Washington State Department of Transportation

Memorandum

April 29, 2008

TO: Ralph Robertson, Eastern Region
Dan Sarles, North Central Region
Steve Roark, Olympic Region
Cathy Arnold, Northwest Region
Messay Shiferaw, Northwest Region
Craig Stone, Urban Corridors
Dave Becher, Urban Corridors
Todd Harrison, Northwest Region
Kirk Berg, North Central Region
Dave Ziegler, Olympic Region
Don Senn, North Central Region
Kevin Dayton, Olympic Region
Don Wagner, Southwest Region
Phil Nickson, South Central Region
Glenn Schneider, Southwest Region
Marco Foster, Northwest Region
Gil McNabb, Northwest Region
Cathy George, Northwest Region
Brian Nielson, Urban Corridors
Marco Foster, Northwest Region
Russ East, Northwest Region
Mike Morishige, Olympic Region
Keith Metcalf, Eastern Region
Lorena Eng, Northwest Region
Don Whitehouse, South Central Region

FROM: Linea Laird
HQ Construction
MS 47354

SUBJECT: FHWA Stewardship and Oversight Agreement
Construction and Contract Administration

FHWA and WSDOT have updated and signed the Federal-Aid Highway Program Stewardship and Oversight Agreement on February 19, 2008. This agreement clarifies the roles and responsibilities of both the FHWA and WSDOT in administering the Federal-Aid Highway Program. This Agreement replaces the May 2001 Stewardship Agreement between the FHWA Washington Division and WSDOT.

FHWA and WSDOT will jointly administer the Federal-Aid Highway Program through methods of oversight that include Performance Indicators and Measures. A Summary of all Performance Indicators is shown in Appendix C of the new Agreement.

The FHWA/WSDOT Stewardship Agreement (2007), Construction Monitoring Plan (Stewardship Reporting), is a sub-agreement between FHWA and WSDOT dealing specifically with monitoring of construction projects performed under contract and administered through the WSDOT Headquarters Construction Office. This Construction Monitoring Plan may be found in Appendix B of the new Agreement.

There are a few important changes in the new Stewardship Agreement, which will affect our construction monitoring activities when compared to the previous plan. These changes include:

Monitoring-Performance Indicators:

- Types of work or contract items found to be ineligible for FA participation
- Projects meeting contract closure requirements
- Reporting on Change Orders that exceed five percent of the contract amount

Change in Stewardship Reporting:

- Stewardship reporting responsibility for the Regions has been increased to $6.0 million
- Overall Stewardship reporting has been decreased from 100 percent of all FA construction projects to a minimum of fifty percent

For your convenience, the 2008 Stewardship and Oversight Agreement may be found at the Headquarters' Construction Office website:

http://www.wsdot.wa.gov/biz/construction/

Please take some time to review the new Stewardship Agreement, and if you have any questions at all, please contact Craig McDaniel or me for clarification.

LL/RD:jc

cc: Jerry Lenzi, MS 47315
Don Nelson, MS 47321
Cathy Nicholas FHWA, MS 40943