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**490.01 Introduction**

NEPA/SEPA legislation and implementing regulations require implementation and monitoring of mitigation measures to reduce or eliminate adverse environmental impacts associated with a planned action. (For statutory guidance, see: 42 USC 4371 *et seq.*, Presidential Order 11514, 23 CFR 771.109(6), 40 CFR 1505.2(C), 1505.3, RCW 43.21C, and WAC 197-11-660.)

WSDOT must ensure that commitments made during Design and Environmental Review are clearly recorded and tracked for incorporation in design, permitting, and/or PS&E, and subsequent implementation (where agreed to or required) in construction and maintenance. As final NEPA/SEPA documents are completed, commitments made during Design and Environmental Review are incorporated in the Commitment File and logged in the Commitment Tracking System.

**490.02 Commitment File**

For WSDOT projects, the Commitment File consists of proposed mitigating measures, commitments made to resource agencies or other agencies with permitting authority, and any other environmental or design commitments made on behalf of the project. The commitments generated by the environmental process are merged with commitments made through other processes including right of way acquisition (e.g., preserving a tree), design, and maintenance (e.g., not spraying roadside slopes with herbicides).

When project documents reach Headquarters, the Project Development Office reviews the design file and PS&E for inclusion of appropriate commitments. See also WSDOT's *Design Manual* (M 22-01) Section 220.10. The Region is responsible for establishing and maintaining this project commitment file.

**490.03 Managing Commitments Made in NEPA/SEPA Documents**

Commitments/mitigation measures made within a NEPA or SEPA document should be documented in the following way:

- Commitments and/or mitigation measures proposed in the DEIS should be summarized in an appendix and included in the Commitment File.
- Summarize commitments and/or mitigation measures, listed in bulleted form, in an appendix to the FEIS.
- Include all final commitments/mitigation measures made in RODs, FONSI, DCEs and mitigated DNSs in the Commitment File and enter them into the Commitment Tracking System.

**490.04 Managing Commitments Made in Stand Alone Documents**

Sometimes commitments are made in processes that run concurrently with the NEPA/SEPA process and may be included in separate documents. Examples of this include Section 4(f), Section 6(f), Section 106, and ESA conservation measures. These commitments should also be summarized and bulleted, included in the Commitment File and added to the Commitment Tracking System as they are finalized.

**490.05 Exhibits**

None.