

PENINSULA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Technical Advisory Committee (TAC)

October 17, 2013

Meeting Summary

Welcome Introductions

Committee Chair, Rich James, opened the meeting with a welcome and initiated self-introductions.

By-law Adoption – Update

Patrick Babineau, mentioned that the Executive Council/Policy Board approved the new by-laws that the Policy Board has worked on for a number of months. The by-laws adoption effectively eliminated the two bodies – the Executive Council and the Policy Board and combined them into the new Executive Board. The new Executive Board will have a Chair, Vice Chair and Secretary. The makeup of the Technical Advisory Committee (TAC) was not changed by the adoption of the new by-laws and will still have a Chair and Vice Chair. Both groups will need to elect their officers at their first meeting in the new year – 2014.

Action items – Elect the officers of the TAC at its January 16, 2014 meeting. Since the by-laws go into effect in 2014, current officers of the TAC are eligible to be elected to these offices.

Regional Transportation Plan Update – Outreach

Patrick Babineau and Lennea Wolfe gave a brief update to the TAC members about the progress of the Regional Transportation Plan Outreach progress. The Skokomish Tribe will conduct the outreach process and public comment with some help from the WSDOT Olympic Region Planning office. Lennea said that all four open houses have been planned to get public comments for the RTP. She said that the Clallam County open house will be held at the Clallam County Commission chambers in Port Angeles, the Mason County open house will be held at the Mason County Commission chambers in Shelton, and the Jefferson County Open House will be held at the Trans Lab in Port Townsend. A tribal open house will be held at the Jamestown Tribal Center in Blyn. Patrick is currently working on an agreement with the Skokomish Tribe for their outreach effort.

Action Items - Lennea Wolfe and Patrick Babineau will continue preparing for the open house events and Patrick will send out email notices to the Peninsula RTPO memberships. Press release notices will also be sent out to newspapers in the regions and CDs of the Regional transportation Plan will be sent to area libraries. Completion of an agreement with the Skokomish Tribe.

Public Transit/Human Service Plan - Update

George Kovich explained to the TAC members that the Peninsula RTPO needs to update its Public Transit/Human Service Plan every four years and 2014 is the update year for the plan. He said that this plan is essentially an update of the plan developed four years ago, which will include updating data and including a few new federal requirements. The WSDOT Public Transportation Office provided a grant to help us do to the plan update.

Action Items – Begin the preliminary work to start the plan update in early, 2014.

Regional Travel Demand Model – Update

George Kovich noted that a conference call was conducted with the county and city public works members to discuss the Regional Travel demand Model. Per conversation the group was alright with moving forward with a middle level model to start with, to allow for possible further development of a higher detail model at a later date. The TAC was asked what they would like to do now that the preliminary study was completed by Kitsap County Public Works and a recommendation was made to continue with model development by Kitsap County by local jurisdictions. The TAC discussed the possibility of having a regional model ready to use for their 2016 comprehensive plan updates that are due for Peninsula RTPO jurisdictions. Jim Rogers noted that unless funding was available, a regional model would probably not be available by the 2016 GMA comprehensive plan update deadline

Action items – The Peninsula RTPO group will ask the Kitsap Public Works Department to develop a scope of work for the continuation of the Regional Travel Demand Model work which will be presented to the group at its December meeting.

Announcements/Adjourn

The meeting adjourned at 12:00 PM.