's top and bottom)	\$1.000	Each
Clear plastic adhesive sleeve - single only	\$0.900	Each