Appendix F

Project Management Plan

SR 16 Burley Olalla Interchange
MP 19.47 to MP 20.52
3/18/2009

Project Description
The SR 16/Burley Olalla R. intersection has been identified as a high accident location (HAL). This I2 safety improvement project will replace the existing at-grade crossing with a new interchange in effort to improve safety and provide for better traffic movements at this location. Nickel Funds were authorized in 2003 to construct the interchange.

Project Boundaries/Limits
Project limits:
South - SR16 MP 19.47
North - SR16 MP 20.52
East - Not beyond Olympic Drive
West - Not beyond Burley Creek

<table>
<thead>
<tr>
<th>PE Phase Estimate</th>
<th>Budget ($)</th>
<th>CN Phase Estimate</th>
<th>Budget ($)</th>
</tr>
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<tr>
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<td>Preparation</td>
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<td>GeoTech</td>
<td>$66,000</td>
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<td>Environmental</td>
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<td>Structure</td>
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<td>Surfacing</td>
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<td>Erosion Cntrl Rdside Rest.</td>
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<td></td>
<td>PC Total</td>
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<td>$1,894,700</td>
</tr>
</tbody>
</table>

|                         |            |                         | CN Total   |
| Sales Tax               | $171,600   |                         | $2,200,000 |
| CN Engineering          | $200,000   |                         |            |
| Contingencies           | $94,900    |                         |            |
|                         | Total Project Estimate |          | $4,606,200.00 |

Team Mission
Deliver a PS&E package and all supporting documents and approvals required to advertise the project. Criteria:
- Minimize impacts to the public and environment.
- Design that is responsive to traveling public needs and stakeholder requirements.
- Minimize impacts to the public and environment.
- Design that is responsive to traveling public needs and stakeholder requirements.

### Milestones

<table>
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<tr>
<th>Activity ID</th>
<th>Activity Name</th>
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<tr>
<td>MS0110</td>
<td>Begin Preliminary Engineering</td>
<td>7/17/2008</td>
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<tr>
<td>MS0160</td>
<td>Environmental Documentation Complete</td>
<td>3/2/2009</td>
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<td>MS0180</td>
<td>Right of Way Certification</td>
<td>9/22/2010</td>
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<td>MS0190</td>
<td>Advertisement (Ad) Date</td>
<td>3/1/2012</td>
</tr>
<tr>
<td>MS0200</td>
<td>Award</td>
<td>3/26/2012</td>
</tr>
<tr>
<td>MS0240</td>
<td>Operationally Complete</td>
<td>9/30/2013</td>
</tr>
</tbody>
</table>

### Measures of Success
- Complete the project under budget.
- Complete the project ahead of schedule
- No scope creep.

### Operating Guidelines

Team decision making process:
- All team members support final team decisions
- Voice & respect each other’s opinions
- No formal voting process
- Resolve conflicts
- Continues involvement of key players

Team meetings: attend team meetings as scheduled, team meetings may be held on an individual basis

Communication: Refer to the Communication Plan

Manage team change: communicate change in a timely manner

Report on Milestones monthly

Report on risks during Quarterly Project Reports

### Project Team

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>PMP Endorsed?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Engineer</td>
<td>Tom Jones</td>
<td>Yes</td>
</tr>
<tr>
<td>- Project Oversight</td>
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<td></td>
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<tr>
<td>- Provide guidance and approval</td>
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<td></td>
</tr>
<tr>
<td>Assistant PE</td>
<td>Dave Smith</td>
<td>No</td>
</tr>
</tbody>
</table>

SR 16 BURLEY QUALLA INTERCHANGE
3/18/2009
Appendix F

Project Management Plan

Assistant PE
- Track and report on project delivery
- Review deviations and recommend approval

Utilities Engineer
- Determine impacts
- Prepare and process all agreements
- Provide timely communication status / issues

GeoTech Engineer
- Perform geotechnical explorations
- Conduct specialized testing as necessary
- Provide geotechnical/seismic recommendations for foundations, retaining walls, and embankments.

Bridge & Structures Engineer
- Provide bridge design
- Provide bridge PS&E
- Provide timely communication of status/issues

Team Identification

<table>
<thead>
<tr>
<th>Team</th>
<th>Scope of Work Agreement?</th>
<th>SOW/PMP Endorsed?</th>
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</thead>
<tbody>
<tr>
<td>Access</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Bridge &amp; Structures</td>
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<tr>
<td>Construction</td>
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<tr>
<td>Design &amp; Plans Review</td>
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<tr>
<td>Environmental</td>
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<tr>
<td>Local Agencies</td>
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<td>Materials</td>
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<tr>
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<tr>
<td>Utilities</td>
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Stakeholders

City of Burley Olalla       Angel Smith
City of Port Orchard       Raymond Jones
City of Gig Harbor         Nathaniel Green
Kitsap County              Emily Hart
Law Enforcement            Ava
Emergency Services         Breckenridge
Services                   Aaron Gifford

GoTo Section

Budget/Aging Plan

SR 16 Burley Olalla Interchange
3/18/2009
3
<table>
<thead>
<tr>
<th>Change Management Communication Plan</th>
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SR 16 BURLY OLALLA INTERCHANGE
3/18/2009
SR 16 Burley Olalla Interchange

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PE Phase Estimate

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CN Phase Estimate

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CN Est. Total $2,200,000

PMP Endorsed?

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<tr>
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<td>Bridge &amp; Structures Engineer</td>
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<tr>
<td>Harry Abbott</td>
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Measures of Success
- Complete the project under budget.
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- No scope creep.

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Project Management Plan