

REFERENCE GUIDE

Each page of the QPL gives the following information:

<u>Specification Reference</u> -	The Standard Specification or General Special Provision, which gives material requirements for the indicated material.
<u>Material Category</u> -	The specification name for this material type.
<u>Manufacturer</u> -	The name of the manufacturer, city, and state where this product or material is produced and/or the corporate headquarters are located.
<u>Product Identification</u> -	Specific product information concerning brand name, model, size, color, blend, or other identifying characteristics. Some items have a note referenced (See Appendix 'B').
<u>AUC</u> -	This indicates that this product was evaluated and <u>A</u> pproved <u>U</u> nder <u>C</u> ontract, after being submitted on a RAM (Request for Approval of Material).
<u>GFI</u> -	This indicates that because of satisfactory performance and inclusion in the now defunct Source of Materials database, this product was <u>G</u> rand <u>F</u> athered <u>I</u> n to the Qualified Products List.
<u>QPL</u> -	This indicates that this product went through a formal evaluation process, usually at the request of a material manufacturer or supplier.
<u>SME</u> -	This indicates this product was evaluated by a WSDOT <u>S</u> ubject <u>M</u> atter <u>E</u> xpert for use on WSDOT construction projects and determined to meet the applicable specification.
<u>TUC</u> -	This indicates this product was submitted on a RAM (Request for Approval of Material) for approval, sent to WSDOT Materials Lab, and <u>T</u> ested <u>U</u> nder <u>C</u> ontract.
<u>Reference No.</u> -	A unique number assigned to each product.
<u>A or CA</u> -	Indicates if the material is an "Approved" or a "Conditionally Approved" product. See Introduction for a more detailed explanation.
<u>Acceptance Code</u> -	A code that refers to Appendix A that details how the product will be accepted on the job
<u>Last Update</u> -	The date this product was last edited or evaluated for conformance to the specification.
<u>Bid Item(s)</u> -	A blank location for noting the specific bid item(s) for which the Contractor proposes to use this product.
<u>Qty. (quantity)</u> -	A blank location for the Field Inspector to record the quantity of material actually used for this Bid Item on the particular date.
<u>Verified By</u> -	A blank location for the Field Inspector to initial when accepting a product.
<u>Date</u> -	A blank location for the Field Inspector to note the date of acceptance of the material.

To make the experience of finding a product on the WSDOT Internet Site or getting a product evaluated for listing in the QPL, we have added the follow three areas of instruction.

Page IV - VII	Instructions for finding a Product or a Manufacturer on the Washington State Department of Transportation Internet Homepage.
Page VIII	What is needed in order to have a product listed in the QPL
Page IX	What will be needed for a product evaluation

Instructions for finding a Product or a Manufacturer from the Washington State Department of Transportation Internet Homepage

You can access the Internet based QPL by using the following Internet address:

<http://www.wsdot.wa.gov/biz/mats/Qpl/Qpl.cfm>

On the right side of the screen, you will see the symbol below. Click on the symbol to open the Qualified Product List.



The screen like the one in Figure 1 will open. This will give the capability to search for a product or a manufacturer by the Manufacturer or a Standard Specifications.

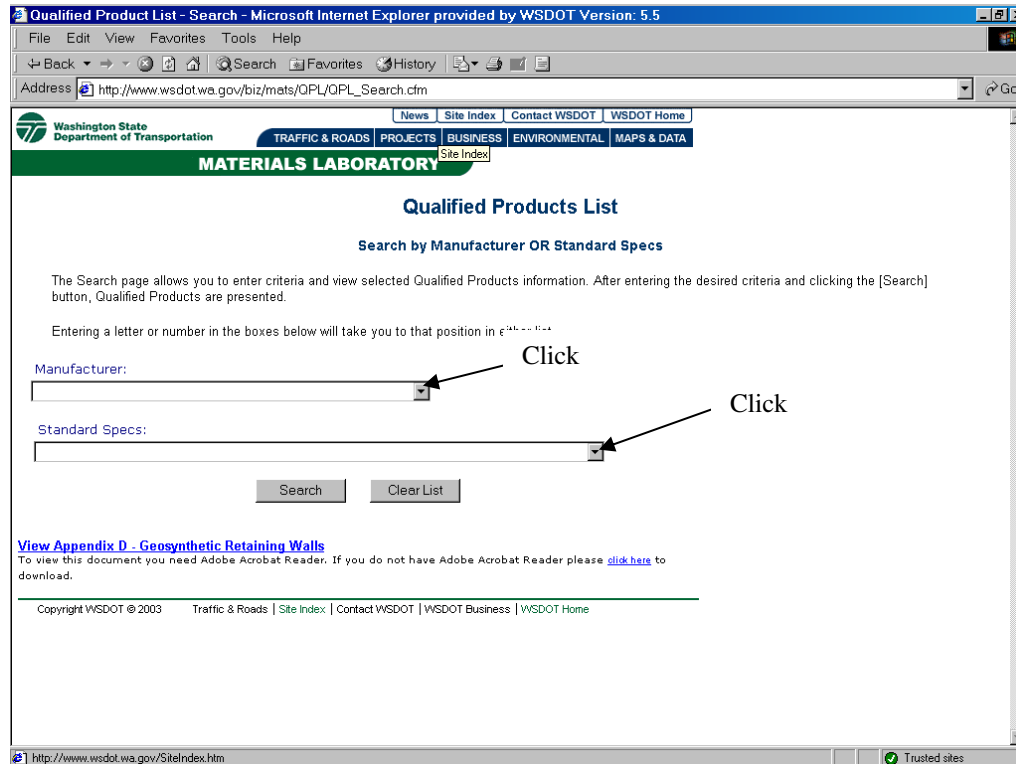
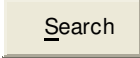


Figure 1

1. Search by Manufacturer

To search for a product by manufacturer use the drop down arrow on the right side of the box to display the menu as shown in Figure 1. Highlight the selected manufacturer and click . The Search will change the view to a screen that will display a list of product names for the selected manufacturer. See figure 2

Qualified Products List

Manufacturer: Lafarge North America ← Click

Product Name	Standard Spec	Spec Title
Portland Cement	9-01.2	Portland Cement
Portland Cement	9-01.2	Portland Cement
Portland Cement	9-01.2	Portland Cement
Portland Cement	9-01.2	Portland Cement
Fly Ash Type F	9-23.9	Admixtures for Concrete - Fly Ash

Figure 2

By clicking on the Manufacturer's name, as shown in Figure 2, a list of cities will show as illustrated in the following view. See Figure 3.

Qualified Product List

Manufacturer Locations

**Lafarge North
America**

Comments:

Locations

City	State
Exsahaw	AB
Kamloops	BC
Seattle	WA
Richmond	BC

Click →

Figure 3

By clicking on the city near to where the manufacturer is located, the local representative with telephone, fax and toll free numbers and correspondence address (if available) will appear in the next view. To choose another location for the manufacturer click on the manufacture's name to return to the previous screen and choose a new city.

To see the information for the individual products click on the desired product name indicated by the left arrow in figure 2. The next screen will display information similar to what is found in the hard copy QPL. See figure 4.

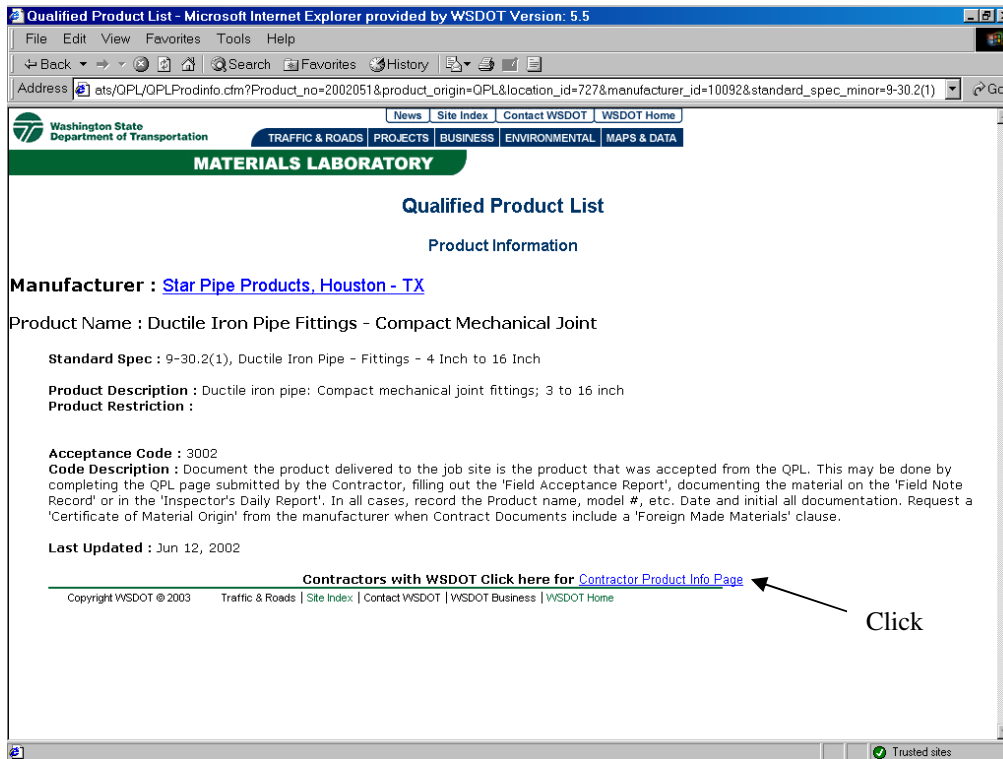


Figure 4

Contractors can click on the Contractor Product Info Page to get a printable copy of the QPL page into which they may type the information that is required on a QPL Submittal. See figure 5.

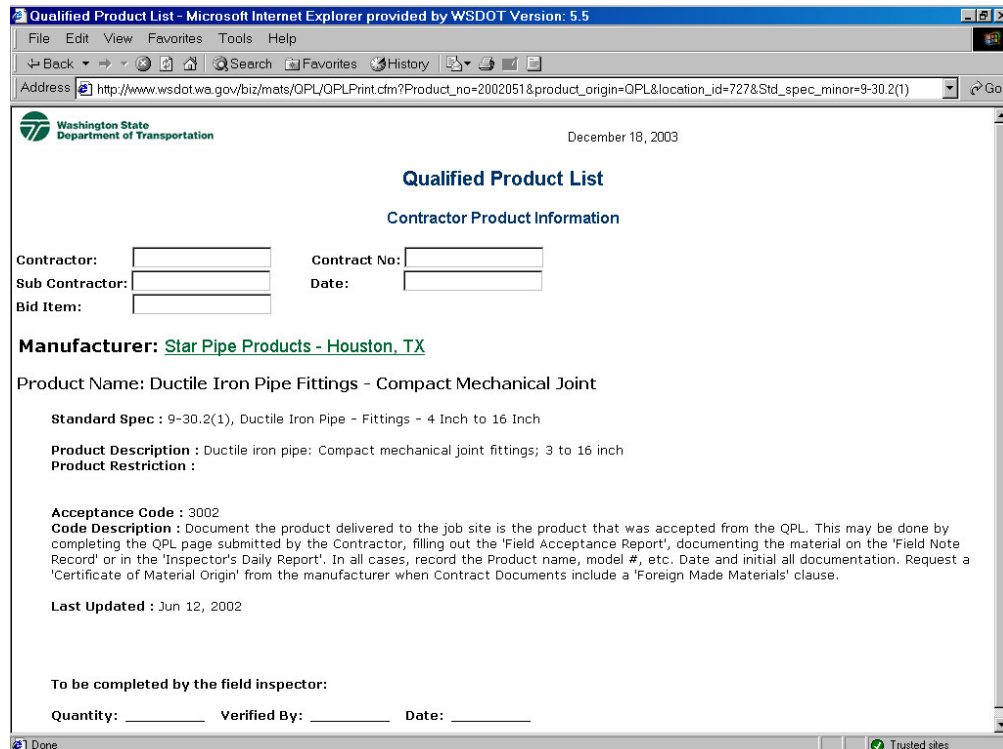


Figure 5

2. Search by Standard Specification

To search for a product by a Standard Specification number, use the drop down arrow on the right side of the box to display the menu as shown in Figure 1. Highlight the desired specification and click on

Search

. The Search will change the view to a screen that will display a list of all of the product names and manufacturers listed for that specification number. See figure 6

Qualified Products List

Standard Specification: 9-01.2

Product Name	Spec Title	Manufacturer
Portland Cement, Type I, II and III	Portland Cement	Ash Grove Cement West, Inc., Seattle-WA
Portland Cement, Type I and II	Portland Cement	Ash Grove Cement West, Inc., Clancy-MT
Portland Cement	Portland Cement	Holcim (US), Inc, Three Forks-MT
Portland Cement	Portland Cement	South Dakota Cement, Seattle-WA
Portland Cement	Portland Cement	South Dakota Cement, Seattle-WA
Portland Cement	Portland Cement	Dalian Onoda Cement Co LTD, Dalian-China
Portland Cement Type I and II	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement Type III	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement Type I	Portland Cement	Glacier Northwest, Inc., Portland-OR
Portland Cement	Portland Cement	Lafarge North America, Exsahaw-AB
Portland Cement	Portland Cement	Lafarge North America, Kamloops-BC
Portland Cement	Portland Cement	Lafarge North America, Seattle-WA

Figure 6

Click on the desired Product Name and the view will be similar to the screen in Figure 4 where the product information is displayed. The Contractor's printable page in Figure 5 is available by clicking on Contractor Product Info Page.

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442.

What is needed in order to have a product listed in the QPL?

Please call the Mats Lab at 360-709-5442 to start the QPL Process. Please have the following information available. This information will give us what we need to generate the Initial Application Letter and Cost Sheet, which will be sent to you.

If the initial contact person does not work directly for the Manufacturer, please provide the information below. If the person making the initial contact does work for the Manufacturer please provide the information that follows Correspondence Address.

- Contact person's name (Is the contact person to whom the correspondence will be sent?)
- Company's name for which the contact person works
- Correspondence Address

- Telephone Number
- FAX Number
- Toll Free Number
- Cell Phone Number (optional)
- E-mail Address (optional)
- Web Site Address
- Manufacturer
- Manufacturer's Correspondence Address
- Product Name
- Product Type
- Product Application

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442.

What will be needed for a product evaluation

We will ask for one or more of the following:

- Product Data Sheet
- Catalogue Cut Sheet
- Certificate of Compliance per Washington State Department of Transportation, Standard Specifications for Road, Bridge and Municipal Construction, Section 1-06.3 Manufacturer's Certificate of Compliance
- Acceptable Independent Laboratory Test Report conforming to WSDOT Standard Specification (The laboratory will need to be certified by a nationally recognized certification association. The test report shall have been performed within the past 12 months)
- National Transportation Products Evaluation Program Test Report (This report can be used in lieu of some laboratory and/or field test results.)

The following is a description of the National Transportation Product Evaluation Program (NTPEP). The NTPEP is an organization administered by the American Association of State Highway and Transportation Officials (AASHTO). It was established as a collaborative partnership between state DOTs and vendors of manufactured products. It is designed to conduct lab testing and field performance evaluation on the most commonly used transportation products. Yearly, the "NTPEP Report Series" includes between 12 and 15 reports on the many products under NTPEP evaluation (many of which are also available in electronic format). They are then distributed by AASHTO to member State DOTs for interpretation and comparison to individual transportation product specifications that are standard to them. The NTPEP can be accessed at; <http://data.ntpep.org/home/index.asp>.

If there are any questions about these instructions please contact the Qualified Products List Engineer at 360-709-5442.

Please Note:

If there is no reply within six months of sending the Evaluation Application Package the file for the product to be evaluated will be labeled 'INACTIVE'. After two years of being labeled inactive the file will be purged from the QPL database.

If during the evaluation process, we notify you of omissions and/or discrepancies and we do not receive satisfactory data within six months of our notification, we will label the file inactive. The fees received in payment for the evaluation will be returned at that time, minus charges made against it. After two years of being labeled inactive the file will be purged from the QPL database.