Contents

Chapter 1 Administration 1-1

1-00 Agency Organization and Relations With Other Organizations 1-1
GEN 1-00.1 Purpose and Scope of Manual 1-1
GEN 1-00.2 Definition of Terms 1-1
GEN 1-00.3 WSDOT State Construction Office 1-1
GEN 1-00.4 Region Organization 1-6
GEN 1-00.5 Relationship With Other Agencies 1-10
GEN 1-00.6 Relating to the Public 1-11
GEN 1-00.7 Application of Contract Provisions, Plans, and Specifications 1-11
GEN 1-00.8 Emergency Work Performed Under the Contract 1-14
GEN 1-00.9 Contractor's Performance Reports 1-14
GEN 1-00.10 Stewardship 1-14

1-02 Bid Procedures and Conditions 1-20
SS 1-02.2 Plans and Specifications 1-20
SS 1-02.4 Examination of Plans, Specifications, and Site of Work 1-20

1-03 Award and Execution of Contract 1-21
SS 1-03.2 Award of Contract 1-21
SS 1-03.3 Execution of Contract 1-21

1-04 Scope of the Work 1-22
SS 1-04.3 Reference Information 1-22
SS 1-04.4 Changes 1-22
SS 1-04.5 Procedure and Protest by the Contractor 1-34
SS 1-04.6 Variation in Estimated Quantities 1-34
SS 1-04.7 Differing Site Conditions (Changed Conditions) 1-38

1-05 Control of Work 1-39
SS 1-05.1 Authority of the Engineer 1-39
SS 1-05.3 Plans and Working Drawings 1-48
SS 1-05.4 Conformity With and Deviations From Plans and Stakes 1-53
SS 1-05.7 Removal of Defective and Unauthorized Work 1-56
SS 1-05.9 Equipment 1-58
SS 1-05.10 Guarantees 1-59
SS 1-05.14 Cooperation With Other Contractors 1-59

1-06 Control of Material 1-60
SS 1-06.3 Manufacturer's Certificate of Compliance 1-60
SS 1-06.6 Recycled Materials 1-61

1-07 Legal Relations and Responsibilities to the Public 1-62
SS 1-07.1 Laws to be Observed 1-62
SS 1-07.4 Sanitation 1-68
SS 1-07.5 Environmental Regulations 1-69
SS 1-07.9 Wages 1-75
SS 1-07.11 Requirements for Nondiscrimination 1-85
SS 1-07.12 Federal Agency Inspection 1-104
SS 1-07.13 Contractor's Responsibility for Work 1-106
SS 1-07.14 Responsibility for Damage 1-108
SS 1-07.15 Temporary Water Pollution Prevention 1-108
SS 1-07.16 Protection and Restoration of Property 1-109
SS 1-07.17 Utilities and Similar Facilities 1-113
SS 1-07.18 Public Liability and Property Damage Insurance 1-115
SS 1-07.23 Public Convenience and Safety 1-116

1-08 Prosecution and Progress 1-121
SS 1-08.1 Subcontracting 1-121
SS 1-08.3 Progress Schedules 1-124
SS 1-08.4 Prosecution of Work 1-130
SS 1-08.5 Time For Completion 1-131
SS 1-08.6 Suspension of Work 1-134
SS 1-08.8 Extensions of Time 1-135
SS 1-08.9 Liquidated Damages 1-136
SS 1-08.10 Termination of Contract 1-138

1-09 Measurement and Payment 1-140
SS 1-09.4 Equitable Adjustment 1-140
SS 1-09.6 Force Account 1-142
SS 1-09.8 Payment for Material on Hand 1-151
SS 1-09.9 Payments 1-152
SS 1-09.10 Payment for Surplus Processed Materials 1-164
SS 1-09.11 Disputes and Claims 1-164
SS 1-09.12 Audits 1-166

1-10 Temporary Traffic Control 1-168
SS 1-10.1 General 1-168
SS 1-10.2 Traffic Control Management 1-171
SS 1-10.3 Traffic Control Labor, Procedures, and Devices 1-174
SS 1-10.4 Measurement 1-178
SS 1-10.5 Payment 1-179

Chapter 2 Earthwork 2-1

2-01 Clearing, Grubbing, and Roadside Cleanup 2-1
SS 2-01.3 Construction Requirements. 2-1
SS 2-01.4 Measurement. 2-2

2-02 Removal of Structures and Obstructions 2-3
SS 2-02.3 Construction Requirements. 2-3

2-03 Roadway Excavation and Embankment 2-3
SS 2-03.1 Description 2-3
SS 2-03.3 Construction Requirements. 2-7
GEN 2-03.4/5 Measurement and Payment 2-20

2-04 Haul. 2-21
SS 2-04.4 Measurement. 2-21

2-06 Subgrade Preparation 2-22
SS 2-06.3 Construction Requirements. 2-22

2-07 Watering 2-22
SS 2-7.3 Construction Requirements. 2-22

2-09 Structure Excavation. 2-23
SS 2-09.3 Construction Requirements. 2-23

2-10 Ditch and Channel Excavation 2-27
SS 2-10.3 Construction Requirements. 2-27

2-11 Trimming and Cleanup 2-27
SS 2-11.3 Construction Requirements. 2-27

2-12 Construction Geotextile 2-27
SS 2-12.3 Construction Requirements. 2-27

Chapter 3 Aggregate Production and Acceptance 3-1

3-01 Production From Quarry and Pit Sites 3-1
GEN 3-01.1 General Instructions 3-1
GEN 3-01.2 Outline of Inspector's Duties. 3-1
SS 3-01.2 Material Sources, General Requirements 3-2
SS 3-01.3 State Furnished Material Sources 3-4
SS 3-01.4 Contractor Furnished Material Sources 3-4
SS 3-01.5 Measurement. 3-5

3-02 Stockpiling Aggregates 3-6
SS 3-02.2 General Requirements. 3-6
SS 3-02.4 Measurement. 3-7

3-03 Site Reclamation 3-7
GEN 3-03.1 General 3-7
SS 3-03.2 General Requirements. 3-8
SS 3-03.3 Reclamation Plans. 3-8

Chapter 4 Bases 4-1

4-02 Gravel Base 4-1
GEN 4-02.1 General Instructions 4-1
SS 4-02.2 Construction Requirements 4-1

4-04 Ballast and Crushed Surfacing 4-1
GEN 4-04.1 General Instructions 4-1
GEN 4-04.2 Inspector's Checklist 4-2
SS 4-04.3 Construction Requirements 4-2
SS 4-04.4 Measurement 4-5

Chapter 5 Surface Treatments and Pavements 5-1

5-01 Cement Concrete Pavement Rehabilitation 5-1
SS 5-01.1 Description 5-1
SS 5-01.3 Construction Requirements 5-1

5-02 Bituminous Surface Treatment 5-5
GEN 5-02.1 General Instructions 5-5
GEN 5-02.2 Duties Before Construction 5-5
GEN 5-02.3 Inspection and Sampling of Materials 5-5
GEN 5-02.4 Miscellaneous Inspection Duties 5-6
GEN 5-02.5 Reports and Records 5-6
SS 5-02.3 Construction Requirements 5-7

5-03 Vacant 5-11

5-04 Hot Mix Asphalt 5-11
GEN 5-04.1 General Instructions 5-11
GEN 5-04.2 Inspector Roles and Responsibilities 5-14
GEN 5-04.3 Street Inspection 5-15
GEN 5-04.4 How to 5-19
SS 5-04.3 Construction Requirements 5-20

5-05 Cement Concrete Pavement 5-33
GEN 5-05.1 General Instructions 5-33
GEN 5-05.2 Testing Equipment/Reports 5-33
GEN 5-05.3 Checklists 5-34
SS 5-05.3 Construction Requirements 5-37
SS 5-05.5 Payment 5-45

Chapter 6 Structures 6-1

6-01 General Requirements for Structures 6-1
GEN 6-01.1 Bridge Construction De-Briefing Session. 6-1
GEN 6-01.2 General Inspection Procedures 6-1
GEN 6-01.3 Approval of Materials 6-2
GEN 6-01.4 Safety Nets and Staging 6-2
SS 6-01.2 Foundations. 6-3
SS 6-01.3 Clearing the Site 6-3
SS 6-01.4 Appearance of Structures 6-4
SS 6-01.6 Load Restrictions on Bridges Under Construction 6-4
SS 6-01.9 Working Drawings 6-4
SS 6-01.12 Final Cleanup 6-5

6-02 Concrete Structures. 6-6
GEN 6-02.1 Use of Epoxy Resins. 6-6
SS 6-02.3 Construction Requirements. 6-7
SS 6-02.4/5 Measurement and Payment. 6-37

6-03 Steel Structures 6-39
SS 6-03.4/5 Measurement and Payment. 6-48

6-04 Timber Structures 6-49
SS 6-04.4/5 Measurement and Payment. 6-49

6-05 Piling. 6-50
GEN 6-05.1 Vibration Monitoring during Pile Driving 6-50
GEN 6-05.2 Pile Driving Records. 6-50
SS 6-05.3 Construction Requirements. 6-50
SS 6-05.4/5 Measurement and Payment. 6-58

6-06 Bridge Railings 6-58
GEN 6-06.1 Railing Alignment. 6-58
SS 6-06.4/5 Measurement and Payment. 6-58

6-07 Painting 6-58
GEN 6-07.1 General 6-58

6-08 Waterproofing 6-61
GEN 6-08.1 General 6-61

6-10 Concrete Barrier 6-61
SS 6-10.3 Construction Requirements. 6-61

6-19 Shafts. 6-62
SS 6-19 Shafts. 6-62

Chapter 7 Drainage Structures, Storm Sewers, Sanitary Sewers, Water Mains, and Conduits . . . 7-1

7-01 Drains . . . 7-1
GEN 7-01.1 Roadway Subdrainage . . . 7-1

7-02 Culverts . . . 7-1
GEN 7-02.1 General Instructions . . . 7-1
GEN 7-02.2 Roadway Surface Drainage . . . 7-2
GEN 7-02.3 Design of Culverts . . . 7-2
SS 7-02.5 Payment . . . 7-6

7-03 Structural Plate Pipe, Pipe Arch, Arch, and Underpass . . . 7-6
GEN 7-03.1 General Instructions . . . 7-6

7-04 Storm Sewers . . . 7-7
GEN 7-04.1 General Instructions . . . 7-7
SS 7-04.3 Construction Requirements . . . 7-7
SS 7-04.5 Payment . . . 7-7

Chapter 8 Miscellaneous Construction . . . 8-1

8-01 Erosion Control and Water Pollution Control . . . 8-1
GEN 8-01.1 Introduction . . . 8-1
GEN 8-01.2 Record Keeping and Reporting . . . 8-2
SS 8-01.3 Construction Requirements . . . 8-3

8-02 Roadside Restoration . . . 8-10
GEN 8-02.1 General . . . 8-10
GEN 8-02.2 Landscape Terminology . . . 8-12
GEN 8-02.3 Reference Reading . . . 8-15
SS 8-02.2 Materials . . . 8-15
SS 8-02.3 Construction Requirements . . . 8-16
SS 8-02.5 Payment . . . 8-27

8-03 Irrigation System . . . 8-27
GEN 8-03.1 General . . . 8-27
GEN 8-03.2 Inspection . . . 8-27
SS 8-03.2 Materials . . . 8-28
8-03.3 Construction Requirements . . . 8-28

8-04 Curbs, Gutters, Spillways, and Inlets . . . 8-31
SS 8-04.3 Construction Requirements . . . 8-31

8-11 Guardrail . . . 8-32
GEN 8-11.1 General Instructions . . . 8-32
SS 8-11.3 Construction Requirements . . . 8-32

8-12 Chain Link Fence and Wire Fence . . . 8-33
SS 8-12.3 Construction Requirements . . . 8-33

8-14 Cement Concrete Sidewalks 8-33
SS 8-14.3 Construction Requirements. 8-33

8-20 Illumination, Traffic Signal Systems, and Electrical. 8-34
GEN 8-20.1 General 8-34
GEN 8-20.2 Inspection 8-34
SS 8-20.2 Materials 8-35
SS 8-20.3 Construction Requirements. 8-37
GEN 8-20.6B1 Conduit Plowing 8-42
8-20.6D Wire and Cable 8-42

8-21 Permanent Signing 8-45
GEN 8-21.1 General 8-45
SS 8-21.2 Materials 8-45
SS 8-21.3 Construction Requirements. 8-45

Chapter 9 Materials 9-1

9-1 General 9-1
9-1.1 PE Authority for Materials Approval and Acceptance 9-1
9-1.2 Control of Materials 9-7
9-1.3 Approval of Materials. 9-16
9-1.4 Acceptance Methods for Materials 9-22
9-1.5 Field Verification of Materials 9-27

9-2 Materials Fabrication Inspection Office – Inspected Items Acceptance 9-28
9-2.1 General 9-28
9-2.2 Inspected Items, Stamps, and Tagging Identification 9-29
9-2.3 Permanent Sign Inspection 9-32
9-2.4 Pipe Acceptance Report 9-33

9-3 Guidelines for Job Site Control of Materials 9-33
9-3.1 General 9-33
9-3.2 Sample Types 9-33
9-3.3 Test Numbering. 9-35
9-3.4 Point of Acceptance 9-35
9-3.5 Basis for Acceptance. 9-35
9-3.6 Vacant 9-37
9-3.7 Acceptance Sampling and Testing Frequency Guide 9-37

9-4 Specific Requirements for Each Material 9-40
9-4.1 Portland Cement, Blended Hydraulic Cement, Fly Ash, and Other Cementitious Materials 9-42
9-4.2 Bituminous Materials 9-43
9-4.3 Pavement Marker Adhesive 9-44
9-4.4 Concrete Aggregates 9-44
9-4.5 Aggregates for Bituminous Surface Treatment, Ballast, Permeable Ballast, Crushed Surfacing Base and Top Course, Maintenance Rock, and Gravel Backfill for Foundations Class A 9-45

9-4.6 Aggregates for Hot Mix Asphalt (HMA) 9-45
9-4.7 Hot Mix Asphalt (HMA). 9-46
9-4.8 Mineral Filler 9-47
9-4.9 Aggregate Materials for Walls (Gravel Backfill for Wall and Gravel Borrow for Structural Earth Walls). 9-47
9-4.10 Miscellaneous Aggregates: Gravel Base, Gravel Backfill for Foundation Class B, Gravel Backfill for Pipe Zone Bedding, Gravel Backfill for Drains, Gravel Backfill for Drywells, Backfill for Sand Drains, Sand Drainage Blanket, Gravel Borrow, Select Borrow, Common Borrow, Native Materials for Trench Backfill, Foundation Material Class A, B, and C, and Bank Run Gravel for Trench Backfill 9-48
9-4.11 Recycled Materials 9-49
9-4.12 Premolded Joint Filler for Expansion Joints. 9-50
9-4.13 Elastomeric Expansion Joint Seals 9-51
9-4.14 Poured Rubber Joint Sealer – Two Component 9-51
9-4.15 Hot Poured Joint Sealants. 9-52
9-4.16 Concrete Drain, Perforated Underdrain, Culvert, and Storm Sewer Pipe . 9-53
9-4.17 Corrugated Galvanized Steel, Aluminized Steel, Aluminum: Drain, Perforated Underdrain, Culvert Pipe Arch, and Storm Sewer Pipe 9-54
9-4.18 Polyvinyl Chloride (PVC) and Corrugated Polyethylene (PE) Drain, Perforated Underdrain, Culvert, and Storm Sewer Pipe. 9-55
9-4.19 Structural Plate Pipe, Pipe Arch, Arch, and Underpass 9-56
9-4.20 Steel, Gray-Iron, and Ductile-Iron Castings: Manhole Rings and Covers; Metal Frame, Grate, and Solid Metal Cover for Catch Basins or Inlets; Cast Metal Inlets; Frame (Ring), Grate, and Cover for Drywells. 9-57
9-4.21 Sanitary Sewers. 9-57
9-4.22 Structural Steel for Bridges. 9-59
9-4.23 Unfinished Bolts (Ordinary Machine Bolts), Nuts, and Washers 9-60
9-4.24 High Strength Bolts, Nuts, and Washers 9-61
9-4.25 Anchor Bolts, Nuts, and Washers 9-62
9-4.26 Reinforcing Bars for Concrete (Uncoated and Epoxy Coated Rebar) 9-63
9-4.27 Vacant 9-65
9-4.28 Mechanical Splices 9-65
9-4.29 Rebar Chairs, Mortar Blocks (Dobies), and Spacers 9-66
9-4.30 Dowels and Tie Bars for Concrete Pavement 9-66
9-4.31 Wire Reinforcement for Concrete. 9-68
9-4.32 Bridge Approach Slab Anchors. 9-69
9-4.33 Prestressing/Post Tensioning Reinforcement – Strand 9-69
9-4.34 Prestressing/Post Tensioning Reinforcement – Bar 9-70
9-4.35 Painting, Paints, Coating, and Related Materials 9-71
9-4.36 Timber and Lumber 9-72
9-4.37 Vacant 9-73
9-4.38 Piling – All Types 9-73
9-4.39 Vacant 9-75
9-4.40 Vacant 9-75

9-4.41 Precast Concrete Manholes, Catch Basins, Inlets, Drywells, and Risers . . 9-75
9-4.42 Riprap, Rock for Erosion and Scour Protection, Quarry Spalls, Rock for Rock Wall and Chinking Material, Backfill for Rock Wall, and Stone for Gabions 9-76
9-4.43 Semi-Open Slope Protection. 9-77
9-4.44 Plant Material 9-77
9-4.45 Topsoil. 9-78
9-4.46 Seed. 9-79
9-4.47 Fertilizer 9-80
9-4.48 Mulch 9-80
9-4.49 Irrigation System. 9-82
9-4.50 Fencing and Gates. 9-84
9-4.51 Beam Guardrail, Guardrail Anchors, and Guardrail Terminals 9-85
9-4.52 Guardrail Posts and Blocks. 9-87
9-4.53 Miscellaneous Precast Concrete Products (Block Traffic Curb, Precast Traffic Curb) 9-88
9-4.54 Prestressed Concrete Girders 9-88
9-4.55 Pavement Marking Materials 9-89
9-4.56 Signing Materials, Mounting Hardware, Posts, and Sign Supports 9-90
9-4.57 Liquid Concrete Curing Compound 9-93
9-4.58 Admixtures for Concrete. 9-93
9-4.59 Plastic Waterstop. 9-94
9-4.60 Epoxy Systems 9-94
9-4.61 Resin Bonded Anchors 9-95
9-4.62 Gabion Cribbing, Hardware, and Stone 9-96
9-4.63 Steel Sign Structures – Cantilever, Sign Bridge, Bridge Mounted, Roadside 9-97
9-4.64 Conduit 9-98
9-4.65 Fiber Optic Cable, Electrical Conductors, and Cable. 9-99
9-4.66 Steel Poles – ITS, Pedestrian, Light, Signal Standards, and High Mast Light Poles 9-99
9-4.67 Vacant 9-101
9-4.68 Luminaires, Lamps, and Light Emitting Diodes (LED) 9-101
9-4.69 Water Distribution System 9-102
9-4.70 Elastomeric Pads. 9-103
9-4.71 Bridge Bearings – Cylindrical, Disc, Fabric Pad, Pin, Spherical 9-104
9-4.72 Precast Concrete Barrier 9-105
9-4.73 Vacant 9-106
9-4.74 Metal Bridge Rail 9-106
9-4.75 Construction Geosynthetics (Geotextiles and Geogrids) 9-107
9-4.76 Concrete 9-108
9-4.77 Water for Concrete 9-109
9-4.78 Expansion Joints 9-110
9-4.79 Traffic Signal Controller Assembly. 9-111
9-4.80 Erosion Control Devices. 9-112
9-4.81 Concrete Patching Material, Grout and Mortar 9-113

9-4.82 Streambed Aggregates 9-115
9-4.83 Temporary Traffic Control Materials 9-115
9-4.84 Modular Expansion Joint 9-117
9-4.85 Junction Boxes, Cable Vaults, and Pull Boxes 9-118
9-4.86 Precast Bridge Deck Panels, Floor Panels, Marine Pier Deck Panels, Noise Barrier Walls, Pier Caps, Retaining Walls, Roof Panels, Structural Earth Walls, Wall Panels, and Wall Stem Panels 9-120
9-4.87 Precast Reinforced Concrete Three Sided Structures 9-120
9-4.88 Precast Concrete Vaults (Utility, Drainage, etc.) and Box Culverts 9-121
9-4.89 Fabricated/Welded Miscellaneous Metal Drainage Items: Grate Inlets and Drop Inlets 9-122
9-4.90 Miscellaneous Steel Structures (Cattle Guards, Handrail, Retrofit Guardrail Posts With Welded Base Plate, Seismic Retrofit Earthquake Restrainers, Column Jackets) 9-123
9-4.91 Miscellaneous Welded Structural Steel 9-123
9-4.92 Wood Bridges 9-124
9-4.93 Electrical Service Cabinets 9-125
9-4.94 Monument Case, Cover, and Riser 9-125
9-4.95 Steel Bollards 9-126
9-4.96 Metal Trash Racks, Debris Cages, and Safety Bars for Culvert Pipe and Other Drainage Items 9-126
9-4.97 Flow Restrictors and Oil Separators 9-127
9-4.98 Concrete Blocks 9-128
9-4.99 Vacant 9-129
9-4.100 Intelligent Transportation Systems (ITS)/System Operations Management (SOM) Materials 9-129
9-4.101 Media Filter Drain Mix 9-131

9-5 Quality Assurance Program 9-132
9-5.1 General 9-132
9-5.2 Quality Assurance Program Structure and Responsibilities 9-132
9-5.3 Qualified Tester Program 9-134
9-5.4 Requalification of Testing Personnel 9-138
9-5.5 Lapse in Qualification 9-139
9-5.6 Suspension of Qualification 9-139
9-5.7 Report of Deviation from Specified Sampling and Testing Procedures . . 9-140
9-5.8 Calibration/Standardization/Check of Equipment 9-140
9-5.9 Qualified Laboratories 9-140
9-5.10 Independent Assurance Program (IAP) 9-141

9-6 Radioactive Testing Devices 9-144
9-6.1 Administration and Safety 9-144
9-6.2 Radiation Administration Officer (Region Materials Engineer) 9-147
9-6.3 Radiation Safety Officer 9-148
9-6.4 Authorized Operators 9-148
9-6.5 Authorized Transporters 9-149

9-7 WSDOT Testing Methods and Field Operating Procedures Included in This Manual. . . . 9-149

Chapter 10 Documentation 10-1

10-1 General 10-1
- 10-1.1 Introduction 10-1
- 10-1.2 Requirements for Notes 10-2
- 10-1.3 Source Documents 10-3

10-2 Measurement of Items of Work 10-3
- 10-2.1 General 10-3
- 10-2.2 Items Measured by Weight 10-6
- 10-2.3 Items Measured by Volume 10-8
- 10-2.4 Items Measured by Hour/Day 10-10
- 10-2.5 Items Measured by Lump Sum 10-10
- 10-2.6 Items Measured by Other Units 10-10
- 10-2.7 Items Bid at “No Charge” 10-11

10-3 Final Records for Projects Constructed by Contract 10-11
- 10-3.1 Records 10-11
- 10-3.2 Contracts 10-14
- 10-3.3 Change Orders 10-14
- 10-3.4 Contract Estimate Payments 10-15
- 10-3.5 Final Record Book No. 1 10-15
- 10-3.6 Diary Records 10-16
- 10-3.7 Record of Collisions and Traffic Control 10-18
- 10-3.8 Pile Driving Records 10-19
- 10-3.9 Post Tensioning Records 10-19
- 10-3.10 Miscellaneous Records 10-19
- 10-3.11 As-Built Plans and Shop Drawings 10-19
- 10-3.12 Final Record Field Notebooks 10-23
- 10-3.13 Electronically Produced Documents 10-24
- 10-3.14 Photographs 10-24
- 10-3.15 Pre-Estimate Reports 10-24
- 10-3.16 Estimate Reports 10-25

10-4 Project Ledger System 10-25
- 10-4.1 General 10-25
- 10-4.2 Source Documents 10-26
- 10-4.3 Source Document Filing Systems 10-27

10-5 Region Project Documentation Reviews 10-27
- 10-5.1 General 10-27
- 10-5.2 Review Procedures for Final Estimates and Final Records 10-29

Chapter 11 Forms 11-1

11-1 Introduction 11-1

11-2 General Instructions 11-1
- 11-2A Project Office 11-2
- 11-2B Regional Office 11-4
- 11-2C Fabrication Inspector 11-4
- 11-2D State Construction Office 11-4
- 11-2E Materials Laboratory (State or Region) 11-5
- 11-2F Contractor 11-5