



Declaration of Emergency

For the purpose of documenting the use of alternative bidding procedures under RCW 47.28.170 and estimating the costs of using State Forces for emergency work under RCW 47.28.030.

1. Date of Emergency	2. SR	3. MP Locations/Limits	4. County
5. Preliminary Estimate: <input type="checkbox"/> Up to \$100,000* <input type="checkbox"/> Over \$100,000** <input type="checkbox"/> Over \$700,000 ***			6. Work Order No. (if known)

7. Cause and Description:

8. <input type="checkbox"/> Maintenance Superintendent/Project Engineer* <input type="checkbox"/> Director, Regional Administrator or Designee** <input type="checkbox"/> Review By Secretary of Transportation or Designee***	9. Signature
	10. Date

* Projects for up to \$100,000 or less can be authorized by the Maintenance Superintendent. or Project Engineer
 ** Projects over \$100,000 require authorization by the Regional Administrator.
 *** Projects over \$700,000 requires review by the Secretary of Transportation or designee.

1. Record the beginning date of the project.
2. Record the State Route (SR) number affected.
3. Record the mile post location (both start and end if know).
4. Record the county the damage occurred in.
5. Check the appropriate box based on the preliminary estimate.
6. Record the work order number (DM, MS, etc..) if known.
7. In brief narrative, explain the cause of the event, describe the damage and the need to use emergency procedures.
8. Check the appropriate box for the level of signature authority.
9. Signature of appropriate authority.
10. Date the declaration is signed.
11. Distribution: Original - Retained by Region; Copy - Headquarters Office of Emergency Management and Headquarters Accounting.

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◆ Supersedes Previous Editions ◆

