

Preparing the States: Implementing Continuity of Operations Planning (MGT 331)

Tuesday, May 21, 2013 and Wednesday, May 22, 2013

8:00 a.m.—4:30 p.m.

Thurston County Fairgrounds, Expo Center
3054 Carpenter Road S.E., Olympia, WA 98503

A DHS/FEMA certified course conducted by the University of Maryland Center for Health and Homeland Security

This two-day course covers continuity of operations (COOP) planning from the outset to implementation. It is designed to equip all participants with the tools necessary to develop and maintain successful COOP plans.

Training Modules:

1. Introduction
2. The Necessities and Principles of COOP Planning
3. Essential Functions
4. Human Capital Management and Key Personnel
5. Delegation of Authority and Order of Succession
6. Communications
7. Vital Records and Equipment
8. Alternative Facilities
9. Reconstitution and Devolution
10. Writing a Continuity of Operations (COOP) Plan
11. Training, Exercises, and Evaluation



Target Audience:

State and Local Government COOP Planners.

Cost: Free

Registration: please contact Sonia Soelter
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