

SR 520 LEGISLATIVE WORKGROUP

SR 520 Legislative Workgroup Rules and Operating Procedures

In its 2009 regular session the Washington State Legislature enacted Engrossed Substitute House Bill 2211 (herein after ESHB 2211 or 2211), an act relating to the authorization, administration, collection, and enforcement of tolls on the state route number 520 corridor (hereinafter SR 520 or 520); and

ESHB 2211 requires that a Workgroup be formed consisting of members from the 43rd legislative district, 48th legislative districts, the secretary of the Department of Transportation, two legislators from each of the 46th and 45th legislative districts; the chairs of the transportation committee, two additional legislators from the joint transportation committee representing a legislative district outside the SR 520 corridor; and the member of the transportation commission representing King County.

ESHB 2211 directs the Workgroup to:

- a) Review and recommend a financing strategy, in conjunction with the department, to fund the projects in the SR 520 corridor that reflects the design options recommended by the Workgroup. The financing strategy must be based on a total cost of all the intended projects in the SR 520 corridor that does not exceed \$4.65 billion;
- b) Recommend design options that provide for a full SR 520 corridor project, including projects in the corridor for which WSDOT applies for federal stimulus funds provided in the American Recovery and Reinvestment Act of 2009, that meets the needs of the region's transportation system while providing appropriate mitigation for the neighborhood and communities in the area directly impacted by the project;
- c) Present a final report with recommendations on financing and design options to the legislature and the governor by January 1, 2010. The recommendations will inform the supplemental draft EIS process for the SR 520 corridor;
- d) Form a Westside Subgroup to conduct a detailed review and make recommendations on design options on the west side of the corridor, which extends from the west end of the floating bridge to I-5. The Subgroup shall consult with neighborhood and community groups impacted by the potential design options;
- e) May form an Eastside Subgroup to review current design options on the east side of the corridor, which extends from the east side of the floating bridge to SR 202; and
- f) Consult with the governor and legislators representing the primary users of SR 520.

The Workgroup intends to use the following rules and operating procedures for the conduct of its meetings.

SR 520 Legislative Workgroup Rules and Operating Procedures

Section 1 Purpose

These rules and operating procedures are developed for the SR 520 Legislative Workgroup in accordance with ESHB 2211.

Section 2 Definitions

- A. "ESHB 2211" means Engrossed Substitute House Bill 2211 as approved by the Governor and effective August 1, 2009.
- B. "Workgroup" or "SR 520 Workgroup" or "SR 520 Legislative Workgroup" means the State Route Number 520 Legislative Workgroup, organized pursuant to ESHB 2211.

Section 3 Officers

- A. As specified in ESHB 2211, the Workgroup shall elect two co-chairs for the duration of Workgroup activities through the submission of the final report.
- B. The co-chairs will consist of one legislative member representing the east side of the SR 520 corridor and one legislative member representing the west side of the SR 520 corridor.
- C. The co-chairs of the Workgroup shall be elected at the first meeting of the Workgroup by majority vote of the Workgroup members present.
- D. The co-chairs of the Workgroup may be removed by majority vote. If the co-chairs of the Workgroup are removed, the Workgroup shall elect successors as provided herein.
- E. The co-chairs will be responsible for chairing their respective Westside and Eastside Subgroup meetings.

Section 4 Meetings

- A. The Workgroup shall meet at least three times at a time and place to be determined by the co-chairs.
- B. Notice of meetings shall be posted on the SR 520 program Web site, www.wsdot.wa.gov/projects/SR520bridge and sent to media at least 24 hours in advance of the meeting and note the time and place of the meeting. A draft agenda shall also be posted with the meeting notice.
- C. Meetings shall be held in accessible locations and shall be open to the public.
- D. The Workgroup and Subgroup meetings shall comply with the Open Public Meetings Act, Chapter 42.30 RCW.

Section 5 Workgroup and Subgroup Actions

- A. Members may identify alternates, to be approved by the co-chairs, to attend briefings and act on their behalf. Participation in Workgroup and Subgroup meetings will be limited to Workgroup members.
- B. Westside Subgroup membership will consist of the Westside legislators, and may include one Eastside legislator and one other Workgroup member representing interests outside the corridor in a non-voting capacity.

- C. Members of the Workgroup may participate in any activity related to ESHB 2211 by telephone.
- D. Actions of the Workgroup shall be by simple majority vote of the total membership. The Washington Secretary of Transportation will be a non-voting member.
- E. For the purposes of forwarding the final report of the Workgroup to the governor and legislature, the Workgroup members will try to reach agreement on the recommendations on financing and design options. If agreement is not possible, members may submit minority reports.
- F. All actions of the Workgroup shall be recorded in minutes, copies of which shall be distributed to each member of the Workgroup and be available for public review and inspection and be posted on the SR 520 program Web site.
- G. Electronic and facsimile signatures are acceptable when authorized by a Workgroup member by electronic mail or when authorized verbally by a member at a Workgroup meeting.
- H. The files and official meeting notices and minutes of the committee and materials distributed and discussed at committee meetings shall be kept at the SR 520 Program Offices, 600 Stewart Street, Suite 520, Seattle, WA, 98101.

Section 6 Workgroup Support

- A. WSDOT will provide staff support to the Workgroup, including an Administrator to support the co-chairs and Workgroup activities and production of the final report.
- B. WSDOT staff will form and participate in a staff group that will be available to the Workgroup members for the development and execution of the work program as called for in ESHB 2211.
- C. The Workgroup may request assistance in the form of services, data, or personnel from the Washington State Department of Transportation (hereinafter WSDOT) pursuant to Section 6 of ESHB 2211 that requires WSDOT to provide staff support to the Workgroup.
- D. The Workgroup may request additional expert review services for specific areas of expertise. Contracts shall be issued by the Washington State Department of Transportation or other associated agencies such as the Washington State Transportation Commission or Washington State Office of Financial Management.

Section 7 Miscellaneous

- A. The Workgroup may revise its rules and operating procedures by majority vote.

The rules and operating procedures were approved by the State Route Number 520 Legislative Workgroup at its initial meeting held on the 29 day of July, 2009.



Workgroup Westside Co-Chair



Workgroup Eastside Co-Chair