

PRO630-d: Ensure Maintenance & Operations Receive Commitments Requiring Long-Term Maintenance

See also: [Environmental Manual – Chapter 630](#)

Effective February 2015

Start procedure: The project is nearing completion and has environmental commitments that involve long-term maintenance.

End procedure: Maintenance and Operations accepts the Maintenance Phase commitments.

Actor:	Action:
Project Engineer (or designee) and Area Maintenance Superintendent (or designee)	<ol style="list-style-type: none"> 1. Determines that all work elements are finished for the project that is associated with Maintenance Phase commitments after a final walk-through of the project. 2. Notifies the Region Maintenance Engineer (or designee) that all Maintenance Phase commitments are ready to be handed over to Maintenance and Operations.
Project Engineer in conjunction with Region Environmental Office	<ol style="list-style-type: none"> 3. Generates a report of Maintenance Phase commitments. 4. Submits the report to the Region Maintenance Engineer (or designee).
Region Maintenance Engineer (or designee)	<ol style="list-style-type: none"> 5. Acknowledges receipt of the commitments and takes responsibility for managing them.