

# Meeting Notes

## Meeting of the Interagency Continuity of Operations (iCOOP) Committee

Tuesday, April 22, 2013

9:30 a.m. – 10:30 a.m.

Edna Lucille Goodrich Building (7345 Linderson Way SW, Tumwater, WA 98504-7359)  
Conference room 1028A

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### Welcome & Introductions

Reviewed Building evacuation instructions.

**Sonia  
Soelter**

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### Military Department Update

Status Update: John Ufford provided an update on the Oso Landslide activation efforts.

**John  
Ufford**

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### Delayed March Elections

Vice Chair Elected (MSP for Tyler Ray, WSP, to serve as vice-chair for 2 year term)

Member at Large Position #2 Elected (Michael Johnson, L&I, was nominated but he was not present to accept nomination. Doug Selix, DES, offered to take Member at Large Position #2. MSP for Doug Selix, DES, to serve a 2 year term.)

**Sonia  
Soelter**

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### Consolidated Technology Services Disaster Recovery Status Update

Gary introduced CTS's new employees in the DR area, Mark Quimby and Stefani Christensen. He mentioned that CTS has just renewed our contract with Sungard for mainframe recovery. CTS is about to go out for a competitive acquisition to continue a recovery site in Eastern Washington. additionally, Gary shared that responsibility for the DR program at CTS is being transitioned to their CTO, Dan Mercer.

**Gary  
Duffield**

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### Meeting Conclusion

COOP updates due in June – issues & concerns: John Ufford stated that the COOP updates are due June 30. This does not have to be a full revision and he understands each agency is at a different maturation level. When agencies have completed their updates, they can be sent to John Ufford, EMD, if agencies would like their information available for interdependency reviews or other iCOOP studies. John Ufford is not doing any individual analysis on the COOP plans that will be submitted.

Interdependency Update: Arel Solie reported that the data collected is undergoing quality control and then will be reviewed by the sub-committee. All raw data will be available to the agencies so that they can do follow-up with the partner agencies identified through this process.

**Sonia  
Soelter**

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