

Peninsula Regional Transportation Planning Organization
Executive Board

November 15, 2013
Mason County Public Works Building
Shelton, WA

In Attendance

Executive Board

David Sullivan, Chair
Dan Di Guilio
Teri Jeffreys
Jim McEntire
Jon Brand
Laura Dubois
Robert Gray
David Thompson
Dick Taylor
Lennea Wolfe
Mike Oliver
Carol Brown
Judy Scott
Mellissa McFadden
Loretta Swanson
Kevin Dragon
Tammi Rubert
Kevin Dayton

Jefferson County
Port Angeles
Mason County
Clallam County
Kitsap County
Sequim
Port Townsend
Port of Port Townsend
Port of Shelton
Skokomish Tribe
Mason Transit
Lower Elwha Klallam Tribe
Port of Allyn
Mason County
Mason County
Squaxin Island Tribe
Jefferson Transit
WSDOT Olympic Region

Staff/Guests

Patrick Babineau
George Kovich
Dennis Engel

WSDOT Olympic Region
WSDOT Olympic Region
WSDOT Olympic Region

Minutes of the meeting

Introductions

David Sullivan welcomed everybody to the meeting and initiated introductions around the room.

Approval of the Minutes from September 20, 2013 Meeting

Motion to approve the minutes; the motion was seconded. The minutes were approved.

Quarterly Budget – Update

Patrick Babineau gave the Executive Board a review of the budget for the Peninsula Regional Transportation Planning Organization for the first quarter of the Fiscal Year 2014, which goes from July 1, 2013 to September 30, 2013. Patrick outlined each work task and the funding used for each item.

Regional Transportation Plan – Update

George Kovich outlined the public outreach efforts the Peninsula RTPO is doing to encourage citizens to attend give us comment input about the Regional Transportation Plan. George mentioned the press releases that have been sent out and the CD's created of the Regional Transportation Plan that is being sent to each of the library system in the region.

George also talked about the four open houses the Peninsula RTPO is planning in December to get more public input about the Regional Transportation Plan. They will be held between early December and mid-December and will be held in Port Angeles for Clallam County, Port Townsend for Jefferson County, Jamestown S'Klallam Tribal Center for tribes and Shelton for Mason County.

Emails to the Peninsula RTPO members will continue to be sent to encourage members to give input about the RTP and to encourage them to attend the open house in their area. The Peninsula RTPO website also has information about the RTP public comment period, which lasts until December 31, 2013. Comments will be provided to the TAC in January and the Executive Board in February.

UPWP – 2015

George Kovich talked about the Unified Planning Work Program (UPWP) for the organization in the upcoming year. He mentioned that the new by-laws require that the TAC begin work on the UPWP at its December meeting. The plan is to get the UPWP done earlier this coming year so it can be adopted by the Executive Board at its April or June meeting. Board members were encouraged to talk their technical representative if there is any work effort they would like inputted into the UPWP.

Nomination Process for Officers

Patrick Babineau discussed the nomination process for the Executive Board officers, which now includes the Chair, Vice Chair and Secretary. According to the new by-laws adopted by the Executive Board at its September meeting, the board needs to elect its officers at its February 2014 meeting. The current officers are eligible to be elected. To get elected, a person has to first be nominated. Patrick asked Executive Board members to email him the nominations for the board by February 7th.

Legislative Outreach – Update

Patrick Babineau updated the Executive Board about its Legislative Outreach Committee meeting. The committee decided to retain the existing regional priority list of projects for the upcoming legislative session. Because of the change in schedule of the legislative assembly days from early December to right before the Thanksgiving holiday, the committee will not be able to have its outreach committee luncheon this calendar year, but will work on arranging another date in 2014.

Public Comments/Announcements

David Sullivan asked for any public comments or announcements. George Kovich updated members about the recent MPO/RTPO Coordinating Committee meeting issues, including that the Washington State Transportation Plan wants to get regional priorities from the MPOs and RTPO's to be included in the new WTP update.

Then David adjourned the meeting and thanked members for attending.