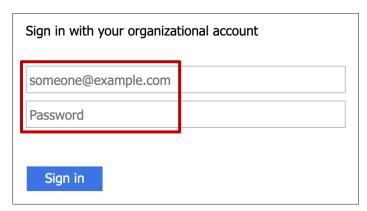


How To: Access WSDOT Learn Remotely

The following step-by-step guide outlines the process of accessing WSDOT Learn (Skillsoft) from remote systems, such as WSDOT laptops, personal laptops or desktop computers, and mobile devices.

Please Note: Connection via VPN or Citrix is **not** required to access content remotely.

- If you're accessing WSDOT Learn from a WSDOT laptop:
 - Step 1: Open WSDOT Learn
 - ❖ Note: You will obtain access automatically via Single Sign-On (SSO).
- If you're accessing WSDOT Learn from a personal laptop or desktop computer:
 - Step 1: Open WSDOT Learn
 - Step 2: Enter your WSDOT credentials (username and password).



- ❖ Note: Your username is your WSDOT email address.
- Step 3: Select Sign In.
- If you're accessing WSDOT Learn from a mobile device:
 - Step 1: Download the free Skillsoft Learning App.
 - Open your mobile device's app store (e.g. Apple or Google Play).
 - Search for Skillsoft Learning App and select Get.



Select Install.

Once the installation is complete, select Open.

Step 2: The Skillsoft Learning App will open.

- ❖ Select Sign In.
- ❖ Under Skillport Name, enter "WSDOT" and then select Next.



- Select Next again.
- Enter your WSDOT credentials (username and password).
 - Note: Your username is your WSDOT email address.
- ❖ Select Close.

For more guidance, such as how to launch an audio book and how to view content from your mobile device, select **Getting Started with the Skillsoft Learning App.**

