

## **Project Delay Policy**

Funding provided for local agency projects is set-aside each year as part of the financial plan for ensuring delivery of the local program of projects. Late notification of schedule changes limits the opportunity for other projects to be added to the program or advanced to utilize these available funds due to their project delays. Unknown delays of projects beyond the fiscal period currently scheduled may risk the funding being lost to the program and the state.

This Project Delay Policy defines the requirements for projects administered through H&LP.

### Projects are considered delayed when the following occurs:

If the project does not meet the construction award date identified in your agency's proposal. An agency can request approval of an extension to the deadline with the justification for the delay and an updated scope, schedule and budget. This request must be submitted through your Region Local Programs Engineer via email for H&LP to determine if the reason or reasons for the delay is acceptable.

If the project does not meet the approved award date and an extension has not been requested/approved then funds may be sanctioned and reprogrammed.