Economic Elements Discipline Report Checklist

Project Name: ___________________________ Job Number: ___________________________

Contact Name: _________________________________________________________________

Date Received: _____________  Date Reviewed: _____________  Reviewer: _____________

(SAT = Satisfactory; INC = Incomplete; MIS = Missing; N/A = Not Applicable)

Answers are required for questions which have no N/A box.

The following checklist is guidance. Discipline report writers should adjust contents according to complexity and type of project. Reviewers should use the checklist adjusting its use where appropriate. However, all users should be aware of requirements that are driven by regulations and address those areas accordingly.

I. Studies and Coordination

(Refer to National Cooperative Highway Research Report-456, Assessing the Social and Economic Effects of Transportation Projects.)

SAT  INC  MIS  N/A

A. Field interviews with employers in impacted area. Include small, large, minority owned and any unique businesses.

☐ ☐ ☐ ☐ 1. Discuss what kind of adverse impact any relocations could have on employees as well as local economy; i.e.: where do employees live? How do they get to work?

☐ ☐ ☐ ☐  B. Residents.

☐ ☐ ☐ ☐  C. County and city government officials.

☐ ☐ ☐ ☐  D. Local business and economic leaders.

☐ ☐ ☐ ☐  E. Studies of existing conditions.

☐ ☐ ☐ ☐  F. New industrial and commercial development in various planning or construction phases.

☐ ☐ ☐ ☐  G. Market feasibility studies.

☐ ☐ ☐ ☐  H. Real estate transactions.

☐ ☐ ☐ ☐  I. Property assessment valuations.

☐ ☐ ☐ ☐  J. County tax rolls.

II. Affected Environment

SAT  INC  MIS  N/A

☐ ☐ ☐ ☐  A. Describe general economic climate of the area.

☐ ☐ ☐ ☐  B. Include established business districts and transportation facility related business.
III. Impacts

SAT INC MIS N/A

A. Describe effects on overall business activity of:

- 1. Loss of productive business or farm property through new development.
- 2. Increases or decreases in travel time for shipment of goods.
- 3. Changes in business and shopping patterns as a result of changes in accessibility; e.g., effects on highway related businesses.
- 4. Loss of business due to construction of alternative on new alignment including any businesses important to low-income and/or minority populations.

B. Describe increase, decrease, or change in location in permanent jobs after completion, due to:

- 1. Basic industry or commercial location and relocation.
- 2. Bypass diversions.
- 3. Barrier effects.
- 4. Increased growth or development.
- 5. Facility relocation.

C. Describe effects on property value trends and the local economy of:

- 1. Traffic volumes.
- 2. Competing enterprises and centers.
- 4. Physical access to facility or property.
- 5. Altered commercial sales potential.
- 6. Reduced revenue from loss of taxable property to highway right of way.
- 7. Changed revenue from in-migration or out-migration of high tax-producing land users.

D. Describe these effects on the region:

- 1. Effects on bypassed communities and/or businesses.
- 2. Effects on areas in proximity to the facility.
- 3. Effects on areas near interchanges or transit stops.
IV. Mitigation

A. Mitigation measures and commitments; e.g., access control, commitments to minority/low-income affected populations.

B. Mitigation measures considered or available but not included, with reasons why.

V. Construction Activity Impacts

(All impacts associated with construction of the project are to be addressed in a “Construction Activity Impacts” section of the environmental document. Provide the following information, as appropriate, for inclusion in that section.)

A. Under Impacts, consider temporary construction effects, such as:
   2. Temporary construction revisions to business or farm access.
   3. Temporary jobs created during construction.
   4. Impact of construction expenditures on sales tax revenues (consider multiplier effect).

B. Under Mitigation:
   1. Mitigation measures and commitments; e.g., access provisions, public information program for construction activities.
   2. Mitigation measures considered or available but not included, with reasons why.

VI. Summary

Summarize the analysis done and conclusions reached. The summary should include enough detail so that it can be included in the environmental document with only minor modifications.

A. The objectives of the project.
   2. Impacts of all alternatives including the no build.
   3. Recommended mitigation.

B. Alignment with any local comprehensive and/or neighborhood plans.

C. Comparison of alternatives based on impacts and cost effectiveness of mitigation.