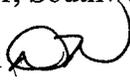




July 12, 2002

TO: Jerry Lenzi, Eastern Region
Don Senn, North Central Region
Dave Dye, Northwest Region, NB82-95
Lorena Eng, Northwest Region, NB82-101
Randy Hain, Olympic Region, 47440
Don Whitehouse, South Central Region
Don Wagner, Southwest Region, S-15

FROM: Don Nelson 

SUBJECT: **Project Delivery Memo # 02-01-Highway Project Funding Source Signs**

Purpose and Direction

I recently sent out direction on the use of Highway Project Funding Source Signs, and since that time, the offices in the Environmental and Engineering Programs have been trying to resolve many questions about the requirements of this direction. At this time, I would like to provide some supplemental direction that will help your Project Engineers comply with the intent of this signing campaign.

While I still feel these signs provide valuable information to the traveling public, I can also acknowledge that you as Regional Administrators are in the best position to evaluate when and where these signs will be used. Typically, I would encourage you to aggressively evaluate inclusion of these signs on projects that will be visible to the traveling public for durations of six months or greater. Projects currently under way should also be evaluated for including these signs, and if it is deemed appropriate, the signs should be added by contract change order.

Once we make the decision to install these signs, it is critical for our credibility to make sure the information being displayed on the signs is accurate and consistent. The forecasted completion dates can either be "season" designations such as spring of 2003 or summer of 2004, or month- and year-specific designations. This will depend on the commitment that we have made to the public. Generally speaking, the "seasonal projections" allow for more workable commitments. The estimations of "percent complete" should be updated monthly during construction, and the panels should be changed on the signs. The estimates should be based on the Project Engineer's best judgment of the progress of the work, supported by both the expenditure of dollars and the charging of working days. These estimates should be rounded to the nearest 10 percent.

Additional details concerning these signs are contained on the attached sign detail.

Jerry Lenzi et al.
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Action Requested

Project Development

Effective immediately, all projects under development should evaluate the use of the Highway Funding Signs. The decision to include these signs in the projects should involve the Regional Project Development and Regional Construction Offices. If the signs are deemed desirable and appropriate, they should be included in the PS&E package. Details of the signs are attached and also available in the exchange folder at *Public Folders/All Public Folders/WSDOT/Olympia Service Center/Maintenance & Operations/Traffic Operations/highway funding signs.*

Contract Ad and Award

It is not anticipated that any action will be needed for projects currently being advertised for bids.

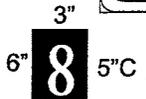
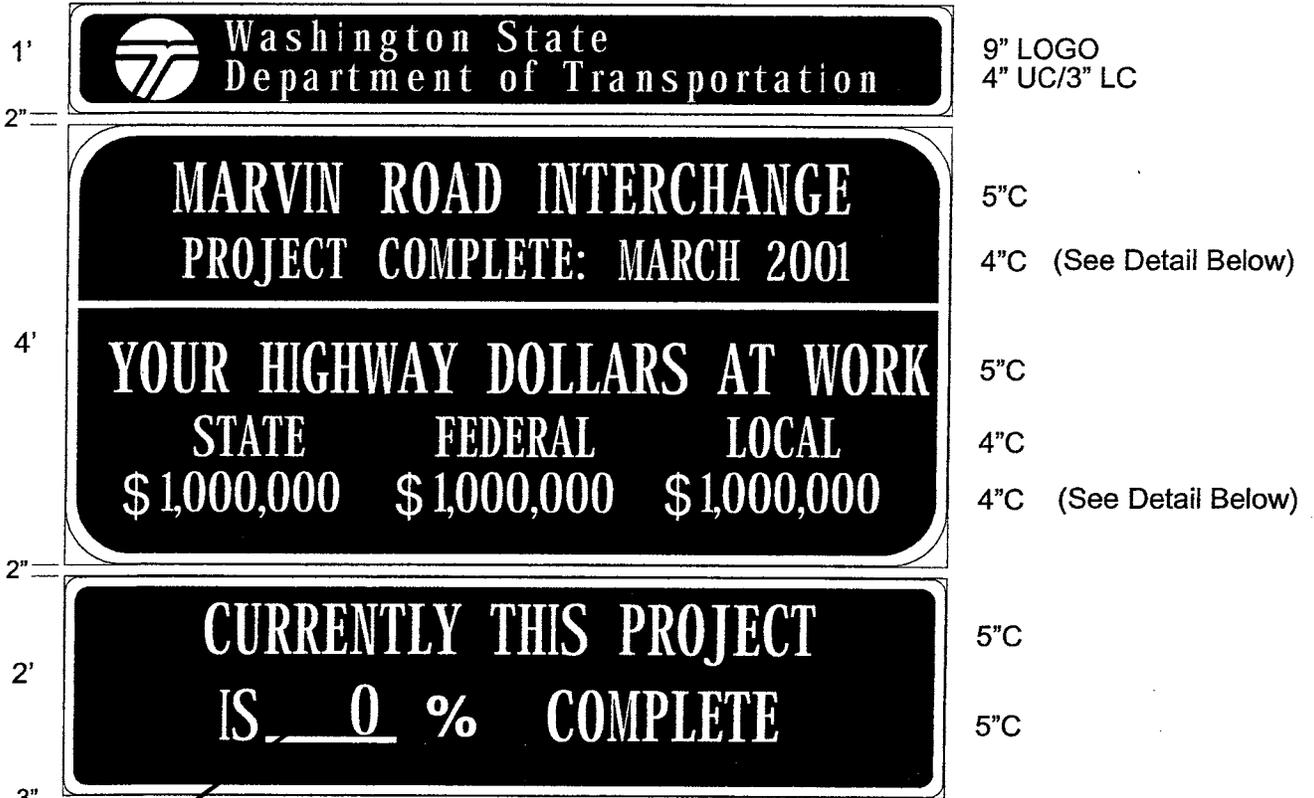
Construction

At the discretions of the Regions, Highway Funding Signs may be added to active construction projects. If a Region deems the signs are appropriate, the Region will initiate a compensatory change order (Region-approved and executed), or such other means as appropriate, to have these signs fabricated and installed.

DN:cd
KJD/HJP
Attachment

cc: John Conrad, 47316
John Okamoto, TB 85-99
Kevin Dayton, 47354
Harold Peterfeso, 47329
Toby Rickman, 47344
Region Construction Engineers
Region Project Development Engineers
Region Traffic Engineers

8'



White Numbers (1-9) on Blue Background; Pressure Sensitive Sheeting hand applied to the sign.

CONSTRUCTION IDENTIFICATION SIGN
 LEGEND - WHITE (REFL)
 BACKGROUND - BLUE (REFL)
 TYPE I SHEETING
 SUBSTRATE - PLYWOOD

The Project Name, Project Complete Date, and Funding Sources will be provided by the Project Engineer. Only list applicable Funding Sources, State Source is always listed first on the left side. Percent Complete is based on actual construction complete, not dollar amount.

Completion Date Details



White Legend on Blue Background; Two Options: May be Pressure Sensitive Sheeting hand applied to the sign, or aluminum overlay (0.050 inch) attached to by means of two 1/4" 1" long bolts with wingnuts .

Funding Amount Details



White Legend on Blue Background; Two Options: May be Pressure Sensitive Sheeting hand applied to the sign, or aluminum overlay (0.050 inch) attached to by means of two 1/4" 1" long bolts with wingnuts .