

Tribal Transportation Planning Organization

BYLAWS

ESTABLISHMENT

The Tribal Transportation Planning Organization, hereinafter abbreviated and referred to as the TTPO, was established on December 11, 2003 by transportation officials from Washington tribes, the Washington State Department of Transportation and the Bureau of Indian Affairs (BIA).

ARTICLE I. Purpose

The TTPO shall have the following functions and purposes:

- A. The purpose of the TTPO is to promote tribal transportation planning in Washington State and to foster intergovernmental cooperation and coordination.
- B. Provide a forum for the advancement of professional skills and knowledge among transportation professionals employed by Indian governments;
- C. To encourage effective use of planning principles, cooperation and education among transportation agencies at the tribal, local, regional, state and federal levels.

ARTICLE II. Name

The name of this organization shall be known as the Tribal Transportation Planning Organization (TTPO).

ARTICLE III. Membership

The TTPO is an association of local, regional, tribal, state, and federal transportation professionals and their respective organizations.

ARTICLE IV. Governance

Section 1. General

- A. The governing body of the TTPO is the general body consisting of all TTPO participants.
- B. The organization shall seek to make decisions through consensus.
- C. Voting: Each participating organization shall have one (1) vote.
- D. A quorum of the TTPO shall be ten (10) members.

Section 2. Officers

The Officers of the TTPO shall be elected by the membership. The Officers and their duties shall be as follows:

- A. Chair: The chairperson shall preside at all the meetings of the TTPO; take the lead on the establishment and development of meeting agendas; call emergency meetings; represent the TTPO at Regional Transportation Planning Organization Coordinating Committee meetings;

- and, other duties as may be assigned by the TTPO general membership. The Chair shall delegate responsibilities as appropriate and. the Chair shall also provide fiscal oversight.
- B. Vice-Chair: The Vice Chairperson shall be charged with oversight of Committees. In the event of the absence of the Chairperson or the Chairperson's inability to act, the Vice-Chairperson shall act in the Chairperson's stead.
 - C. Secretary: The Secretary shall be charged with recording and summarizing the activities and meetings of the TTPO, as well as ensure that the WSDOT has a complete set of minutes for distribution to the membership and posting online for general distribution.
 - D. Eligibility: Officers shall represent one specific tribal government.
 - E. Election of Officers: Officers shall be elected annually at the third quarter meeting. All positions will be elected in even years and serve two-year terms. Candidates will be nominated from the floor at the third quarter meeting.
 - F. Vacancies: Vacancies in an office, which occurs from any reason, shall be filled at the next meeting of the TTPO.
 - G. Committees: The membership may establish a committee at any time. Generally any member may participate on any committee. The membership reserves the right to limit committee size to ensure the effective and timely completion of assignments. The Chair shall be authorized to appoint ad-hoc committees as needed.

ARTICLE V. Meetings

Regular Meetings

- A. Location: Meeting locations shall be selected using the following criteria:
 - 1. To encourage greater Tribal participation,
 - 2. Save the membership time and reduce travel costs, and
 - 3. Encourage broad participation, including representation from state and federal agencies.The date, location, and time of the next meeting shall be set at the end of each TTPO meeting. Special meetings may be called at anytime at the discretion of the Chair.
- B. Records: Meeting summaries and reports shall be created by the Secretary and distributed and archived by WSDOT.

ARTICLE VI. Finances

A financial report or update shall be provided at each TTPO meeting.

ARTICLE VII. Amendments

These bylaws may be amended by consensus of the TTPO participants during any regularly scheduled meeting of the TTPO.

ARTICLE VIII. Disclaimer Clause

This organization does not have the authority or power to infringe or jeopardize the sovereignty of any of the sovereign Native Nations who participate.