

**Peninsula Regional Transportation Planning Organization
Technical Advisory Committee (TAC) Meeting Summary**

May 21, 2015
Jefferson County Library
Port Hadlock, WA

Attendees

Rich James, Clallam County	Mike Oliver, Mason Transit Authority
Clint Wetzel, Clallam Transit	Don Zimmerman, NAVFAC Northwest
Mike Breidenbach, City of Forks	Jody Rosier, Skokomish Indian Tribe
Zoe Ann Lamp, Jefferson County	Marty Allen, Skokomish Indian Tribe
Cheryl Loran, Jefferson Transit	Kevin Dragon, Squaxin Island Tribe
Sara Crouch, Jefferson Transit	Tom Hanson, WSDOT Public Transportation
Greg Cioc, Kitsap County	George Kovich, WSDOT
Jim Rogers, Kitsap County	Dennis Engel, WSDOT
Edward Coviello, Kitsap Transit	Debbie Clemen, WSDOT
Loretta Swanson, Mason County	

Welcome Introductions

Since the TAC Chair was running late, Committee Vice-Chair Mike Oliver opened the meeting with a welcome and initiated self-introductions.

Human Services Transportation Plan's (HSTP) Consolidated Grants Process

Tom Hanson is WSDOT's Public Transportation Community Liaison Lead. His job is to assist MPOs and RTPOs with their Human Services Transportation Plan Updates and Consolidated Grants processes.

WSDOT created the consolidated grant application process in 2003 to combine the applications for state and federal public transportation grants. The timelines for all state and federal funding awards were brought in line with the state biennium. This allowed applicants to submit their proposals for all types of grant funding just once every two years instead of applying separately for each type of grant program. The grant funds available originate from 4 separate buckets of funding that are a combination of state and federal sources.

Tom distributed a handout that depicted the "A" and "B" category projects from last year's Consolidated Grants process. He commented that this list isn't final until the Legislature closes their session for the year. Tom then commented that Jefferson Transit's East Jefferson County project was the highest ranking project in the state. However, he noted that even though the East Jefferson County project was ranked the highest in the state, it didn't receive 100% of their funding request. It's the amount of funding available that is the problem not the type of project.

The following consolidated grants projects were ranked "A" projects:

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|---|---------------------|------------|
| • Jefferson Transit – East Jeff Co | Awarded \$1,275,000 | Score: 138 |
| • Squaxin Island Tribe – | Awarded: \$150,000 | Score: 127 |
| • Makah Tribe | Awarded: \$143,655 | Score: 125 |
| • Jefferson Transit – West Jeff Co | Awarded: \$354,866 | Score: 113 |
| • ECCO Operations | Awarded: \$25,000 | Score: 109 |
| • Jamestown S'Klallam Tribe | Awarded: \$138,432 | Score 96 |
| • Jefferson Transit – vehicle replacement | Awarded: \$275,52 | Score: 78 |

The following consolidated grants projects were ranked as “B” projects:

• Clallam Transit – Operations	Awarded: 1,410,000	Score: 106
• Mason Transit – regional ops	Awarded: \$950,000	Score: 106
• OlyCAP – Operations	Awarded: \$99,200	Score 86
• Mason Transit – DAR	Awarded: \$1,197,000	Score: 83
• Clallam Transit – Capital	Awarded: \$950,000	Score: 75
• Mason Transit – Zone	Awarded: \$450,000	Score: 71
• Kitsap Transit – Access vehicle replace	Awarded: \$1,224,000	Score 66

The two “C” projects that were ranked were later deemed ineligible, so no “C” level projects were forwarded for approval. Note the number of projects identified as “A”, “B”, etc for each MPO/RTPO is based on demographic factors that create the award amount. Thirty percent of the projects score is based on the MPO/RTPO ranking.

Sara asked if Tom could touch on the difference between the TAP and Consolidated Grants processes. Tom commented that on the highway grant side, you know up front how much funding is available for your region. Funding for the Consolidated Grants process is more unknown. All projects applying for consolidated grant funding must be identified in the Human Services Transportation Plan as a need. This process is really different from the highway projects and is an important funding source to transit agencies.

Tom will email the statewide consolidated grants ranking list to give members a look at how the Peninsula RTPO ranked with all others in the state.

Peninsula RTPO’s Travel Demand Model Update

Kitsap County is under agreement with the PRTPO to develop a travel demand model. The scope of the initial model development is to use all existing models, at their existing levels of detail, and to infill the rural areas at a less detailed level in order to get a working model up and running affordably and efficiently. Kitsap County was allocated \$48,000 for this work and the model is scheduled to be completed in June 2015.

Jim Rogers commented that the roadway network is completed for the model. The Regional Model for the PRTPO includes 6 counties in the 4 county model including Clallam, Jefferson, Mason, Grays Harbor, Kitsap and a portion of Pierce county.

Since all current models use different groupings of SIC land use and job codes, we decided to convert all the models to the same NAICS code grouping to be consistent with PSRC. Population and housing data will be taken from the Census and jobs data from Employment Security.

Jim commented that they are falling behind at this time and inquired about extending the effort another month or two. Mason and Clallam Counties are in the process of updating their comprehensive plans and would really appreciate getting the model up and running as soon as possible.

Regional Transportation Plan (RTP) Review

George Kovich presented the revised RTP for member review. George commented that for ease of review, all revisions to the plan are highlighted in red text. Please provide your comments to George by June 30th. We will send you a link to the FTP site to access the original comments spreadsheet and an electronic version of the revised RTP.

George highlighted the following revisions to the plan:

- The addition of a Preface prior to the Introduction section of the document;
- The addition of land use information and maps on Pages 12-15;
- The addition of Demographic and Population Trends;
- Minimal changes to the Vision, Goals and Policies section;
- The Finance Chapter was completely revamped. Added Forecast Revenue and Expenditure charts on Page 52.
- Revision of Plan Implementation & Performance Measures section on Page 54.
- Total rework of the Regional Transportation Summary section.
- Added more regional discussions of themes collected from the countywide meetings.

Rich James requested that the Sound to Olympic Trail map be included into the RTP. Rich will send an electronic version of the map to George.

Comp Plan Enhanced Collaboration Update

George Kovich informed the group of WSDOT, in collaborating with jurisdictions who are updating their comprehensive plans for the 2016 GMA update and to help provide information as necessary. George commented that most jurisdictions' comp plans are due in 2016 with the exception of Jefferson County who has qualified for an extension until June 2018. George provided a handout to the group that depicts the requirements for the transportation elements update. George is also working on an electronic Fact Sheet that will include helpful links. WSDOT is available to assist jurisdictions with updating their transportation element of their local comprehensive plan.

Please note that members' comprehensive plans must also be reviewed for consistency with the PRTPO's regional goals and policies. Stay tuned there will be more on consistency at the upcoming TAC meetings.

Public Comments & Announcements

Draft Community Engagement Plan

WSDOT is seeking comments on its Community Engagement Plan. This plan is a guide on how WSDOT engages with partners, stakeholder, Tribes, communities and the public from the earliest stages of planning through project and service delivery, and continuing into maintenance and operations. The plan is designed to help increase consent on decisions, improve understanding, and improve public access to information and decision making. Comments on the plan will be accepted through June 22, 2015.

2015 Rural Community Transportation System of the Year

Mason Transit has received the designation of the 2015 Rural Community Transportation System of the year by the Community Transportation Association of America. The Rural Community Transportation System of the Year designation is given to a system which provides service in an area of less than 50,000 population based on innovative and creative services in the community; responsiveness to its customers' and community needs. Congratulations Mike!

Public Comments & Announcements

Grand Opening Ceremony

Mark your calendars for the Grand Opening Ceremony for Jefferson Transit's new Maintenance and Administration Facility beginning at 1:30 PM on Friday, June 12, 2015. Their new facility is located at 63 Four Corners Road in Port Townsend.

Meeting Adjourned

Rich James adjourned the meeting.

Proposed 2015-2017 Public Transportation Consolidated Grant Funding

Peninsula RTPO projects highlighted in Yellow

Grantee	Project Title	Local Rank	Score (out of possible 140%)
Jefferson Transit	Operating Assistance-Project A: East Jefferson County Service	A	138%
Grant Transit Authority	Preservation of Existing Fixed-Route Express Service from Moses Lake to Warden	A	134%
Grays Harbor Trans. Authority	Sustain current levels of fixed route and door to door service and restore discontinued service.	A	129%
Mt. Si Senior Center	Mt. Si Senior Center - Sustain Operations for Snoqualmie Valley Transportation	A	129%
Squaxin Tribe	Operating Assistance for Squaxin Transit	A	127%
Columbia County Public Transportation	Operating Funds to Sustain Existing Demand Response Service	A	126%
COAST	Operations Grant to sustain current services	A	125%
Makah Tribe	Makah Operating Assistance	A	125%
Okanogan County Transportation & Nutrition	Okanogan Commuter Routes	A	125%
People for People-Moses Lake	Adams, Grant & Lincoln Counties - Preservation of Rural Special Needs Transportation	A	124%
Skamania County Transit	Maintain Dial a Ride Program for Skamania County	A	121%
Senior Services of SC	Transportation Assistance Program (TAP) Operations	A	119%
Rural Resources	RRCA Dial-a-Ride Ferry, Pend Oreille and Stevens Counties	A	119%
Human Services Council	Human Services Council's Employment Transportation Program	A	117%
Puget Sound ESD	Road to Independence: WorkFirst Van Program (RTI)	A	117%
Lower Columbia Community Action Council	Connecting the I-5 Corridor: Vancouver to Longview to Castle Rock.	A	116%
Wahkiakum County Health & Human Services	Operations Grant	A	116%
RiverCities Transit	Preserve existing Paratransit Service		

Grantee	Project Title	Local Rank	Score (out of possible 140%)
Human Services Council	Human Services Council's Reserve-A-Ride Program	A	114%
TOGETHER	Rural & Tribal Transportation Program (RT)	A	114%
Kalispell Tribe	Preservation - Kalispell Reservation-to-Spokane and Ione (KRSI))	A	114%
Jefferson Transit	Operating Assistance-Project B: West Jefferson Olympic Connection	A	113%
Pullman Transit	Sustain fixed route and demand response services	A	113%
Special Mobility Services	Continue deviated fixed-route service between Davenport & Spokane & Ritzville & Spokane	A	113%
Spokane Tribe	Moccasin Express Continued General Operations	A	113%
Okanogan County Transit Nutrition	Commuter Routes Expansion	A	112%
Pacific Transit	Rural Public Transportation Service-Fixed and demand response	A	111%
Klickitat County Senior Services	Continue to provide Klickitat County with existing dial-a-ride service	A	111%
People for People-Wenatchee	Community Connector Chelan, Douglas, and Grant Counties Fixed Route	A	111%
San Juan County	Transportation Voucher Program	A	109%
ECHHO	ECHHO Program Operational Support	A	109%
Rural Resources	RRCA Commuter Route Kettle Falls, Colville and Chewelah	A	109%
Special Mobility Services	Continue deviated fixed route between Newport and Spokane	A	107%
Clallam Transit System	Sustain Operating Funds for Fixed Route and Paratransit Services and Fill Schedule Gaps	B	106%
Mason Transit Authority	Sustain Regional Coordination (Operating-Project B)	B	104%
Spokane Tribe	Moccasin Express Downtown Spokane Route	A	104%
Okanogan County Transit Nutrition	Preserve Okanogan County Door-to-Door Demand Response	A	104%
Cowlitz Indian Tribe	Rural Demand Response	A	103%
Puget Sound ESD	Key Peninsula School Bus Connects (KP-SBC)	A	101%
Hope source	Central Transit-a fixed route public transit system serving the people in the City of Ellensburg	A	101%
Quinault Indian Nation	Quinault Indian Nation; Tribal Transit	B	99%

Grantee	Project Title	Local Rank	Score (out of possible 140%)
Yakima Transit	Yakima Transit - Yakima-Ellensburg Commuter Existing Project	A	99%
Senior Services of KC	Sustain the Hyde Shuttles - A Community-based Paratransit Service in King	A	98%
White Pass Community Services	Rural Community Connections Project (RCCP) - Lewis County - Hwy 12 - Operations	A	98%
Human Services Council	Reserve-A-Ride Transportation (Cowlitz & Wahkiakum Counties)	B	98%
People for People-Ben Franklin	Franklin County Community Connector-Expansion Project-ADD	A	97%
Jamestown S'Klallam	Preserve Existing Jamestown Campus Route #50	A	96%
Lummi Tribe	Lummi Transit Operation	A	96%
Lower Columbia Community Action Council	Fleet Replacement: Rural Public Transportation Service Connecting the I-5 Corridor in SW	B	95%
Community Action of Skagit County	Utilize existing services: improve utilization of existing transportation services	A	95%
Frontier Behavioral Health	Care Cars	A	94%
NW Connections	Replacement Vehicles for Rural & Tribal Transportation in Thurston County	A	94%
Coastal CAP	Driven to Opportunity	B	94%
Link Transit	Continuation of Chelan-Douglas Rural Commuter Service	A	94%
People for People-Yakima	Yakima County Preservation of Rural Special Needs Transportation	B	93%
People for People-Moses Lake	Mobility Management Preservation for Adams, Grant and Lincoln Counties	A	92%
Skagit Transit	Mobility Management Specialist	A	92%
People for People-Yakima	Yakima County Preservation of Mobility Management	B	92%
Skamania County Transit	Maintain the existing route deviated service between Skamania County and Fisher's Landing	A	91%
Valley Transit	Three Expansion Paratransit Vehicles for ADA Accessible Service in Walla Walla	A	91%
Hopesource	HopeSource Transit System Dial-a-Ride	A	91%
Island Transit	Preserve and Replace Capital Equipment and Bus Communications	A	91%

Grantee	Project Title	Local Rank	Score (out of possible 140%)
Catholic Community Services-Clark	Clark County Volunteer Transportation	B	91%
Link Transit	Continuation of Upper Valley Demand Response Service	A	91%
Twin Transit	General operating assistance to preserve existing fixed route and paratransit service in and around Centralia/Chehalis.	B	90%
Smith6LLC	Van Replacement	C	90%
Catholic Community Services	Pierce Co. Volunteer Transportation Service (formerly Volunteer Transportation	B	86%
Catholic Community Services-	Disabled Veterans Transportation	B	86%
Columbia County Public Transportation	Capital Assistance to Replace Two Demand Response Cut Away Buses	B	86%
Olympia CAP	OlyCAP JARC Service	B	86%
People for People-Moses Lake	Replacement Vehicles to Sustain Special Needs Transportation Adams, Grant and Lincoln Co	B	84%
Mason Transit Authority	Sustained Demand Response (Operating-Project A)	B	83%
Grays Harbor Trans. Authority	30' Medium Duty Cutaway para-transit van	B	82%
Senior Services of SC	Transportation Assistance Program (TAP) Purchase of Four Replacement Buses	B	82%
Okanogan County Transit Authority	Dispatch Hardware and Software	B	81%
Link Transit	Continuation of Highly Successful Mobility Management Program	A	81%
Rural Resources	RRCA Dial-a-Ride Expansion Ferry County	B	81%
Puget Sound ESD	Key Peninsula School Bus Connects (KP-SBC)	C	80%
Jefferson Transit	Capital Project- Cutaway Buses	A	78%
Valley Transit	Increasing Access to Transportation in SE Washington with ITS Information Technology	A	78%
Okanogan County Transit Authority	Purchase and Install Bus Stop Signs and Shelters	B	78%
Special Mobility Services	Sustain North Spokane County dial a ride service	B	77%
Garfield County Transit	Service expansion grant	A	76%
San Juan County	Mobility Manager	A	76%
Clallam Transit System	Replace Paratransit ADA-compliant Vehicles with consideration for Alternative Fuels	B	75%

Grantee	Project Title	Local Rank	Score (out of possible 140%)
People for People-Moses Lake	Lincoln County Community Connector Expansion Project	B	75%
Special Mobility Services	Expand deviated fixed route between Davenport and Spokane.	B	74%
Island Transit	Replacement Vehicles:7 Light-Duty Van Chassis Cutaways & Five 7-8 Pass Vanpool Vans	B	74%
Lummi Tribe	Lummi Nation Bus Stops (Capital)	B	74%
People for People-Yakima	Yakima County Replacement Vehicles to Sustain Special Needs Transportation	B	74%
RiverCities Transit	Purchase 3 ADA Accessible Replacement Paratransit Vehicles	C	73%
Catholic Community Services-	Thurston County Bus Buddies	A	72%
Grant Transit Authority	Purchase two replacement ADA Compliant Buses	B	72%
Skamania County Transit	Replace two Skamania County vehicles for dial a ride	B	72%
Mason Transit Authority	Sustain Zone and Fixed Route Deviated Service (Operations Project C)	B	71%
Okanogan County Transit Nutrition	Expand Okanogan County Door-to-Door Demand Response	B	71%
Skagit Transit	ADA Next Stop Announcement System	A	71%
Smith6LLC	Smith6LLC Software Upgrade	B	71%
Spokane Tribe	Acquisition of a New Para-Transit Vehicle	B	71%
Garfield County Transit	commuter, Medicaid/shopper, local and weekend service	B	70%
COAST	Purchase of one ADA cutaway vehicle	B	69%
Projects above line are funded, below line indicates projects funded where project aligned with a particular funding source parameters.			
Rural Resources	RRCA Bike Racks	B	69%
Special Mobility Services	Expand deviated fixed-route between Newport and Spokane.	B	69%
Kalispell Tribe	Expansion Route- Ione to Metaline Falls	C	68%
NEW RTPO	Regional Mobility Management/Veterans Coordination	A	68%
Smith6LLC	Preventative Maintenance	B	68%

Grantee	Project Title	Local Rank	Score (out of possible 140%)
Kitsap Transit	Bus Purchases (ACCESS/Paratransit)	B	66%
Skamania County Transit	Information Technology Architecture Project	B	66%
Human Services Council	Reserve-A-Ride Transportation (Pacific & Lewis Counties)	C	66%
RiverCities Transit	Sustain Mobility Management Position	B	66%
Asotin County PTBA	Purchase two ADA cut-a-way buses for replacement.	B	64%
Sauk-Suiattle Indian Tribe	Bus Service	B	62%
Whatcom COG	Mobility Management	B	62%
Human Services Council	Employment Transportation Program (Cowlitz)	C	61%
Pacific Transit	Vehicle replacement Project to preserve existing services	C	60%
Special Mobility Services	Purchase one small bus to expand deviated fixed-route between Davenport and Spokane.	B	59%
Mid Columbia Economic Development District	Gorge TransLink Alliance Mobility Management	B	58%
TOTAL Funded			