



Allenmore Hospital
 Good Samaritan Hospital
 Mary Bridge Children's Hospital & Health Center
 Tacoma General Hospital
 Good Samaritan Clinics
 MultiCare Clinics

**MultiCare Administrative Costs Allocation Methodology
 For WSDOT Grant**

The following is the allocation methodology that will be used to fairly allocate administrative costs associated with providing transportation support services for the Thurston County trips:

Labor & Benefits:

MultiCare Adult Day Health (ADH) staff spends the equivalent of one FTE on transportation-related activities.

Pierce Transit (PT) has hired an archivist to ensure that all record keeping and reporting is accurate and maintained regularly.

Approximately 10% of the total ADH transportation trips are for Thurston County (TC) clients.

ADH staff: 1 FTE's salary (including taxes and benefits) x 10% = TC allocation

PT archivist: 1 FTE's salary (including taxes and benefits) x 10% = TC allocation

For the time period July 1, 2011 – June 30, 2013:

Labor, Tax & Benefits	One year	Times	Times
		2 Years	10%
ADH scheduler	\$57,510	\$115,020	\$11,502
PT Archivist	\$57,510	\$115,020	\$11,502
Totals	\$115,020	\$230,040	\$23,004

Rent

& Utilities: PT office for the Archivist: 2 years = \$9,600 times 10% TC allocation = **\$960**.

Consulting: 100% for the Thurston County related grant process = **\$4,120**.