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| --- | --- | --- | --- | --- | --- | --- |
| **PROJECT - DISPLACEE INFORMATION** | | | | | | |
| Project Title: | |  | | | Spot Check: | Y / N |
| Parcel No: | |  | | | Final Review: | Y / N |
| Name of Displaced Person(s): | |  | | | Displacee No: |  |
| Relocation Plan: Y / N | |  |  | | Date Relo Plan Approved: |  |
| Date of Review: | |  |  | | Name of Reviewer: |  |
| **Required Notices and General File (Y/N/Dates)** | | | | | | |
| Occupancy Survey: | Y / N | | Eligibility Report: | | Y / N |
| General Notice of Relocation Rights: | Y / N | | Notice of Eligibility: | | Y / N |
| 90 Day Assurance provided: | Y / N | | Notice of Monetary Entitlements: | | Y / N |
| Proof of receipt of written notices: Y / N Diary explanation for notices delivered in person: Y / N NA | | | | | |
| Lawfully Present in US Certification: | Y / N | | If necessary, W-9 Obtained: | | Y / N |
| Final Diary: | Y / N | | Appeal: | | Y / N |
|  |  | | If yes, include summary below | | |
| **Moving Expenses (Y/N/Dates)** | | | | | |
| Written Inventory: | Y / N | | Photograph Inventory: | | Y / N |
| Request for Proposal (RFP): | Y / N | | Move Estimates (Professional): | | Y / N |
| Move Estimates (Specialist): | Y / N | |  | |  |
| Move Expense Agreement: | Y / N | |  | |  |
|  | | | | | |
| **Type of Move Selected (Y/N/Dates)** | | | | | |
| Commercial Move: | Y / N | | Personal Property Abandoned | | Y / N |
| Self-Move: | Y / N | | Vacate Inspection Report: | | Y / N |
| Actual Cost Move: | Y / N | | Vacate Photos: | | Y / N |
| Proof of Payment: | Y / N | | Vacate Date: | |  |
| Amount Paid: $ |  | |  | |  |
|  |  | | | |  |
| If yes, make sure no duplication of payment and did not pay for as a move cost | | | | |  |
| **Advisory Assistance** | | | | | |
| In your opinion was appropriate advisory services provided to the displaced person? Y / N: | | | | | |
| **NOTES** | | | | | |
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