



Change Order Quotation

Project: (Name)

(Address)

To: (Contractor)

Quotation Number _____

Quotation Date _____

Contract Number _____

Contract Date _____

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

This is NOT a Change Order NOR a direction to proceed with the work described herein.

Item No.	Group No.	Description (Written Description of the Work)	Amount Change

Attachments (List attached documents that support description)