



Application for Access Connection Permit Managed Access Highways Only

Not for use within an Incorporated City or Town

Address of Parcel(s) to be served			City		State	Zip
State Route	Mile Post	County			Primary Tax Parcel Number	
Subdivision or Short Plat Name			Lot#	Gov. Lot#	Additional Parcel Numbers <i>(if applicable)</i>	
Public Land Survey System (PLSS)						
_____ 1/4 of the _____ 1/4 of Section _____ Township _____ N, Range _____ E W						

Access will be used to serve (describe ultimate access use):

Is this an existing access? Yes No If Yes, what year was it established? _____
 Is this, or will this be, a joint use connection? Yes No If Yes, how many parcels? _____
 Does this access meet intersection Corner Clearance* criteria? Yes No Unknown (If no, a Deviation or Design Exception may be required)
 What is the estimated Average Weekday Vehicle Trip Ends (AWDVTE)** that will use this access? _____
 *WAC458-52-040(6) **A trip end occurs each time a vehicle either enters the state highway or leaves the state highway.

Category I - Minimum Connection	Field (Agricultural), Forest Lands, Utility Operation and Maintenance (\$50) Each Residential Dwelling Unit (up to 10 units) utilizing a single connection point (\$50each) Other, with 100 AWDVTE or less (\$500) Fee per additional connection point (\$50)
Category II - Minor Connection	Less than 1,000 AWDVTE (\$1,000) 1,000 to 1,500 AWDVTE (\$1,500) Fee per additional connection point (\$250)
Category III - Major Connection	1,500 to 2,500 AWDVTE (\$2,500) Over 2,500 AWDVTE (\$4,000) Fee per additional connection point (\$1,000)
Category IV - Temporary Connection	Base Fee per connection (\$100)

Nonrefundable fees per the schedule above shall be paid by check or money order made payable to the "Washington State Department of Transportation" to cover the actual direct and related indirect costs incurred by the Department in the application processing, review, and inspection of the work related to this access connection, as allowed by WAC468-51-070. Additional fees may be charged if the costs exceed the base fees. Fees being submitted with this application are: \$ _____

Property Owner Information				Applicant Information <i>(if different from property owner)</i>			
Property Owner Name <i>(Required)</i>				Business Name (if applicable)			
Mailing Address				Mailing Address			
City	State	Zip		City	State	Zip	
Telephone				Telephone			
Email				Email			
Print Name				Print Name			
Print Title				Print Title			
Signature			Date	Signature			Date

To help expedite the processing of this access connection permit, please provide the following information on separate sheets:

1. Site plan showing ultimate development of site.
2. Show proposed access location.
 - a. Show property lines.
 - b. Show the closest distance of the intersections and accesses on both sides of the highway including access to/from any adjacent driveways.
 - c. Show wetlands, if any, in the vicinity of the proposed access location.
3. Land use restriction, or stipulations, if any, and agency involved.
4. Hydraulic Report or Stormwater Plan may be required for commercial and multiple residences.
5. Landscape Plan, if applicable.
6. If this is a shared use access, provide:
 - a. Number of other users.
 - b. Name and address of all users.
 - c. Any recorded easements or other legal documents authorizing use, if applicable.
7. Name, email address, and telephone number of the local government representative responsible for processing the development's approval, if applicable.
8. Traffic Control Plan, if required.

Other General Access Connection Information and Potential Additional Document Requirements:

1. The Permit Holder shall be responsible for obtaining all necessary Federal, State, and Local Permits including, but not limited to, Washington State Department of Ecology, Washington State Department of Fish and Wildlife, Washington State Department of Natural Resources, and U.S. Army Corps of Engineers permits or other approvals required prior to beginning any of the work. Copies of such permits shall be provided to the Department office issuing the permit, if requested.
2. To ensure proper compliance with all terms and conditions, a surety amount in the form of a Bond, Assignment of Escrow, Certificate of Deposit, Irrevocable Letter of Credit, Check or Money Order may be required by the Department. If a bond is provided, it shall be written by a surety company authorized to do business in the State of Washington.
3. Generally, the Department requires that no direct access to the state highway be provided if the property has access to another public road. RCW 47.50.010(3)(b); WAC 468-51-030(1)]. Per WAC 468-51-060, the Department encourages adjacent properties to obtain a joint use permit for an access connection to a common point.
4. No work is authorized on the state highway right of way until a permit is approved and fully executed by the Department. RCW 47.32.150. If the Permit Applicant is not the property owner, the property owner's signature is required before the permit application will be processed.
5. Permit holder is responsible for maintaining the access connection and related appurtenances between the state highway edge of shoulder and the state highway right-of-way line, including but not limited to, maintaining sight distance as only authorized by the Department, cleaning of culverts, etc.
6. If the parcel(s) served by this permit do not abut the state highway, it is the Permit Holder's responsibility to ensure that all necessary legal documentation, e.g. access easements, are obtained that provide the parcel(s) to be served by this permit the legal right to have a continuous right of access between this parcel(s) and the state highway. The Permit Holder shall provide these documents to the Department. WAC 468-51-030(2).