

PRO630-b: Request Mitigation Monitoring Services of the WSDOT HQ Wetland Program

See also: [Environmental Manual – Chapter 630](#)

Effective February 2015

Start procedure: WSDOT accepts the contractor’s final grading and planting work at the mitigation site.

End procedure: The WSDOT HQ Wetland Monitoring Program accepts the responsibility of monitoring the mitigation site from the Region.

Actor:	Action:
Region Mitigation Lead	<ol style="list-style-type: none">1. Obtains the Monitoring Startup Form from the Environmental Services Office Wetland Monitoring Program webpage.2. Completes the form with assistance from the Project Engineer (or designee).3. Submits the completed form and the completed mitigation site documentation to the WSDOT HQ Wetland Monitoring Program (see directions on the form).
WSDOT HQ Wetland Monitoring Team	<ol style="list-style-type: none">4. Evaluates the Monitoring Startup Form for completeness.5. Replies to the Region Mitigation Lead to confirm acceptance of the site or requests further information.