

Interagency COOP Workgroup**Tuesday, September 25, 2012****8:30 a.m. – 10:30 a.m.**

Dept of Transportation, ELG Building

7345 Linderson Way SW, Tumwater, WA 98504-7359

1034 (AB) Small Conference room

8:30 – 8:35	Introductions	All	
8:35 – 9:05	Agency Spotlight – CTS Overview of CTS's COOP Plan	Jason Beers, CTS	Information Sharing
Postponed to October Meeting			
9:05 -10:05	Proposed Governor's Directive <ul style="list-style-type: none"> • Proposed language edits • Other feedback 	All	Discussion & Decision
Updated draft attached			
10:05-10:15	<ul style="list-style-type: none"> • ShakeOut – October 18@10:18 AM 	Chuck Hennigan	Information Sharing
Drop Cover & Hold – national earthquake drill. Not all agencies will participate but many will.			
10:15-10:25	Agency Roundtable <ul style="list-style-type: none"> • Experiences • Best Practices • Training 	All	Information Sharing
<p>DOT -Working on COOP, participated in Evergreen Shakeout, other plans including Active Shooter</p> <p>DOL – Did active shooter drill, has COOP Exercise scheduled for October, keeping busy updating plans</p> <p>DOH – COOP exercise scheduled for October, plan updates</p> <p>L&I – Emergency Fair was held earlier this month, had over 500 attendees. Have been conducting tabletops with program areas. Next is the Leadership Team exercise, coming in October</p> <p>DSHS – Responding to client and office needs around the wildfires, planning exec communication tabletop and regional exercises with Children's Administration</p> <p>EMD – Working on the Governor's Directive, trying to get tools together, planning a tabletop in November, actively supporting wildfires</p> <p>DOR – Part of agency's strategic plan is to improve the agency's emergency preparedness. Bringing elements of EM/COOP/DR to update their coop.</p>			
10:25 – 10:30	Wrap-Up & Next Steps	Kelly Dunbar, L&I	Discussion & Decisions

Visit our web site

<http://www.wsdot.wa.gov/partners/InteragencyCOOPWorkgroup/>**Scheduled Meetings**4th Tuesday each month 8:30 a.m. 10:30 a.m., Dept of Transportation, ELG Building

INTERAGENCY CONTINUITY OF OPERATIONS WORKGROUP

PURPOSE: We are a group of state agency professionals who collaborate to ensure ongoing delivery of vital services and essential functions during any emergency; to ensure availability of people, facilities, equipment, materials, technology, and records to support those vital services and essential functions; and to fully restore all services and functions after the emergency ends. In order to enhance our collective efforts we strive to have continuity of operations, information technology, facilities management, and other functional representatives from all major state agencies participate in the workgroup.

MISSION: Our mission is to help agencies develop effective COOP plans by sharing professional experience, best practices, training and ideas in order to assist each other with the implementation of best practices and strategies to further protect the critical assets, business processes, and services that our agencies provide to the citizens of Washington State.

ATTENDENCE

Last Name	First Name	Org	Area	Mailstop	Phone	Attended
Bates	Charles	AOC	COOP	41170	360-705-5305	
Beers	Jason	CTS	IT		360-407-8868	
Bippert	Bob	DES	EM	40104	360-407-9210	
Butcher	Aaron	OFM	EM/ COOP	43113	360-902-0406	
Campbell	Corina	COM	EM/ COOP	42525	360-725-4138	
Clark	Brett	ESD	IT	46000	360-407-4758	
Colvin	Patrick	ATG	FM	40100	360-664-0092	
Craig	Mary	DSB	IT		360-725-3839	
Cureton	Ken	DOT	COOP	47301	360-705-7785	X
Dean	Ken	DSHS	IT		360-902-0227	
Donges	Mark	DES	IT		360-407-8025	X
Duffield	Gary	DIS	IT	42452	360-902-3464	
Dunbar	Kelly	LNI	IT	44770	360-902-4450	X
Eastman	Steven	LNI	IT	44770	360-902-6391	
Feek	Cami	ATG	FM	40122	360-586-4079	
Ginn	Craig	EMD	EM		253-512-7097	X
Grover	Kevin	HCA	IT		360-725-9598	
Hazzard	Jim	DOR	COOP/ FM	47469	360-725-7475	X
Hennigan	Charles	LNI	EM	44860	360-902-5729	X
Hofe	Jocelyn	DOL	EM		360-902-9237	X
Hundsnurher	Ed	HCA	EM/ COOP	45501	360-725-1951	
Johnson	Nikki	HCA	COOP	42692	360-923-2805	
Kyllo	Loren	OCIO	IT		360-902-3532	X
Maciejewski	Gary	ECY	IT	47600	360-407-6670	
Merritt	Annie	DOH	EM	47816	360-236-4069	
Moody	Dwight	AGR	IT	42560	360-902-1947	
Nott	Suzanne	WSP	IT	42646	360-705-5180	
Sarno	Nadia	OFM	FM	43113	360-902-0618	X
Schiller	Cliff	LNI	IT	44770	360-902-5203	
Schmidt	Steve	LNI	IT	44770	360-902-5873	
Schmit	Joe	DOT	EM	47358	360-705-7838	
Sciaccotta	Thomas	DOH	IT	47904	360-236-4490	X
Selix	Doug	DES	IT	41401	360-407-8081	X
Shoemaker	Jackie	HCA		45512	360-725-1818	
Simons	Jeff	WSIPC	IT	-----	425-349-6509	
Smith	Thelma	DOT	IT	47430	360-705-7728	X
Sweet	Judy	HCA	IT		360-915-8811	
Trask	Tony	DOT	FM	47303	360-705-7891	
Trout	Dennis	MIL	IT	TA:20	253-512-7391	
Ufford	John	EMD	EM	TA-20	253-512-7052	
Whaley	Julie	DOT	EM	47358	360-705-7814	

Williamson	Zodie	HCA			360-725-1667	
Wilson	Steve	ESD	IT	4600	360-438-4782	
Winslow	Christine	AOC	IT	41170	360-705-5249	
York	Jason	DSHS	EM	45848	360-902-8351	X

COOP=Continuity of Operations, EM=Emergency Management, FM=Facilities Management, IT=Information Technology