

NOTES

Interagency COOP Workgroup

Tuesday, November 22, 2011

8:30 a.m. – 12:00 p.m.

Dept of Transportation, Capital Professional Center

719 Sleater-Kinney Rd SE, Lacey WA 98503

Upstairs Conference Room

8:30 – 8:45	Introductions	Kelly Dunbar, L&I	(Ken had an emergency Kelly chaired in his absence)
8:45 – 9:30	Mass Notification Systems Suzanne shared a great deal of information on the lessons learned since she began researching Emergency Notification Systems almost a year ago. There are big discrepancies in cost and service offerings between vendors. Suzanne believes this is because the industry is growing so quickly. She is willing to share info with others who have an interest, including the prioritized list of requirements that was compiled with lots of input from staff within the agency. Please contact her if you would like more information at Suzann.nott@wsp.wa.gov	Suzanne Nott, WSP	Information Sharing
9:30 – 10:15	Lessons Learned from Data Center Outage Postponed – Jason was unable to attend and will provide this information at a future meeting	Jason Beers	Information Sharing
10:15 – 11:00	Lessons Learned Information Sharing (LLIS) We went through several websites and others in the group had ideas about other links that could be added. There was consensus that we should maintain the list for our membership. Thelma offered to research the possibility of DOT hosting a web page for our membership where we can post our documents and other information.	Kelly Dunbar, LNI	Information Sharing
11:00 – 11:15	Holiday Get Together It was suggested that we skip December's meeting due to heavy schedules and do a get-together in January. The suggestion of meeting at "The River's Edge" at Tumwater Valley received positive feedback. Sabine Meuse will be our presenter for January's meeting and is okay with presenting at the restaurant. Kelly will make reservations for January 24 th at the normal meeting time	All	Information Sharing

11:15 – 11:30	COOP Common Terminology There was general discussion regarding the use of differing terminology when you go from agency to agency. We talked about the central guidance issue and we are hoping that the CIO office will provide some direction and structure that will help with standardizing the different terminology for us.	All	Information Sharing
11:30 – 11:45	Agency Roundtable <ul style="list-style-type: none"> • Activities • Special Events • Lessons Learned 	All	Information Sharing
11:45 – 12:00	Wrap-Up & Next Steps	Ken Cureton, DOT	Discussion & Decisions

Scheduled Meetings

4 Tuesday each month 8:30 a.m. 12:00 p.m., Capital Professional Center
See attached Tentative Schedule

ATTENDENCE

Last Name	First Name	Org	Area	Mailstop	Phone	Attended
Bates	Charles	AOC	COOP	41170	360-705-5305	<i>curb</i>
Beers	Jason	CTS	IT		360-407-8868	
Butcher	Aaron	OFM	EM/COOP	43113	360-902-0406	
Campbell	Corina	COM	EM/COOP	42525	360-725-4138	
Clark	Brett	ESD	IT	46000	360-407-4758	
Colvin	Patrick	ATG	FM	40100	360-664-0092	
Craig	Mary	DSB	IT		360-725-3839	<i>ml</i>
Cureton	Ken	DOT	COOP	47301	360-705-7785	
Dean	Ken	DSHS	IT		360-902-0227	
Duffield	Gary	DIS	IT	42452	360-902-3464	
Dunbar	Kelly	LNI	IT	44770	360-902-4450	<i>KA</i>
Eastman	Steven	LNI	IT	44770	360-902-6391	<i>S.E.</i>
Feek	Cami	ATG	FM	40122	360-586-4079	
Grover	Kevin	HCA	IT		360-725-9598	
Hazzard	Jim	COM	FM	42525	360-725-2672	
Hennigan	Charles	LNI	EM	44860	360-902-5729	<i>cg</i>
Hofe	Jocelyn	DOL	EM		360-902-9237	
Hundsnuicher	Ed	HCA	EM/COOP	45501	360-725-1951	
Johnson	Nikki	HCA	COOP	42692	360-923-2805	
Maciejewski	Gary	ECY	IT	47600	360-407-6670	
McLaughlin	Melvin	DES		45311	360-664-6318	
Meuse	Sabine	DOH	EM	47816	360-236-4069	<i>gla</i>
Moody	Dwight	AGR	IT	42560	360-902-1947	<i>son</i>
Nott	Suzanne	WSP	IT	42646	360-705-5180	
Sarno	Nadia	OFM		43113	360-902-0618	
Schiller	Cliff	LNI	IT	44770	360-902-5203	
Schmidt	Steve	LNI	IT	44770	360-902-5873	
Schmit	Joe	DOT	EM	47358	360-705-7838	
Sciaccotta	Thomas	DOH	IT	47904	360-236-4490	<i>TL</i>
Selix	Doug	DES	IT	43113	360-407-8081	
Shoemaker	Jackie	HCA		45512	360-725-1818	
Simons	Jeff	WSIPC	IT	----	425-349-6509	
Smith	Thelma	DOT	IT	47430	360-705-7728	<i>✓</i>
Trask	Tony	DOT	FM	47303	360-705-7891	
Trout	Dennis	MIL	IT	TA:20	253-512-7391	
Ufford	John	EMD	EM	TA-20	253-512-7052	
Whaley	Julie	DOT	EM	47358	360-705-7814	
Williamson	Zodie	HCA			360-725-1667	
Wilson	Steve	ESD	IT	4600	360-438-4782	
Winslow	Christine	AOC	IT	41170	360-705-5249	
York	Jason	DSHS	EM	45848	360-902-8351	