

Mandatory Training Requirements

The following activities are required for all new WSDOT employees and are due within **30 days** of assignment:

TOPIC	ACTIVITY	DURATION	RETRAINING	TYPE
COVID-19	Global Safety Short: Coronaviruses and COVID-19	25m		Skillssoft Course
Ethical Standards	WA-State Ethics in State Government	1h 30m	Annually	DES Course

The following activities are required for all new WSDOT employees and are due within **60 days** of assignment:

TOPIC	ACTIVITY	DURATION	RETRAINING	TYPE
Diversity, Equity, & Inclusion	Bridging the Diversity Gap	27m		Skillssoft Course
	Understanding the Americans with Disabilities Act (ADA)	1h		Skillssoft Course
Electronic Security	WA-State IT Security Awareness Training	45m	Annually	DES Course
	WSDOT ITD: Mobile Communication Device Training	10m	Annually	Online Course
Hostile Work Environment	Preventing Bullying and Violence	18m		Online Course
	Preventing Harassment in the Global Workplace – Employee Edition, Version 2.0	28m		Skillssoft Course
Policy Acknowledgment	WSDOT HRD: Annual Policy Acknowledgment	30m	Annually	WSDOT Document
Safety	Bloodborne Pathogen Awareness 2.0	25m	Annually (Maintenance & Construction)	Skillssoft Course
	Electrical Safety 2.0	30m		Skillssoft Course
	Ergonomics in the Workplace 2.0	20m		Skillssoft Course
	Global Safety Principles: Fire Safety and Prevention 2.0	22m	Annually (Maintenance & Construction)	Skillssoft Course
	Hazard Communication: An Employee's Right to Understand 2.0	23m		Skillssoft Course
	Hazardous Material Handling and Storage	40m		Skillssoft Course
	WSDOT OEM: WSDOT Active Threat and Lockdown Procedures OLT	10m		OEM Course

Sexual Harassment	WA-State Sexual Harassment Prevention for All Employees	1h 20m	Annually	DES Course
	or			
	WA-State Sexual Harassment Prevention for Supervisors	1h 35m		

The following activities are required for new Maintenance and Construction employees **only** and are due within **60 days** of assignment:

TOPIC	ACTIVITY	DURATION	RETRAINING	TYPE
Safety (Maintenance & Construction)	Global Safety Principles: Hearing Conservation 2.0	19m	Annually	Skillsoft Course
	Global Safety Principles: Lockout/Tagout 2.0	25m		Skillsoft Course
	Global Safety Principles: PPE: Personal Protective Equipment 2.0	29m		Skillsoft Course
	Ladder Safety 2.0	20m		Skillsoft Course
	WSDOT L&I: Outdoor Heat Exposure and Heat Illness	26m	Annually	L&I Course
	WSDOT SAFE: Silica Competent Person Training	20m	Bi-Annually	WSDOT Course

Mandatory training is managed and assigned by the Training Development Unit.
For questions regarding mandatory training, please email the [Training Development Unit](#).