



Year: 2015 2016 2017

Report for quarter ending: Mar Jun Sep Dec

Reports are due on the last day of: Apr., Jul., Oct., Jan.

Date:

NOTE: Any change to scope, schedule or budget requires a written request to and approval by WSDOT.

I. Grant Program & Funding Source

Grant Program	Regional Mobility Grant (RMG)
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II. Project Information

Project Title / GCA #:	
Lead Agency:	
Project Scope:	

III. Quarterly Progress Report / Narrative (Provide complete answers. Boxes will expand.)

A. Describe the current status of the project & explain how / why the project has been advanced.
B. Describe the success of the project and how that success is being measured.
C. If the project has been delayed, explain the challenges and how the challenges are being addressed.
D. Explain planned activities for the next quarter.

IV. Schedule

Insert Exhibit I Table

V. Financial Reporting / Budget & Expenditures

1. Please fill out the "**Expenditures**" tab of the attached Excel spreadsheet and send a copy with this report.
2. Attached to e-mail with this report.

VII. Signature Section

Project Manager:	Date:
Title:	Phone:

Please e-mail completed report and attachments to: RMG@WSDOT.WA.GOV