

Construction Schedule Review and Update

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Status: Revision 1

Supersedes: NA

Document Owner: Chief Engineer

1. Scope

This process applies to the review and update of all construction schedules in WSDOT. This process is a complement to the Construction Schedule Review and Update Process Map.

2. Purpose

This document establishes a WSDOT standard methodology for the review and update of construction schedules and for incorporation of the Contractor's summary level schedule into the project schedule.

3. Roles and Responsibilities

The identified roles are provided as a guide to assigning the tasks included in the PMRS processes. Each region has the flexibility to delegate the role of Project Manager (and other functions) to the appropriate functional level to meet project and project office needs and to accommodate current and planned organizational structures.

3.1 Project Engineer/Chief Inspector

- Oversee review and approval of construction schedule.
- Review and compare baseline schedule to monthly updated schedule.

3.2 Project Control Specialist

- Assisting Project Engineer/Chief Inspector with the review and approval of construction schedule.

3.3 Construction Contractor

- Developing and submitting a periodic updated construction schedules in compliance with the contract specifications.

4. Construction Schedule Review and Update

Guidance regarding construction schedule management and use under a construction contract is included in sections 1-2.5 Contract Time and 1-2.5A General as well as references to schedules elsewhere in the Construction Manual.

5. Term

This standard is effective immediately upon signature and continues in force until modified in writing by the responsible WSDOT group.

6. Exemptions

Variance from this process requires approval of the Chief Engineer, or his/her designee.

7. References

- 7.1 Executive Order Number: E 1032.01 – Project Management, July 1, 2008
- 7.2 Executive Order Number: E 1042.00 – Project Management and Reporting System, July 1, 2008
- 7.3 Project Management Web Portal. Copies of all PMRS policies, processes, procedures and guidance documents are available here: <http://wwwi.wsdot.wa.gov/Projects/PMRS>
- 7.4 Construction Schedule Review and Update Process Map
- 7.5 Construction Manual, M 41-01