



# Manufacturer's Certificate of Compliance Check List

**Instructions:** This form is to be completed by the PEO. It is NOT required for concrete delivery tickets, asphalt bill of lading, or admixtures.

Contract Number	SR Number	Section	Date
Project Engineer:		Contractor:	

The attached Manufacturer's Certificate of Compliance for a quantity of \_\_\_\_\_ for Bid Item # \_\_\_\_\_; Material \_\_\_\_\_, has been checked for conformance to Section 1-06.3 of the *Standard Specifications* per the check list shown below.

	YES	NO		YES	NO
1. Is a Mfg. Cert. proper documentation for this item of Material? <i>See Note 1</i>			8. Does the Mfg. Cert. provided show the material conforms to the required specifications? (i.e., WSDOT, AASHTO, ASTM) <i>See Note 4</i>		
2. Is the certification being provided PRIOR to the material being installed?			9. Is the Mfg. Cert. signed by a corporate official?		
3. If the answer to No. 2 above is "NO," attached is a copy of the contractor's approved request for permission to install prior to providing a Mfg. Cert. for acceptance.			10. When more than a single delivery is made, are the lot numbers identified?		
4. Has an approved RAM/QPL been received for this item?			11. Is a supporting mill test attached showing the physical and chemical test values meeting applicable specifications? <i>See Note 3.</i>		
5. Does this Mfg. Cert. identify the name of the manufacturer and/or fabricator?			<b>Remarks:</b>		
6. Does the Mfg. Cert. identify the quantity of material being certified and/or placed by type, size, lot, or heat number? <i>See Note 2</i>					
6a. Does the material being placed match the certification provided?					
7. Does the Mfg. Cert. identify the applicable contract specification (i.e., WSDOT, AASHTO, ASTM) that the material is to meet? <i>See Note 3.</i>					

**Notes:**

1. Check the Record of Materials (ROM), Special Provisions, or the 'Approved' Request for Approval of Material (RAM).
2. Rebar cut sheets may be used in lieu of bill of lading or invoice.
3. Test values required to be supplied with Manufacturer's Certificate for steel reinforcing bars and structural steel. Manufacturer's Certificate for some steel items, such as steel culvert pipe items, may reference heats used.
4. If answer is "NO," submit Manufacturer's Certificate to State Materials Laboratory for approval.

Accepted as proper documentation per Section 1-06.3 of the <i>Standard Specifications</i> .	
Manufacturer's Certificate of Compliance submitted to State Materials Laboratory for "Approval Action."	
Returned to contractor for correction of "NO" answers recorded in items _____	
Submitted By	Date