

**Scoring Criteria 1: Team Composition (Prime Consultant and Sub-Consultants)**

Min pts 0 : Max pts 20

A. Include the following items:

- In addition to your firm, provide a listing of all sub-consultant firms on your proposed team;
- Describe the expertise of each firm on your team, including your own firm;
- Describe your experience with your selected sub-consultant firms and why they were selected by you to be part of your team;
- Provide an organization chart of your proposed team and include any respective QC/QA relationships for the team; and
- Identify any team members that are D/M/W/SBE.

**Scoring Criteria 2: Team Experience Performing Geotechnical Design in Accordance with the WSDOT Geotechnical Design Manual (GDM) (Prime Consultant and Sub-Consultants)**

Min pts 0 : Max pts 20

A. Include the following items:

- Prime Experience: Provide a brief narrative for up to three (3) projects that your firm has completed in WA that demonstrate your firm's ability and experience at providing geotechnical design services such as those outlined in the GDM. Include 1.) A description of your firm's role in the work/services provided on the project(s); and 2.) The approximate fee amount received for each project; and
- Sub Experience: For your subs, list up to 3 projects in WA on which they worked, and summarize the services they provided. If the sub's projects differ from your firm's projects described above, provide an owners reference name and contact information for each project.

**Scoring Criteria 3: Qualifications of Proposed Project Manager(s) (Prime Consultant Only)**

Min pts 0 : Max pts 10

A. Include the following items:

- Identify the project managers for your team (the number of proposed Project Managers is limited to a maximum of three [3]);
- Provide information that demonstrates how the project managers you have selected meet the requirements above;
- Describe each Project Manager's familiarity with the WSDOT Geotechnical Design Manual and the AASHTO LRFD Bridge Design Specifications;
- Provide up to three (3) examples of each proposed Project Manager's ability to manage all of the following within a project 1.) Project schedule, 2.) Scope of work/scope creep, 3.) Budget issues and 4.) Changes that arise throughout the life of the project; and
- Provide listing of WA professional licenses/accreditations for each proposed Project Manager; include the year that each license/accreditation was received.

**Scoring Criteria 4: Key Geotechnical Areas of Expertise for the Design Team (Prime Consultant and Sub-Consultants)**

Min pts 0 : Max pts 30

- A. Describe your team's geotechnical expertise as it relates to the following aspects of geotechnical design for the following:
- Bridge foundation design;
  - Retaining wall design;
  - Seismic design for structures;
  - Liquefaction analysis, liquefaction effects, and liquefaction mitigation;
  - Site seismic response;
  - Peer review services for site specific ground motion analyses and site specific hazard analyses as required in section 6.3 of the WSDOT GDM;
  - Ground improvement;
  - Numerical modeling for structures and groundwater;
  - Design of trestles, dolphins, towers, and wing walls for WA State ferries;
  - Design of fish passable structures (other than bridges) with spans of 20 feet to 70 feet; and
  - Instrumentation for site characterization and performance monitoring.

**Scoring Criteria 5: Team Experience Performing Owners Representatives Duties for Projects Delivered Using the Design Build Method of Procurement.**

Min pts 0 : Max pts 10

- A. Include the following items:
- Prime Experience: Provide a brief narrative for up to three (3) projects that your firm has completed in WA that demonstrate your team's ability and experience at providing owner's representative duties for design build projects. Include:
    1. A description of your firm's role in the work/services provided on the project(s);
    2. Experience providing contract documentation preparation services including RFQ and RFP sections related to geotechnical requirements, geotechnical data reports and geotechnical baseline reports;
    3. Experience providing engineering support pre-bid phase of the contract including responding to bidders questions for additional information and assisting in the evaluation of proposed ATC's; and
    4. Experience providing engineering support during the construction phase of the contract including reviewing contractor's submittals and providing quality verification service.
  - Sub Experience: For your subs, list up to 3 projects in WA on which they worked, and summarize the services they provided. If the sub's projects differ from your firm's projects described above, provide an owners reference name and contact information for each project

**Scoring Criteria 6: Team's Project Management System (Prime Consultant Only)**

Min pts 0: Max pts 10

- A. Include the following items:
- Describe your Team's Quality Assurance/Quality Control processes;
  - Describe your Team's tracking system(s) to monitor the project's Scope, Schedule, and Budget;
  - Describe your Team's process for interacting with your internal project team; and
  - Describe how your Team's will manage change and conflict, internally and with your client and/or stakeholders.

**Scoring Criteria 7: References/Past Performances (Prime Consultant Only)**

Min pts 0 : Max pts 0

- A. Include the following items:  
Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, Non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. These must be included in your Packet B.

***Performance Evaluations on WSDOT projects:***

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services."

***Performance Evaluations for Non-WSDOT projects:***

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.