

**Region 43 800 MHz Meeting Minutes**  
**January 29th, 2014**  
**Sparling Building, Lynnwood**

**CHAIR:** Bob Wentworth

**Call to Order/Roll Call:** Meeting called to order at 11:01 A.M.

Attendees: Kristin Meitzler/valleycomm, Spencer Bahner/City of Seattle, Tim McDowell/WSDOT, May Vue/Sparling, Paul Roos/Sparling, Marjean Penny/Community Transit, Gary Lancaster/Adcomm, Bob Schwent/WSP, Larry Kieling/ SERS, Tim Thometz/Day Wireless, Kenny Adanson/ Day Wireless, Steve Stoffer/Alster, Tom Eckels/ Waifield & Dawson, Mark McDermott/SERS, Tony Minor/King County (via Phone), Michele Villnave/WSDOT (via Phone), Richardo Agudelo/Sound Transit (via phone), Jean-Pierre Saliba/TA (via phone), Jose Zuniga/WADOC (via Phone), Dean Hane/MACC911.

**Introductions and Announcements:** Round table introductions were made including those on the phone.

Chair indicated that he has not received minutes from the previous meeting. Tim has some information and will get that to the Chair.

*Announcement:* None

*WADOC:* Jose shared a concern with the rebanded frequencies and how they didn't follow some of the original plan intent. WADOC has some facility changes that will be impacting the use of several frequencies. In the past the 800MHz plan had frequencies reserved statewide for the statewide agencies for this type of activity. 868.5000 (853.5000 post rebanding) is a frequency that WSDOC would like to see reserved statewide for additional needs for the correctional facilities. He understands that even if they were to reserve statewide and application will need to be approved by the committee. Mark suggested that WADOC do a formal request to the committee to reserve the frequency.

*Website:* Tim and Michele provided an update on the website. It is currently in a draft state but should be ready soon. It was agreed that we will only have 4 tabs, Home, 800MHz, 700MHz and contacts. The committee's will need to review the text on the home page for accuracy and content. Please provide updates to Tim or Michele ASAP. Michele's address is on the contact us page <http://www.wsdot.wa.gov/partners/region43/Default.htm>. Each page will have a set of pictures. Please provide any pictures that you would like to update on the site. Currently only WSDOT pictures are on the site because that was what Michele had access to. The listserv will still be going to the King County listserv. WSDOT is still researching a replacement. WSDOT review all the pages with the group for input. One question was do we need a separate 4.9 GHz page? The group indicated at this time no but the Commission may be looking at the regional committees to be more involved. At that time a subpage will be created under the 700MHz

page. The decision was made not to post applications on the site. Applications will be with the Chairs of the committees if needed. Presentations will be posted on the site along with meeting minutes. At this time we will keep 6 months of presentations and minutes. They will be archived and kept with the Web Designer/ committee secretaries.

As soon as the edits are provided for the home page we will provide the redirect to King Co.

*Subcommittee reports:*

*Rebanding:* Mark McDermott provided an update. All the subscribers are complete. Boeing is done. Port is completing infrastructure this week. Mark also added that Motorola provided Best Practice training to the area licensee's and it was very informative. Community transit is scheduled to start first week of April.

Spencer commented that King Co is doing some high level stuff and asked the TA if the spreadsheet that the TA provided to the licensees is up to date and can be used as a planning tool, there seems to be some dates that are incorrect. The TA the tool will be updated and the licensees should continue to use. As the licensees have updates provide them to the TA and the tool will be updated. A new version should be out in two weeks. Spencer asked the TA will continue to interface with the licensee's and update the tool. TA said yes.

*Interoperability:* Tom indicated that sound transit has some changes, the only issue is with ITAC 3 and the issue is with SERS. Spencer added that SR99 and Possible the I90 tunnel may need to have ITAC 1 for interoperability and a backup to the BDA solutions proposed.

*Technical:* none

*T/A:* See rebanding report

**Old Business:**

Bylaws Revisions: Chair has been circulating the revisions to the bylaws and would like to review and approve. They have been reviewed by the commission and the commission provided some updates. Tim voiced a concern with the election of officers and that it didn't clearly state that officers will be Voting members. Marjean motioned that language be added similar to the 700 MHz plan to ensure eligible voting members can only hold the office positions. Tim second the motion, no objections motion passed.

Mark motion to approve the Bylaw changes with the recommended changes as discussed Marjean second the motion. Chair commented that an official majority vote will be needed The official vote voting members:

Dave – not present, Dean – Yes, John – not present (alternate to John Tony – Yes), Jose – Yes, Mark – Yes, Marjean –Yes, Scott – not present, Steve – not present, Time – Yes, Bob – Yes.

Motion carried as amended.

**New Business:**

*Committee Leadership Succession:* Chair announced that he will be retiring and this is his last Region 43 meeting. He asked the group for any nominations. With no nominations from the group the Chair nominated Mark McDermott to the chair of the Regions 43 800MHz committee. With no objections Mark was voted in and the new Chair to the committee.

**Miscellaneous:**

Chair has concerns about the application procedures. They need to be updated per the way we are doing business now. A subcommittee was created to review and update the procedures however no meetings have been established. The chair expressed the urgency in updating the application procedures to the committee and the new chair. Tim and Jose will meet to review the application procedures and schedule a meeting with the new Chair.

Jose expressed his thanks to the Chair for his efforts and leadership. The group echoed Jose's thanks to the Chair.

Thank you Bob Wentworth!

Next meeting will be on February 26<sup>th</sup>.

**Adjourn:** Moved to adjourn. Meeting Adjourned at 12:20 PM