

Toll Division Consultant Quarterly Report

Craig Stone

Assistant Secretary

Toll Division

Lynn Peterson

Secretary of Transportation

October - December 2013

Legislative Request:

As required by Section 209 (8), the following is the quarterly report to the governor and the transportation committees of the legislature on the use of consultants in the tolling **B** program. The report includes the name of all consultants, the scope of work, the type of contract, timeliness, and deliverables and any new task orders and extensions added to the consulting contracts during the quarter reported.

Terms Defined:

For the purpose of this report the requested items were interpreted to mean the following:

Consultant: a contractor providing personal services to the Toll Division of WSDOT.

Scope of work: a general description of the contracted services.

Type of contract: contract categorization according to the Washington State Department of Enterprise Services (DES).

Timeliness: the status of task activity during the quarter.

Deliverables: a list of work products delivered during the quarter.

New task orders and extensions: any new task orders, amendments or extensions executed during the quarter.

Summary Report:

The following is a summary of the Toll Division’s consultant contracts, amendments or extensions executed during the quarter ended 12/31/13.

Consultant Name	Contract #	New Task Orders During Quarter		Extensions or Amendments During Quarter	
		Title	Value	Title	Value
IBI Group	Y-10994			SR 520 Operations and Maintenance Cost Review and Certification	\$0

Consultant Details for IBI Group:

Extensions and Amendments Scope and Value:

Task Number	Task Name	Task Work Order	Task Value
Y-10994 AB 02	SR 520 Operations and Maintenance Cost Review and Certification	TF0009	\$0

Extension/Time or Budget Amendment:

Y-10994-AB-02

Scope Summary: The State Finance Committee of the State of Washington adopted Resolution 1117 (the “Master Resolution”) on September 29, 2011. The Master Resolution provides requirements for the issuance of bonds of the State for the purpose of providing funds to pay and reimburse State expenditures for eligible toll facilities.

Among other things contained within the Master Resolution is a requirement for an independent cost review and certification of the project’s Operation and Maintenance Expenses.

Timeliness: Contract window extended from 4/11/2013 through 12/31/2014 to 3/30/2014 – All deliverables were submitted on time and under budget for the 2013 deliverable. This time extension will allow IBI Group to submit the 2014 deliverable within the contracted budget.

Deliverables: Independent review Operations and Maintenance assumptions and costs for the SR 520 program and certify if the assumptions and costs are reasonable.