

AGENDA

Interagency COOP Workgroup (iCOOP)

Tuesday, August 27, 2013

9:30 a.m. – 11:30 a.m.

Edna Lucille Goodrich Building (7345 Linderson Way SW, Tumwater, WA 98504-7359)
Conference room 1028A

If you would like to participate via Teleconference:

GOTO Meeting URL: <https://www1.gotomeeting.com/join/330726529>

Teleconference Number: 360-709-8060 Teleconference Password: 1072727

Attendees on Phone:

Spence Cearns (ESD), Kit (Kathryn) Adams (SAO), John Ufford (MIL), Rob Tracey (WSSB), Nancy Krier (PDC), Bob Bergquist (ECY) & Bill Eller (SCC)

Attendees:

Jeanne Abbot (DNR), Charles Bates (AOC), Bob Bippert (DES), Sue Bush (DSHS), Aaron Butcher (OFM), Ken Cureton (WSDOT), Mark Donges (DES), Bruce Engign (DOR), Mark Hagen (COM), Charles Hennigan (LNI), Ed Hundsnurcher (HCA), Colleen Maguire (PARKS), Annie Merritt (DOH), Suzanne Nott (WSP), Joe Panesko (ATG), George Pickett (DRS), Doug Selix (DES), Thelma Smith (WSDOT) & Sonia Soelster (AGR)

9:30 Welcome & Introductions (Annie Merritt & General Daughtery)

Reviewed Building Emergency evacuation Instructions

The agency COOPs are on-track. General Daughtery provided information that the statuses will be provided to the Governor as part of the Results Washington scorecards under Goal #5.

- 23 October is the next quarterly exercise. Emphasis on winter storm. For more information about the quarterly exercises or how to get involved, contact John Ufford. The quarterly exercises are voluntarily.
 - February is going to be an earthquake exercise. No date set again.
 - May back to fire exercises
 - Next October will be some kind of pandemic exercise.
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9:35 Agency Spot light: DNR (Jeanne Abbott)

Jeanne provided a copy of the FTP site for agencies to download a copy of the DNR COOP. She went over how it is organized and how it applies to the FEMA checklist.

The COOP plan gets implemented by one of the Division managers, who will coordinate with other divisions for any interdependencies. Although the plans are separated, the plans are inter-related.

The one major viability is the servers and CTS. If something happens to the computer systems, then a majority of the work and information will not be available.

9:50 Inter-Dependences Subcommittee Report (Arel Solie)

LNI, DOH & DSHS are piloting the new tool. By the middle of September, we will all get a draft of the tool. And at the next meeting in September, the committee will bring the final tool to the membership for approval and training.

There will be some technical assistance calls setup for helping train agencies on how to use the tool and provide information about the interdependencies per the Governor's directive. The committee would like all feedback so that the tool can be the best that we can use to collect the information.

If anyone is attending the training in Oregon in September and their agency will not be represented at the next meeting, Arel needs to know so that additional webinars can be setup for training on the tool. At the next meeting there is both a GOTO meeting and conference call setup for training.

10:20 Policy Subcommittee Report (Joe Panesco/Brian Buchholz)

- RCW 3852 (Emergency Operations Chapter) discussion
- Bob Bippert provided overview information about what is being proposed for change and what was reviewed for changes.

Joe Panesco (State Attorney General's Office) Early 1960's the constitutional amendment went through to provide COG (Continuity of Government). Which provided instructions for what to do in the case of an enemy attacks and provided succession orders for agencies. There will need to have a joint resolution which means that this could go for a vote in 2014. The proposal is to amend for "enemy attack" and add Continuity of Operations Plans in RCW 3852.

The way the bill will be drafted, there will be contingency language. Everything has been revised and has gone to the code reviser's office.

The emergency support functions are all included into the RCW 3852. The COOP chapter fits better in RCW 3852 than in RCW 2014. There was a good discussion on getting the information to the agencies and provide the iCOOP membership a chance to review the legislation. Due to the timeline required by the Governor's office, the military department decision to move forward to make the legislation this year. It was required to have everything in this week.

10:30 Winter storm preparedness Tabletop (John Ufford)

John provided an overview of the October 23rd Tabletop exercise. For more information about participating, contact John Ufford (John.Ufford@mil.wa.gov)

10:40 Round Robin (Annie Merritt)

Annie started the group off by providing how the DOH deals with the fire season.

Tyler provided information on when the State Patrol gets involved with the fire mobilization plan in coordination with DNR.

Colleen provided information about how Parks helps DNR with housing such as camp sites.

Kelli provided that there is minimal information that they supply limited information as needed.

Sue gave information about how DSHS evacuated a facility outside of Ellensburg due to smoke. The COOP was activated to move to other facilities within the region. And how they worked with the state EOC about evacuation levels at areas where providers and persons at risk were notified. Client names and addresses were provided to the local Sherriff due to the level 3 risk (eminent threat).

INCYWeb.org site provided information about what is happening and the possible threat.

General Daugherty indicated that the military department hasn't been as active with the fire season as expected. The fire assets are looking very good at this point in the season. Although some of the national assets are in Oregon, California and Colorado, the assets in Washington are well prepared.

Sue reported that Agriculture had some issues were reported for animal shelters, crop damage and getting feed for animals.

Joe reported that the Attorney General's office has had some calls about bull dozers going through people's properties to stop fires but closures/road blocks have not been an issue as they have had in the past. There are no laws about source of authority during fire emergencies.

11:00 Leadership Needs (Annie Merritt)

Vacation Schedules: Tyler is going to be out for an extended period of time. Arel will be picking up his capacity filled with the leadership team.

At Large Position 1 vacancy (2-year term) needs to be filled to help make decisions and move issues forward. If anyone is considering supporting the leadership team, please e-mail Annie (Annie.Merritt@doh.wa.gov). The duties are to help bring information forward from the subcommittees and to help make decisions.

The leadership team will be meeting to come up with a strategic plan for the iCOOP in October. We plan to come up with a workplan along with the roles/responsibilities for each position. This will provide a better understanding on what the iCOOP will be doing after the objectives in the directive are finished. The deadline is this Friday, August 30th.

11:30 Meeting Conclusion (Annie Merritt)

Future Agenda Items

Kelli volunteered to do a spotlight on the COOP software.

The dashboard for smaller agencies was completed. John provided the status for these

agencies, many of which are still red. Although the smaller agencies weren't included in the original directive, the military department is working on contacting these agencies and getting help to these agencies. OCIO & Human resources are under OFM, there are other small boards/agencies which are also under larger agencies. If you know that any of these are included in other agency COOPs, please contact John Ufford.

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<http://www.wsdot.wa.gov/partners/InteragencyCOOPWorkgroup/>