

3 Washington State Ferries

# Rideshare Registration

for Vanpools and Carpools

Within this brochure you will find:

- Program Registration Form
- Program Information
- Guidelines for Use



Washington State Ferries

## Rideshare User Information

- Vanpools are always charged for a minimum of four passengers, but are not charged a vehicle/driver fare when five people or more are present.
- Ensure your rideshare group always receives full program benefits by recruiting additional riders to account for some riders being on vacation, sick leave, etc. Additional riders can be found using **www.rideshareonline.com**
- All Vanpools must have Rideshare plates. Vanpools cannot substitute another non-rideshare vehicle.
- When going through the tollbooth, your carpool must have at least 3 people (including driver) to receive preferential loading.
- Carpools over 20 feet in length or 7'6" in height are required to pay the applicable overlength/overheight fares (see Fares brochure) at time of travel.
- In order to assure boarding on your permitted sailing, please be in the designated rideshare holding area 10 minutes in advance of scheduled sailing. Operational demands and terminal staff will determine when and how you are loaded onto the vessel.
- Permits are valid for a designated sailing time; however, to accommodate infrequent traffic delays, permits may be accepted one sailing after the designated sailing time.
- Your WSF Rideshare permit may not be transferred or lent to another Rideshare group.
- Safe driving and courteous interaction with the terminal staff is required of all participants.
- Monthly ferry-only passenger passes are available online at **www.wsdot.wa.gov/ferries/wave2go**. These passes do not cover vehicle and driver fare for carpools.
- If you have questions regarding the Rideshare Program or are unsure about queuing or loading at a particular terminal, please call 1-888-808-7977. Additional information can be found on WSF's web site at **www.wsdot.wa.gov/ferries/rideshare/**

## Enforcement details

1. Misuse of Vanpool or Carpool permits will result in revocation of your permit.
2. When a permit is revoked, each Vanpool/Carpool member becomes ineligible for a six-month period.
3. Repeat offenders will be denied the privilege of preferential loading on Washington State Ferries.
4. Report **Lost/Stolen Permits** to Washington State Ferries at 1-888-808-7977. Replacements cost \$5, payable by check or money order only, to WSF. Only the permit holder may apply for a new permit. The permit holder will fill out an Affidavit of Loss Form, and mail along with payment to:

### VANPOOLS

Washington State Ferries  
Rideshare Registration Program  
Revenue Accounting/F819999  
P.O. Box 3985  
Seattle, WA 98124-3985

### CARPOOLS

Washington State Ferries  
Rideshare Registration Program  
Revenue Accounting/F829999  
P.O. Box 3985  
Seattle, WA 98124-3985

### Important Notice:

The information presented in this brochure constitutes your rideshare contract with the Washington State Ferries. Please keep a copy for future reference.

Questions? Please Write or Call:  
Rideshare Registration Program  
Washington State Ferries  
Customer Information  
2901 3rd Avenue, Suite 500  
Seattle, WA 98121-3014  
206-464-6400  
1-888-808-7977  
[www.wsdot.wa.gov/ferries](http://www.wsdot.wa.gov/ferries)



## How the Program Works

- This program operates 24/7 except holidays due to holiday sailing schedules.
- Participants are not guaranteed to be loaded first-on, first-off. Nor are they guaranteed a particular space on the vessel.
- Permits are good for a specific route and time only. However, to accommodate unexpected traffic, etc. registered HOV groups may also use one sailing after their designated sailing time. Participants may change their route or sailing times by contacting WSF.
- Vanpools will be given preference over Carpools at time of registration. Due to terminal constraints, Carpools may be reassigned to another available sailing time of their choice to accommodate new Vanpools.

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# Washington State Ferries Rideshare Registration Program Permit Application

**INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL BE RETURNED.**

## WSF Rideshare Registration

Indicate one AM and one PM Departing Terminal and Sailing Time from the terminals listed below.\*

AM Departing Terminal \_\_\_\_\_ Sailing Time \_\_\_\_\_ AM

PM Departing Terminal \_\_\_\_\_ Sailing Time \_\_\_\_\_ PM

\*Issuance of permits dependent upon availability.

Point Defiance/Tahlequah  
Bainbridge/Seattle  
Port Townsend/Keystone

Fauntleroy/Southworth/Vashon  
Edmonds/Kingston

Bremerton/Seattle  
Mukilteo/Clinton

**All changes to rider information and sailing times must be communicated to WSF through the registered permit holder only. It is the responsibility of the registered permit holder to notify WSF of any/all changes to rideshare group including dissolution of group by calling 1-888-808-7977.**

1) Permit Holder: (please print) \_\_\_\_\_ Phone No. ( \_\_\_\_ ) \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Employer \_\_\_\_\_ Phone No. ( \_\_\_\_ ) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Email address (Optional) \_\_\_\_\_

## Carpool Registration (3 or more persons, including the driver)

List each vehicle that will utilize this permit.

Make Model Year License Plate No. Required

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

5) \_\_\_\_\_

Mail your application to:

**Rideshare Registration Program**  
Washington State Ferries  
Revenue Accounting/F829999  
P.O. Box 3985  
Seattle, WA 98124-3985

Please enclose a \$20 check or money order made out to  
"Washington State Ferries". **Do not send cash.**

## Vanpool Registration (5 or more persons, including the driver)

List vehicle that will utilize this permit.

Make Model Year License Plate No. Required

HOV No. \_\_\_\_\_  
(public transit vehicles only)

Transit Agency \_\_\_\_\_  
(public transit vehicles only)

Mail your application to:

**Rideshare Registration Program**  
Washington State Ferries  
Revenue Accounting/F819999  
P.O. Box 3985  
Seattle, WA 98124-3985

Please enclose a \$20 check or money order made out to  
"Washington State Ferries". **Do not send cash.**

## Loading/Unloading

In order to assure boarding on your permitted sailing, please be in the designated rideshare holding area 10 minutes in advance of scheduled sailing. Operational demands and terminal staff will determine when and how you are loaded onto the vessel. Every time you commute, you must go through the ticket booth and board with at least three persons in your vehicle. Carpools pay all applicable vehicle; driver and passenger fees and must present their Carpool permit when going through the tollbooth. Carpools over 20 feet in length or 7'6" in height are required to pay the applicable overlength/overheight fares (See Fares brochure) at time of travel.

## Vanpool - Sign me up!

To join the Vanpool program you must:

1. Commute with at least five people, including the driver (maximum 15). To receive preferential loading and for the vehicle/driver fare to be waived, fare payment for a minimum of four passengers must be made.
2. Use your Vanpool at least three days a week for a minimum of nine months.
3. Private Vanpools must get a Rideshare license plate from Washington State Department of Licensing prior to registering with Washington State Ferries.
4. Register your Vanpool with Washington State Ferries online using a credit card at **[www.wsdot.wa.gov/ferries/rideshare/](http://www.wsdot.wa.gov/ferries/rideshare/)** or by mail using a check or money order.

## Registration

Private vanpools may obtain a Vanpool license plate application by calling the Department of Licensing (DOL). Next, mail the license plate application to the Department of Licensing. Once you get your license plate number from DOL you may register with WSF.

The fastest way to get your permit is to register with WSF online using a credit card at [www.wsdot.wa.gov/ferries](http://www.wsdot.wa.gov/ferries), or fill out the attached form and pay the \$20 registration fee by check or money order made payable to Washington State Ferries. You will need to have the information/signatures of all Vanpool participants – a minimum of five, a maximum of 15. Each member will sign to certify participation and understanding of the rules in the Vanpool. Mail Vanpool registration to WSF. Vanpool Permits are valid for one year from date of issue.

If you have questions, need another application or want to give us your license number call 1-888-808-7977. You can mail in your registration to:

**Washington State Ferries  
Rideshare Registration Program  
Revenue Accounting/F819999  
P.O. Box 3985  
Seattle, WA 98124-3985**



## Planning pays off in privileges

When you organize a Vanpool or a Carpool, you help yourself to preferential loading on the ferry. You also help WSF maximize the number of passengers per car and the number of commuters each ferry can transport. This adds up to more efficient commuting, a savings on travel expenses and a cleaner environment. A little planning pays off for you, your ferry system and our environment.

## Loading/Unloading

In order to assure boarding on your permitted sailing, please be in designated rideshare holding area 10 minutes in advance of scheduled sailing. Operational demands and terminal staff will determine when and how you are loaded onto the vessel, participants are not guaranteed to be loaded first-on, first-off. Nor are they guaranteed a particular space on the vessel.

The Vanpool is always charged for a minimum of four passengers but it is not charged a vehicle fare when five or more people travel.

Ensure your vanpool always has at least five people to receive preferential loading and waiver of the vehicle/driver fare. Consider recruiting additional riders so that even when some riders are not present, your vanpool remains eligible for full program benefits. Additional riders can be recruited by using **[www.rideshareonline.com](http://www.rideshareonline.com)** and posting riders wanted signs on the ferries by calling WSF at 1-888-808-7977.

## License plates for Vanpools

All Vanpools must have Rideshare License Plates issued by the Department of Licensing. Only the licensed vehicle can be used as the Vanpool vehicle. Appropriate fees and exemptions will be authorized by the Department of Licensing. The license plate requirement does not apply to Carpools in the Rideshare program. Vanpools cannot substitute another non-rideshare vehicle.

## Public transit vans are available

For those interested in obtaining a Public Transit Van (rather than licensing and using your own vehicle in the Vanpool program), you can call 1-888-814-1300 to find the public transit agency closest to you.

Registration and use of public transit vehicles is coordinated through public transit agencies. Once you have a public transit van, you still have to register for the WSF Vanpool program to travel with a scheduled sailing space.

## *Carpool - Sign me up!*

To join the Carpool program, you must:

1. Commute with at least three people including the driver.
2. Use your Carpool at least three days a week for a minimum of nine months.
3. Register your Carpool with Washington State Ferries.

## Registration

To sign up your Carpool – you can register with WSF online with a credit card at **[www.wsdot.wa.gov/ferries](http://www.wsdot.wa.gov/ferries)**, or fill out the attached registration form and pay the \$20 registration fee by check or money order made payable to Washington State Ferries. You will need to have the signatures of all Carpool partners – a minimum of three. Each member will sign to certify his or her inclusion in your group and understanding and acceptance of the rules. Carpool participants may only be registered in one carpool group with WSF. We issue one permit per group, which must be transferred if the Carpool participants travel in other vehicles. Any vehicle registered with WSF can be used to commute as long as the Carpool permit is presented at the tollbooth and the vehicle carries the appropriate number of riders.

You can form your own Carpool or call 1-888-814-1300, or use an Internet search at **<http://rideshareonline.com/>** to find potential partners. Your WSF Rideshare registration is valid for one year from date of issue. If you have questions or want a registration form mailed to you call 1-888-808-7977.

To mail in your registration send it to:

**Washington State Ferries  
Rideshare Registration Program  
Revenue Accounting/F829999  
P.O. Box 3985  
Seattle, WA 98124-3985**