Pre-Award Audit Checklist

Grantee Name: ____________________________ GCA # ________
Vendor Name: ____________________________ Date of Visit: ________
Type of Vehicle Bid: ______________________

Use this checklist while reviewing the pre-award audit requirements and to ensure that you have executed all pertinent certifications for your vehicle procurement as required by:

- Title 49 of the CFR, Part 663 – Subpart B, **Buy America Certification**
- Title 49 of the CFR, Part 663 – Subpart D, **Federal Motor Vehicle Safety Standards**
- Title 49 of the CFR, Part 665 – Subpart A, **Altoona Bus Testing**

YES NO N/A

☐ ☐ ☐ Has the vendor submitted a copy of the Pre-Award Buy America Compliance Certification? This should include:

☐ ☐ ☐ A list of the vehicle components and subcomponents that will be used to calculate the percent domestic content.

☐ ☐ ☐ The proposed final assembly location.

☐ ☐ ☐ The activities that will take place during final assembly.

☐ ☐ ☐ The total cost of the vehicle final assembly.

☐ ☐ ☐ Has the vendor submitted a complete Pre-Award Federal Motor Vehicle Safety Standards Compliance Certification?

☐ ☐ ☐ Has the vendor submitted a copy of the Altoona Bus Testing report with the vehicle bid documents?

___________________________________________      __________________
Signature and Title      Date