



Note: Blue indicates you need to fill-in or follow instructions. Also, FHWA is the approving authority for projects that are New/Reconstruction on the Interstate. For these projects you should add an approval block for FHWA.

DATE: (fill-in)
TO: (Region ASDE) MS ?????
THRU: (Region Approving Authority)
FROM: (Author) MS ?????
(Author's telephone number)
SUBJECT: Proprietary Item Request and Justification
XL # SR #
(Project Name)

The Region requests approval to utilize the following proprietary items in the subject project: (list the proprietary items).

Project Description: (provide a brief, over-all project description here. Should include basic project information such as MP limits and F.A. Number. Also include a reference to the appropriate Buy America GSP, if applicable. See GSP 1-06.)

Proprietary Item(s): (list the manufacturer, the model, the model number)

Justification: (base the justification on the Code of Federal Regulations CFR23, Chapter 1, Part 635, Section 635.411. See the Plans Preparation Manual, Division 7 for more information.)

Benefit: (state how this approval is in the public's best interest)

If you have any questions or comments, please contact (give contact information for persons that can answer questions)

Approved _____

Date _____