

## **Deliverables Expectation Matrix**

This matrix was developed to facilitate the communications of expectations for a range of project development deliverables and, to layout the general order of deliverables for a PS&E project in an efficient, orderly and consistent manner.

Our vision is that this tool would be used during scoping and negotiating; to help plan and execute the work; as a QA/QC tool; to help facilitate and communicate expectations during reviews; and to teach and guide staff in how to complete a WSDOT PS&E project.

The following link will take you directly to the matrix on the WSDOT website. Note that there are imbedded links for more detailed tables for signals, ITS, illumination and bridge and structures.

The major milestones developed for this deliverable matrix are:

- Project Definition
- Project Initiation and Alignment
- Project Planning and Endorsement (~10% design)
- Geometric Review (~ 30% design level)
- General Plans Review (~60 design level)
- Preliminary Contract Review (~90% design level)
- Final Contract Plans (~100% design level)
- Contract and Award
- Project Close Out and Archiving

There is a “Milestone Purpose”, and “Decision Frozen Milestone Completed” associated with each major milestone noted above. These are outlined in the matrix in the first section. In the sequential sections, the nature of work; For Example, Management, Environmental Documentation, Geometrics, Hydraulics, Illumination, Right-of-way, etc. are all noted with needs and expectations at the various milestones.

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[http://www.wsdot.wa.gov/publications/fulltext/ProjectMgmt/DEM/DE\\_Matrix.pdf](http://www.wsdot.wa.gov/publications/fulltext/ProjectMgmt/DEM/DE_Matrix.pdf)

Master Deliverable List (MDL)

<http://www.wsdot.wa.gov/Projects/ProjectMgmt/MasterDeliverables.htm>

Project Management Process

[http://www.wsdot.wa.gov/NR/rdonlyres/A76C71EF-C926-4A13-9615-C9F341F3BAAF/0/WSDOTProj\\_Mgmt\\_Process.pdf](http://www.wsdot.wa.gov/NR/rdonlyres/A76C71EF-C926-4A13-9615-C9F341F3BAAF/0/WSDOTProj_Mgmt_Process.pdf)