



Note: Blue text indicates you need to fill-in or follow instructions.

Fill-in date

TO: Region ASDE MS ?????
HQ Design –

THRU: Region Approving Authority
Telephone no.

FROM: Requesting Project Engineer MS ?????
Project Engineer’s telephone no.

SUBJECT: Proprietary Item Request and Justification
XL #
Project Name

The Region requests approval to utilize the following proprietary items in the subject project: list the proprietary items, manufacture and model number.

Project Description

Provide a brief, over-all project description. It should include SR number, purpose of project, MP limits, F.A. number, etc. Also include a reference to the appropriate Buy America GSP, if foreign steel is in the product. See GSP 1-06.

Justification

Base the justification on the reasons given in the Code of Federal Regulations, 23 CFR 635.411 which can be found in the Plans Preparation Manual, Division 7. This will be either (1) the item is essential for the synchronization with existing facilities, or (2) no equally suitable alternative exists. Explain why one of these reasons apply.

If you have any questions or comments, please contact (give contact information for the person that can answer questions)

I, (fill-in the name of the appropriate Assistant State Design Engineer), Assistant State Design Engineer, of the Washington State Department of Transportation, do hereby certify that in accordance with the requirements of 23 CFR 635.411(a)(2) that (fill-in the text from either (1) or (2) below. This should match the justification that you used above.)

(1) this patented or proprietary item(s) listed above is essential for the synchronization with existing facilities.

or

(2) no equally suitable alternative exists for this patented or proprietary item.