

**To Whom It May Concern:**

**PROPOSED CHANGES TO PREQUALIFICATION OF CONTRACTORS**

Date: Monday, August 11, 2014

The Washington State Department of Transportation has drafted changes to chapter 468-16 of the Washington Administrative Code pertaining to prequalification of WSDOT contractors. There are numerous changes to chapter 468-16 WAC that need to be made to modernize processes and streamline department functions and workload. The biggest changes are:

- Removing equipment lists as a requirement for prequalification and annual renewal of prequalification.
- Bringing the process of special prequalification for contracts under \$100,000 from the region to headquarters.
- Requiring e-mail addresses of companies seeking prequalification, renewal or individuals listed as project references.
- Adding language that details the prequalification requirements for joint ventures.
- Updating prequalification work classes.
- Changing the parent firm pledge of net worth to a parent firm guarantee of net worth.
- Discontinuing the option of a personal pledge of net worth to increase maximum bidding capacity.
- Changing the period of prequalification from one year and one quarter to one year and one half from the date of the financial statement.

The update also makes numerous changes to the prime contractor performance report, the Washington state department of transportation's (WSDOT's) method for determining a satisfactory record of performance, integrity, judgment and skills and qualifying or disqualifying contractors from bidding on WSDOT projects. The criteria on the form has not been updated for many years while new requirements and objectives exist that are not on the form, or do not carry as much weight as they should today. Changing the form will enable WSDOT to determine the contractor's performance with criteria that is important to WSDOT today.

Process for Developing New Rule: WSDOT welcomes the public to take part in developing the rules. Anyone interested should contact the staff person identified below. WSDOT has filed a proposal with the office of the code reviser along with a [preproposal statement of inquiry](#). A copy of the proposal will be sent to everyone that requests a copy.

Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:

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