

# **SFY 2014 Annual Report**

**THURSTON REGIONAL PLANNING COUNCIL**

**UNIFIED PLANNING WORK PROGRAM**

**For State Fiscal Years 2013-2014  
(July 1, 2012 through June 30, 2014)**

## **UPWP ELEMENTS**

The SFY 2013-2014 UPWP is divided into two major activities: MPO/RTPO Program Compliance, and Program Administration. It describes the work that is funded by revenues provided by 23 U.S.C. 104(f) and 49 U.S.C. 5336, and RCW 47.80.050 to meet federal and state planning requirements. This annual report summarizes expenditure of those funds during SFY 2013 (July 1, 2012 – June 30, 2013).

In terms of staffing and level of effort, MPO/RTPO Program Compliance accounted for 4.9 FTE (Full Time Equivalents) of that effort and Program Administration accounted for about 3.6 FTE.

In terms of funding for these mandated activities, state revenues accounted for 18% of the funding, federal revenues accounted for 71% of the revenues, and the requisite local match accounted for 11% of the revenues.

The UPWP is one element of a larger TRPC regional transportation work program, which in turn is coordinated with the overall TRPC work program.

TRPC work program activities do not include lobbying. However, if any lobbying activities were to occur outside of those eligible activities conducted as a part of regular activities as described in Title 23 and Title 49 and in RCW 42.17A.635, then TRPC would file a certification and disclosure form as required by federal and state law.

## MAJOR ACTIVITY 1: MPO/RTPO PROGRAM COMPLIANCE

**Purpose:** TRPC must comply with state and federal transportation planning requirements. These requirements include those planning activities to be funded with specific state and federal planning revenues intended to help ensure a continuous, cooperative, and comprehensive planning process.

**Participants:** TRPC staff, member agencies in the Thurston region, WSDOT, FHWA, and FTA.

**Budget:**

<u>FY 2013-14 Actual Revenues</u>	
FHWA PL	\$493,755
FHWA Match	\$ 77,060
FTA Sec. 5303	\$135,488
FTA Match	\$ 21,146
RTPO	\$169,917
<b>Total</b>	<b>\$897,366</b>

<u>FY 2013 Actual Expenditures</u>		<u>FY 2014 Actual Expenditures</u>	
TRPC Agency Staff	\$250,276	TRPC Agency Staff	\$647,090
Consultant/Contract	-	Consultant/Contract	
Equipment	-	Equipment	
Other Organization	-	Other Organization	
Staff		Staff	
<b>Total</b>	<b>\$250,276</b>	<b>Total</b>	<b>\$647,090</b>

### Task 1.1: Planning and Programming

#### Task 1.2 Sub-tasks

- ***Maintain the long-range Thurston Regional Transportation Plan on an annual basis***

Continued with a major update to the regional transportation plan, including review and update of goals and policies, integration of Sustainable Thurston considerations, overhaul of the regional travel demand model, and community outreach and engagement.

*Status – 46% complete*

Provided briefings to TRPC member jurisdictions, the Lacey Planning Commission and Olympia Planning Commission, and to other stakeholders regarding the RTP.

*Status – complete*

Developed a survey template and on-line survey tool, and conducted a survey of the public regarding transportation funding priorities.

*Status - complete*

- ***Develop and maintain a four-year Regional Transportation Improvement Program***

Worked with the TAC, TPB, and TRPC to develop a 2014-2017 RTIP including air quality conformity analysis, demonstration of financial constraint, and public review, prior to adoption in October 2013.

*Status - complete*

Completed (4) amendments to the 2014-2017 RTIP

*Status – on-going as needed*

Completed (3) amendments to the 2013-2016 RTIP

*Status - complete*

- ***Develop a six-year Transportation Improvement Program.***

Developed a 2013-2018 TIP.

*Status – complete*

- ***Develop Annual Listing of Obligated Projects***

Completed Annual Listing of Obligated Projects

*Status – complete*

- ***Program federal STP, Enhancements, and CMAQ funds***

Conducted a call for FFY 2015 regional STP and TAP projects with “use it or lose it” policies in process, project sponsor support, TAC review of projects for compliance with state and federal requirements, public review and comment, TPB review and recommendation, and final project selection by TRPC.

*Status – complete*

Amended FFY 2015 projects into the RTIP

*Status – complete*

Coordinated with H&LP and local agencies regarding “use it or lose it” Obligation Authority policy, participating on a WSDOT oversight Task Force and working directly with local agency staff

*Status – on-going*

Documented CY 2013 CMAQ project prioritization process and emissions benefits

*Status – complete*

Provided support to local agency sponsors regarding federal STP and TAP project delivery

*Status – on-going*

Worked with Thurston County and the cities of Bucoda, Rainier, and Tenino on coordination agreements for the Rural Chip Seal Program funded by TRPC through the regional Surface Transportation Program grant process

*Status – complete*

Worked with the Woodland Trail Greenway Association, cities, and the County in developing a regionally-coordinated trail mileage marker system, a project funded through the regional STP grant process

*Status – complete*

- ***Support public transportation by participating with Intercity Transit on special studies, planning efforts, and other projects as requested, and through communication and coordination with other transit agencies as appropriate***

Worked with WSDOT and the I-5 / JBLM technical team to integrate transit and HOV scenarios into the alternatives development and evaluation process for the I-5 Multimodal Alternatives Analysis and Environmental Documentation.

*Status – on-going*

Participated on the WSDOT Public Transportation GPAC

*Status – on-going*

Participated in the development of the Statewide Public Transportation Plan.

*Status – on-going*

Provided support to Intercity Transit staff and Authority members regarding the need for an expanded maintenance facility and its importance in achieving the regional transportation vision for urban mobility and built form.

*Status - complete*

Worked with Intercity Transit to coordinate strategies for the 2014 regional CTR program.

*Status – on-going*

- ***Coordinate non-emergency human services transportation by maintaining and implementing the Regional Coordinated Public Transit and Human Services Transportation Plan for the Thurston region, and provide support to service providers to ensure coordination with applicable metropolitan and statewide planning processes***

Convened the Human Services and Transportation Forum

*Status – on-going*

Worked with local partners in Human Services project and service coordination and implementation.

*Status – on-going*

- ***Conduct public education and outreach as appropriate for planning and programming activities, including maintaining a web and social media presence for project-specific needs***

Maintained transportation elements on the TRPC website, including ‘Thurston Here to There,’ Urban Corridor Communities, the RTP “What Moves You” user surveys, the “South Sound Travel Study” content page, and other content updates

*Status – on-going*

Conducted briefings to regional jurisdictions and interest groups on the regional transportation plan update, and an associated on-line survey about funding priorities.

*Status - complete*

Partnered with NW Ecobuilding Guild in the development of one ‘Vision 2 Action Symposium’ specific to regional work program priorities: “Green Urbanism – the Antidote to Sprawl”.

*Status – complete*

Completed the 2014 edition of “Journeys,” the annual regional transportation newsletter.

*Status – complete*

Helped to develop and participated in a Department of Commerce Short Course on Local Planning about barriers and opportunities for achieving the

transportation-efficient infill and redevelopment of the region's transit corridors as called for in adopted local Comprehensive Plans.

*Status - complete*

Worked with Olympia and the Urban Land Institute to develop and conduct a "Building Healthy Places" workshop.

*Status – complete*

Briefed the Child Care Action Council on relative aspects of the region's "Healthy Kids, Safe Streets Action Plan" and the regional "Walk and Roll" program.

*Status - complete*

Participated in a PCTV (Panorama City TV) program about regional transportation planning, local and regional coordination, and updates on various projects and activities.

*Status – complete*

Developed a display and staffed a work station on Urban Corridors Communities as a part of the Lacey Comprehensive Plan update kick-off.

*Status - complete*

Presented at the Northwest Pavement Management Association on ways that MPOs can support local pavement management through funding and policies.

*Status - complete*

Participated on a panel at the 24<sup>th</sup> Annual Rachel Carson Forum at TESC regarding Sustainable Thurston, Urban Corridors, and Climate Change

*Status - complete*

- ***Conduct air quality conformity consultation with federal and state agencies***

Consulted with the Air Quality Consultation Group regarding the 2014-2017 RTIP conformity analysis

*Status – complete*

- ***Conduct air quality conformity analysis***

Conducted air quality conformity analysis for the 2014-2017 RTIP.

*Status – complete*

- ***Coordinate with the Olympic Region Clean Air Agency on redesignation to a Limited Maintenance Area status***

Worked with Olympic Region Clean Air Agency and Department of Ecology to finalize the Limited Maintenance Plan for the Thurston Region.

*Status – complete*

- ***Update MPO boundary as necessary***

No changes were made to the MPO boundary in SFY 2014.

*Status – Not applicable*

- ***Update Federal Functional Classification system as required***

No updates to the Federal Functional Classification system were made in SFY 2014.

*Status – Not applicable*

- ***Review local agency plans and policies for their compliance with Growth Management Act requirements and support coordination and implementation activities***

Reviewed and commented on proposed changes to Countywide Planning Policies with respect to integration of Sustainable Thurston policies into the regional transportation planning process.

*Status – complete*

Worked with City of Olympia Planning Commission members and staff to address further the role of local agency policies in promoting transit-supportive urban infill and redevelopment.

*Status – on-going*

Reviewed and commented on the draft Olympia Comprehensive Plan with respect to consistency with the Regional Transportation Plan.

*Status – complete*

Provided data analysis and modeling support to local agencies in their review of plans and projects.

*Status – on-going*

Provided support to, and participated on, Olympia’s ‘Woodland District Feasibility Study’ project team.

*Status - complete*

Provided planning support to the Main Street 507 project for Bucoda, Rainier, and Tenino to ensure consistency between this planning effort, the Regional Transportation Plan, Sustainable Thurston, and state highway plans.

*Status – on-going*

Helped to develop and participated in a Department of Commerce Short Course on Local Planning about barriers and opportunities for achieving the transportation-efficient infill and redevelopment of the region’s transit corridors as called for in adopted local Comprehensive Plans.

*Status - complete*

Worked with Port of Olympia staff to ensure regional transportation policy and planning considerations are appropriately integrated into the upcoming Port real estate development planning process.

*Status – on-going*

Worked with Olympia and the Urban Land Institute to develop and conduct a “Building Healthy Places” workshop.

*Status - complete*

Worked with Olympia and its consultants in scoping an update to the MXD trip generation rates for application in small cities, for eventual use in city calculations of concurrency and impact fees.

*Status - complete*

- ***Support local compliance with federal ITS requirements***

Supported implementation of the regional Smart Corridors initiative.

*Status – on-going*

Began scoping with FHWA the process and focus of an ITS architecture update.

*Status – on-going*

- ***Monitor, evaluate, and respond to legislation pertaining to a new federal transportation act and its potential implications for the region***

Participated in numerous webinars, and AMPO and TRB work sessions regarding MAP-21 implementation.

*Status – complete*

Worked with Transportation Policy Board members on strategies for integrating MAP-21 performance measures requirements with adopted Sustainable Thurston indicators and measures.

*Status – on-going*

Monitored roll-out of various NPRM dockets, reviewing and providing input to WSDOT and other state MPOs on rules pertaining to safety and planning.

*Status – complete*

Participated in a FHWA interview for a case study of ways in which small-to-medium sized MPOs are approaching performance-based planning.

*Status - complete*

Attended a FHWA workshop on integrating performance measures into the MPO process.

*Status - complete*

- ***Develop population and employment forecasts and distributions to be used in long-range planning***

Provided support to, and participated in the activities of, the regional Buildable Lands Task Force.

*Status - complete*

Initiated distribution of long-range land use forecasts to traffic analysis zones based on vacant and developable land capacities and adopted local agency land use plans.

*Status – 75% complete*

- ***Coordinate with WSDOT as appropriate on issues related to the Washington Transportation Plan, corridor plans or studies, modal and safety plans***

Participated in the development and review of the 2035 Washington Transportation Plan

*Status – on-going*

Participated on the Executive and Technical groups supporting WSDOT in the I-5 / JBLM corridor planning process.

*Status – on-going*

Coordinated with WSDOT, PSRC, and JBLM on revisions to the regional travel demand model to better support state and MPOs planning needs for the I-5 / JBLM study analysis and other inter-regional modeling needs

*Status – on-going*

Conducted a joint meeting of TRPC, the Transportation Policy Board, and the Intercity Transit Authority to review and discuss the I-5 Framework Plan.

*Status - complete*

Reviewed and provided input to WSDOT on the draft “Target Zero” plan.

*Status - complete*

Participated in the Statewide Travel Demand Model Needs Assessment and provided input on the value of the TMIP process in scoping and implementing a major model development initiative.

*Status – complete*

Worked with WSDOT and the I-5 / JBLM technical team to integrate transit and HOV scenarios into the alternatives development and evaluation process for the I-5 Multimodal Alternatives Analysis and Environmental Documentation.

*Status – on-going*

Participated on the WSDOT Public Transportation GPAC

*Status – on-going*

Participated in the development of the Statewide Public Transportation Plan.

*Status – on-going*

Reviewed and provided input to WSDOT on the WA State Freight Rail Plan, and responded to follow-up questions.

*Status - complete*

Participated on the Local Agency Task Force providing input to H&LP regarding new “use it or lose it” federal funding provisions.

*Status – on-going*

Reviewed and provided input to WSDOT on draft design manual materials.

*Status – complete*

- ***Participate in activities of the MPO/RTPO Coordinating Committee***

Attended quarterly meetings and ad hoc subcommittee meetings, and participated in ad hoc conference calls throughout the year.

*Status – on-going*

- ***Participate in the activities of relevant professional organizations and associations.***

Attended meetings and conference calls, participated in activities, and maintained strong working relationships with the Agency Council on Coordinated Transportation, the Washington State Rideshare Organization, the Board of the Community Transportation Association of the NW, the Commute Trip Reduction Board, the State Capital Campus Parking Committee, the Transportation Recovery

Planning Committee, South Sound Military and Communities Partnership, and the South Thurston Economic Development Initiative.

*Status – on-going*

Presented information on a range of TRPC travel demand management activities at the Washington State Rideshare Organization conference.

*Status – complete*

- ***Participate in the activities of the Association of Metropolitan Planning Organizations and the Transportation Research Board***

Attended the 2013 Association of Metropolitan Planning Organizations (AMPO) meeting, including Executive Committee meetings and a presentation describing implementation of TRPC's Urban Corridors Communities project.

*Status – complete*

Monitored AMPO legislative and technical work concerning implications of federal legislation on MPOs. Provided input on technical and policy briefs and participated in ad hoc subcommittee activities relevant to the Thurston region.

*Status – on-going*

Attended Transportation Research Board (TRB) meetings, chaired the joint subcommittee on Transportation in Military Communities, participated in workshops and sessions related to MAP-21 planning and compliance, served on the National Household Travel Survey task force providing input to FHWA and representing small MPO perspectives, and collaborated on research proposals and sessions pertaining to scenario planning and integration of performance measures into long-range planning.

*Status – on-going*

Monitored reports and activities of the TRB, FHWA, FTA, and the HUD/DOT/EPA Sustainable Communities Partnership, disseminating relevant research and learning opportunities to regional and local staff, maintaining TRPC/WSDOT networks concerning issues of interest to Washington and promoting national-level research on priority topics of interest to this region.

*Status – on-going*

- ***Respond to inquiries from the public and the media***

Fielded numerous calls from The Olympian, the Nisqually Valley News, the Tenino Independent, The News Tribune, and local radio stations on a wide variety of topics. Answered questions via phone and email from the general public as well as from planning commissioners, elected officials, local staff, business owners, and others.

*Status – on-going*

- ***Acquire the necessary training and professional development to effectively carry out state and federal transportation planning requirements***

Participated in webinars, workshops, and other learning opportunities primarily related to performance measures, MAP-21, disaster response and recovery planning, and writing for the web.

*Status – on-going*

- ***Consult with local, tribal, state, and federal officials***

Maintained frequent contact with staff and policy makers at the local, tribal, state, and federal level and consulted on a wide range of topics.

*Status – on-going*

Consulted with local, state and federal officials regarding impacts of potential Endangered Species Act listings on programming and project delivery.

*Status – on-going*

Briefed representatives from FHWA, FTA, HUD, and EPA on Sustainable Thurston, its action plan and recommendations, and ways in which they are being integrated into the regional transportation program and policies.

*Status - complete*

Met with staff from the Chehalis Tribe to review tribal planning activities, upcoming projects, and explore associated opportunities for coordination.

*Status - complete*

Responded to a FHWA survey regarding freight planning activities.

*Status - complete*

- ***Emergent Issues***

Participated in the implementation planning activities for EO 14-02 (Governor's Executive Order on Telework and Flexible Work Hours)

*Status – on-going*

Participated in the activities of Thurston Thrives!, a regional partnership endeavor resulting from the Sustainable Thurston process, particularly those related to transportation and the built form, air quality/ climate change, and affordable housing / transportation.

*Status – on-going*

Participated in a Puget Sound Disaster Recovery Preparedness workshop hosted by FEMA.

*Status – complete*

Completed a federal TIGER grant application on behalf of TRPC and its project partners (Lacey, Olympia, Tumwater, Intercity Transit, Thurston Thrives!, and the Department of Commerce)

*Status - complete*

Attended meetings and monitored activities of the Technical Advisory Committee for Low Impact Development, which is working to integrate new federal stormwater standards in local regulations which in turn has significant impacts on transportation infrastructure and the ability to support more transportation-efficient land use through infill and redevelopment.

*Status – on-going*

Researched scientific literature regarding the health trade-offs between a built environment that fosters active transportation and the potential air quality impacts associated with that built environment, and monitored emerging evidence from the epidemiological community.

*Status – on-going*

Task 1.1 Deliverables:

- a. On-line survey of public perceptions of transportation funding priorities (complete)
- b. Jurisdiction and stakeholder briefings on the update of the regional transportation plan (on-going)
- c. Air quality conformity determinations (complete)
- d. Air quality conformity redesignation status (complete)
- e. 2013-2016 RTP amendments (complete)
- f. 2014-2017 RTIP and amendments as necessary (complete)
- g. 2014-2018 TIP (complete)
- h. 2014 Annual Listing of Obligated Projects (complete)
- i. Federal TIGER grant application (complete)
- j. Project prioritization and programming process for federal funds (complete)
- k. Short Course on Local Planning (complete)
- l. Presentations and briefing papers (complete)

Sub-task Expenditures: \$625,654

89% MPO funding; 11% RTPO funding

Staffing Level: 4.5 FTE

**Task 1.2: Agreements and Certifications**

Task 1.2 Sub-tasks

- ***Maintain 2013-2014 Unified Planning Work Program***

Worked with regional policy makers to consider state and federal planning requirements and regional work program priorities, and developed and adopted a SFY 2015-2016 UPWP to comply with those requirements and support regional priorities.

*Status - complete*

Met with officials from WSDOT HQ, WSDOT OR, FHWA, and FTA to review UPWP requirements, the draft 2015-2016 UPWP, and status update on work program activities.

*Status – complete*

Compiled a SFY 2013 UPWP Annual Report.

*Status - complete*

Monitored UPWP and adjusted staffing and schedules as needed to balance work flow and respond to emerging issues from WSDOT and USDOT

*Status – on-going*

Complied with monthly billing and reporting requirements.

*Status - complete*

- ***Update agreements with WSDOT and Intercity Transit as per 23 CFR 450.314***

Initiated a draft “tripod” agreement using a 2013 template from WSDOT.

*Status – on hold pending guidance from WSDOT legal counsel*

- ***Develop agreement with the Olympic Region Clean Air Agency regarding air quality planning***

Initiated discussions regarding a new agreement.

*Status – on-going, anticipating completion in CY 2014*

- ***Complete annual self-certification***

Completed annual self-certification and submitted to WSDOT.

*Status - complete*

- ***Review with FHWA and FTA the governance structure of TRPC as an MPO***

*Status – pending request from FHWA and FTA*

- ***Review with WSDOT the governance structure of TRPC as an RTPO***  
*Status – pending request from WSDOT*

- ***Comply with Title VI requirements***

Submitted 2013 Title VI report  
*Status - complete*

Continued to solicit Title VI input at public meetings.  
*Status – on-going*

Task 1.2 Deliverables:

- a. SFY 2013 UPWP Annual Report (complete)
- b. SFY 2015-2016 UPWP (complete)
- c. 2013 Self-certification (complete)
- d. 2013 Title VI reports (complete)

Sub-task Expenditures: \$10,011  
89% MPO funding; 11% RTPO funding  
Staffing Level: 0.4 FTE

**MAJOR ACTIVITY 2: PROGRAM ADMINISTRATION**

Purpose: TRPC must conduct federal and state mandated program administration requirements. Program administration functions are those accounting and management functions which must be performed in order to maintain the state and federally mandated work elements identified in this UPWP, and to ensure fulfillment of federal and state reporting requirements.

Participants: TRPC staff, WSDOT, FHWA, and FTA.

Budget:

FY 2013-14 Actual Revenues

FHWA PL	\$285,550
FHWA Match	\$ 44,566
FTA Sec. 5303	\$ 92,000
FTA Match	\$ 14,358
RTPO	\$106,072
<b>Total</b>	<b>\$542,546</b>

\* Recording Secretary

FY 2013 Actual Expenditures

TRPC Agency Staff	\$157,254
Consultant/Contract*	\$ 5,025
Equipment	-
Other Organization Staff	-

**Total** **\$162,279**

\* Recording Secretary

FY 2014 Actual Expenditures

TRPC Agency Staff	\$369,190
Consultant/Contract*	\$ 11,077
Equipment	-
Other Organization Staff	-

**Total** **\$380,267**

**Task 2.1: Program Support**

Task 2.1 Sub-tasks

- ***Perform general program management and supervisory functions***

Performed general overall program management and supervisory functions, ensuring effective integration of UPWP work with other regional planning activities

*Status – on-going*

- ***Manage transportation personnel***

Managed transportation personnel and performed all human resource functions and evaluations

*Status – on-going*

- ***Recruit and train staff as needed***

Initiated recruitment of new transportation modeler, including review and refinement of the job classification, and development and posting of the job announcement.

*Status – on-going*

- ***Develop calendar year budget and staffing patterns***

Developed CY 2014 budget, integrated that budget with the SFY UPWP and FFY funding allocations, and adjusted staffing patterns as appropriate to ensure proper integration of UPWP into the overall agency budget and work flow.

*Status – on-going*

- ***Monitor and adjust budget as necessary***

Continued to monitor the UPWP budget and its fluctuating revenue authorizations and adjust staffing patterns to ensure smooth delivery of program and services.

*Status – on-going*

- ***Provide management and administrative support to the Thurston Regional Planning Council, Transportation Policy Board, Technical Advisory Committee and any subcommittees as may be established by these bodies***

Worked with chairs of TRPC, TPB, TAC, and Urban Corridor Partnership to establish agendas and develop program concepts for policy makers. Provided secretarial support for mailings, web support for electronic communication, and recording secretary support for public records.

*Status – on-going*

- ***Maintain hardware and software necessary to ensure consistency between UPWP program requirements and the overall agency technical strategy***

Continued to provide individual and network support for both hardware and software to ensure reliable and secure computer, internet, phone, network, and data retrieval systems.

*Status – on-going*

Task 2.1 Deliverables:

- a. Calendar year 2014 budget and staffing plan (complete)
- b. Calendar year 2015 budget and staffing plan (initiated)
- c. Personnel evaluations (on-going)
- d. Meeting packets and presentation materials, on-line meeting materials, official meeting records (on-going)
- e. Correspondence (on-going)

Sub-task Expenditure: \$314,691

89% MPO funding, 11% RTPO funding

Staffing Level: 2.6 FTE + recording secretary

**Task 2.2: Compliance with State and Federal Accounting Procedures**

Task 2.2 Sub-tasks

- ***Execute mandated accounting activities, including program accounting, financial documentation, and development of annual Indirect Cost Plan***

Submitted monthly accounting records and program billing reports, and responded to inquiries regarding Indirect Cost Plan

*Status – on-going*

- ***Participate in state and federal program audits***

Completed a CY 2014 state and federal program audit

*Status – complete*

Task 2.2 Deliverables:

- a. Monthly accounting summaries (on-going)
- b. Monthly billing / progress reports for WSDOT Planning Office (on-going)
- c. Annual Indirect Cost Plan (submitted)
- d. Annual program audits (complete)

Sub-task Expenditures: \$65,576

89% MPO funding; 11% RTPO funding

Staffing Level: 1.0 FTE

**SFY 2014 UPWP Annual Report**

<b>THURSTON REGIONAL PLANNING COUNCIL</b>						
<b>SFY 2014 Unified Planning Work Program</b>						
<b>July 1, 2013 - June 30, 2014</b>						
Work Program Tasks	FHWA		FTA		WSDOT RTPO	Total SFY 2014 Expenses
	FHWA Funds	TRPC Match 13.50%	FTA Funds	TRPC Match 13.50%		
Task 1: MPO/RTPO Program Compliance	\$ 372,861	\$ 58,192	\$ 87,570	\$ 13,667	\$ 114,800	\$ 647,090
1.1: Planning and Programming	\$ 360,510	\$ 56,265	\$ 84,669	\$ 13,214	\$ 110,997	\$ 625,654
1.2: Agreements and Certifications	\$ 12,351	\$ 1,928	\$ 2,901	\$ 453	\$ 3,803	\$ 21,436
Task 2: Program Administration	\$ 212,238	\$ 33,124	\$ 57,653	\$ 8,998	\$ 68,255	\$ 380,267
2.1: Program Support	\$ 175,638	\$ 27,412	\$ 47,711	\$ 7,446	\$ 56,484	\$ 314,691
2.2: Compliance with State/Federal Accounting Procedures	\$ 36,600	\$ 5,712	\$ 9,942	\$ 1,552	\$ 11,770	\$ 65,576
Totals	\$ 585,099	\$ 91,316	\$ 145,223	\$ 22,665	\$ 183,054	\$1,027,357

## **FREQUENTLY USED ACRONYMS**

TRPC	Thurston Regional Planning Council
TPB	Transportation Policy Board
TAC	Technical Advisory Committee

### Transportation Designations

MPO	Metropolitan Planning Organization (federal)
RTPO	Regional Transportation Planning Organization (state)

### Mandatory Planning Documents

RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan

### Federal Funds

CMAQ	Congestion Mitigation and Air Quality Improvement Program
STP	Surface Transportation Program
TAP	Transportation Alternatives Program

### Agencies and Divisions

WSDOT	Washington State Department of Transportation
H&LP	Highways and Local Programs
OR	Olympic Region
FHWA	Federal Highway Administration
FTA	Federal Transit Administration

### Legislation

MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century (federal)
GMA	Growth Management Act (state)

### Other

JBLM	Joint Base Lewis-McChord
AMPO	Association of Metropolitan Planning Organizations
TRB	Transportation Research Board
CTR	Commute Trip Reduction
UZA	Urbanized Area
SFY	State Fiscal Year
FFY	Federal Fiscal Year
CY	Calendar Year