



# **REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

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## EXECUTIVE SUMMARY

The Peninsula Regional Planning Organization (PRTPO) contracted with Mason County Transportation Authority (MTA) to be the lead agency in planning for Public Transit and Human Services Transportation Services Coordination for the PRTPO as required by the new federal funding entitled Safe, Flexible and Efficient Equity Act of 2003 (SAFETEA-LU). As the lead agency, MTA has worked with the members of the PRTPO including all tribal nations, public transit systems, nonprofit transportation providers, Medicaid brokers and with agencies and residents needing transportation services.

MTA, as lead agency, has had extensive community involvement, particularly with agencies representing elderly residents, work source centers, agencies representing the transportation needs of people with disabilities and programs for young people. MTA has established, or where a coalition was already established, successfully re-energized county coalitions.

### Purpose of the Plan

The PRTPO 2007 Plan serves a number of purposes including:

- Provides a set of priorities and projects that improve mobility and access for transportation of disadvantaged people residing in Clallam, Jefferson and Mason counties and rural areas of Kitsap County;
- Improves coordination between transit, human services, and schools;
- Guides transit activities of the PRTPO for the next two years;
- Supports the successes of existing coordinated transportation projects;
- Feeds into the regional planning processes of the Puget Sound Regional Council, to ensure the PRTPO needs are reflected in regional and state plans;
- Meets the requirement of funding sources for a coordinated transit and human services transportation plan; and
- Positions the counties within the PRTPO designated area to receive funds under the new SAFETEA-LU.

### Elements of the Plan

The plan addresses all the required elements of coordinated human services and public transportation plan including:

- A description of the coordination history of the four counties within the PRTPO boundaries.
- A description of stakeholder involvement in the development of the plan.
- A demographic profile of the PRTPO region, focusing on the population with special transportation needs.
- An inventory of transportation resources in the four counties that make up the PRTPO region.

**REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN****Human Services and Public Transit  
Coordination Plan Process****Project Purpose**

This project will compile a list of transportation resources in the four county region that are available to assist persons with special needs in accessing needed services and other destinations. Agencies helping persons with special needs will be surveyed to identify current and projected transportation needs. The plan, with assistance from the Regional Coordination Coalition, will provide the Peninsula Regional Transportation Planning Organization (PRTPO) with a prioritized list of proposed transportation projects that will sustain existing transportation services and help address unmet transportation needs.

**Peninsula Regional Transportation Planning Organization**

The PRTPO represents Clallam, Jefferson, Kitsap,\* and Mason Counties. The area is characterized by the Olympic National Park, historic small towns, forests, an alpine mountain range, the only rain forest in the contiguous United States, managed timber areas, rivers, bays, ocean shorelines and the Strait of Juan de Fuca. The PRTPO — covering 4,190 square miles is located in the northwest corner of Washington State. The peninsula reaches farther out into the North Pacific than any other point of the lower 48 states.

\* *Rural areas only.*

*Major Transportation Facilities*

The geology of the area limits access to and from the Peninsula to three significant transportation facilities: SR 104 (including the Hood Canal Floating Bridge), US 101 Loop, and SR 3. Other critical facilities and services in this region are the four counties' Transit systems, eight Washington State Ferry (WSF) routes, and the privately-owned Blackball ferry route linking Port Angeles to Victoria, B.C. SR 16, including the Tacoma Narrows Bridge located just outside the PRTPO area, also provides a critical link to the Kitsap and Olympic Peninsulas. More than 15,000 vehicles cross the Hood Canal Bridge every weekday and nearly 20,000 cross on weekend days.

*Indian Tribes*

There are ten federally recognized Indian tribes located in the area covered by the Peninsula Regional Transportation Planning Organization. The listing by county is as follows:

Clallam County - Lower Elwa Klallam Tribe located in Port Angeles; Jamestown S'Klallam Tribe located in Sequim; Makah Tribe located in Neah Bay; and the Quileute Tribe located in LaPush

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Jefferson County - Hoh Tribe located in Forks and a little tip of the Quinault Reservation, with the majority of reservation land located in Grays Harbor County.

Mason County - Skokomish Tribe located north of Shelton and Squaxin Island Tribe located to the south of Shelton.

Kitsap County - Port Gamble S'Klallam Tribe; and Suquamish Tribe.

All of the tribes listed above are members of the PRTPO.

### *Demographics:*

Located between the Olympic Peninsula and Central Puget Sound region, Kitsap County provides a significant access corridor between these two areas.

The 2000 US Census shows the population of this four-county area was 371,852, or 6.2% of the state total population. The state average of 65 years and older population is 11.3%. Both Clallam at 21.3% and Jefferson at 21.1% are nearly double that figure. Mason County at 16.5% is also over the state average. Kitsap County is 10.6% slightly under the state average. Other populations impacted by the lack of transit services are listed below.

### *2000 Census Data – Basic Population Characteristics*

Area	Total Population	% of state Population	% persons aged 65+	% persons with disability	% poverty level
Washington State	5,894,121		11.3%	18%	11%
Clallam County	64,525	1.1%	21.3%	21.4%	12.1%
Jefferson County	25,953	.4%	21.1%	18.2%	10.7%
Kitsap County	231,969	3.9%	10.6%	15.9%	8.1%
Mason County	49,405	.8%	16.5%	20.2%	12.2%

### *2005 Population*

	Population (2005)	Persons Per Square Mile	Median Household Income (1997)
<b>Washington State</b>	6,256,400	94.0	\$41,715
<b>Clallam County</b>	66,800	37.0	\$31,108
<b>Jefferson County</b>	27,600	14.5	\$41,801
<b>Kitsap County</b>	240,400	587.0	\$49,676
<b>Mason County</b>	51,900	51.4	\$41,554

## **REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

### **The Plan**

The Mason County Transportation Authority was designated as lead agency to work with the four county areas, Clallam, Jefferson, Mason and Kitsap, that make up the Peninsula Regional Transportation Planning Organization (PRTPO). Kitsap County has the distinction of being represented by two planning organizations, the PRTPO for the rural areas and the Puget Sound Regional Council (PSRC), for the urbanized areas of the county. The human services/public transit coordination planning process is a requirement of the Safe, Accountable, Flexible and Efficient Transportation Equity Act—A Legacy for Users (SAFETEA-LU) passed by congress in 2005. Mason County Transportation Authority has been involved in coordinating Human Services and Public Transportation since 1998 when the Washington State Legislature created the Agency Council on Coordinated Transportation (ACCT).

### **The Planning Process**

The process began by holding a series of meetings with Mason, Clallam, Jefferson and Kitsap county transportation coordination coalitions. The first discussions were pertaining to gaps in service or, more specifically, special needs transportation disparities. The first challenge that surfaced immediately was the need for an education and/or marketing program. Such programs would allow peninsula transportation providers to explain how scheduling medical appointments both in county and, especially, out-of-county trips, impacts both the customer and service provider. The education program would concentrate on the distance and therefore the time necessary to get an individual from the peninsula to Seattle. For example, when a Seattle appointment is scheduled for 8:00 a.m. the volunteer, which is usually the transportation service of choice, must get started at 3:00 a.m. in order to get the passenger there on time. The thoughts are to create a brochure that would contain a map showing the zip codes for the Olympic Peninsula with suggested appointment times from various locations that would allow a more comfortable trip for both the passenger and the provider. This would also increase the chance for coordinating trips. The other consistent need expressed at coalition meetings was the necessity of increasing the amount of volunteer drivers and increasing funds available for volunteer mileage reimbursement. We also need to create a standardized volunteer training program that could be used by all volunteer service providers across the state and beyond.

Other unmet transportation needs identified were:

- Sunday Service for work and for other social activities necessary for a healthy life style.
- Increase service coverage from 8 p.m. to 7:00 a.m. This service would assist people getting to work at restaurants, retail stores and other jobs that are not the traditional 8 to 5 workday. It would also provide a resource for after hours hospital releases.

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- More flexible transportation services. For instance, takes a parent and child to day care, waits for the parent to take the child in, and then takes parent on to work.
- Expand Head Start transportation services to include parents of students and other family members. The reason for this need and/or gap to expand is that these families are very poor and therefore do not have cars.

Coalition partners that do not provide transportation services were asked to supply a list of their agencies transportation needs. A directory of current transportation services is listed after the description of each county, followed by the list of coalition members that have described the needs for transportation and resources. The final project requests will be carried forward to the regional collation for final ranking.

### **Mason County**

The first meeting was held in Mason County where there is a very active coordination coalition called “Regional Transportation Partners”. This group has been active since 1998 when they formed to address county transportation concerns. A grant award was received from the Agency Council on Coordinated Transportation established by the Washington State Legislature in 1998. The Regional Transportation Partners recently incorporated as a non profit organization and has filed for nonprofit status under the 501(c)3 code of the Internal Revenue Service.

### **Mason County Transportation Authority**

#### **Organization**

The statute authorizing establishment of the Mason County Public Transportation Benefit Authority (PTBA) was approved by county voters on November 15, 1991. This was the first extensive bus service ever in the county, by either public or private provider. The proposition imposing a sales and use tax of two-tenths of one percent (0.2%) for the purpose of providing funding for public transportation was also passed. On September 18, 2001, voters approved an additional sales and use tax of four-tenths of one percent (0.4%) to provide funding for public transportation commencing January 1, 2002.

MTA’s governing Board is comprised of six elected officials – three County Commissioners, two City Commissioners and the Mayor of Shelton. MTA’s Advisory Board is comprised of citizens representing Mason County service territory. Currently there are 11 active members, and 6 associate members (all volunteers).

MTA provides bus services with four coaches originating in Mason County to Kitsap County for Puget Sound Naval Shipyard employees under the Worker/Driver Program. The vanpool demonstration project began in 2003 and currently there are 11-12 vanpools in operation today. Mason Transit has purchased 25 new vanpool vehicles delivered in

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2005/06 as part of the State's Vanpool Expansion Program. Today, the system has over 40 vehicles consisting of coaches, body on chassis, vans with seating capacity ranging from 12 persons up to 45.

Mason Transit also has subcontracts with other social service agencies to provide for more specific services, and administers a Volunteer Driver program partially funded through the Lewis Mason Thurston County Area Agency on Aging. Through the use of volunteers, citizens who are unable to use regular transit are provided essential transportation to kidney dialysis and cancer treatment centers as well as medical appointments in Olympia, Bremerton, Tacoma and local destinations. Volunteer drivers donate their time, and are reimbursed at a per mile rate for use of their personal vehicle.

As of October 31, 2006, MTA employed:

- 39 full-time equivalents in the Operations Department
- 8 full-time equivalents in the Maintenance Department
- 7.5 full-time equivalents in the Administration Department

### Transit Facility

In June 2003, Mason Transit purchased a facility to serve as the central base located on Johns Prairie Road in Shelton. Administration staff and operations employees performing scheduling/dispatching and driving began occupying the new facility by November 2003. Additional site and facility improvement phases include the addition of a fueling and bus wash station as well as modifications to the administration facility to address ADA and industry needs.

### Service Characteristics

**Routed Service** – Scheduled service going to the same places at the same time on a regular basis.

<b>8 Routes:</b>	<b>Shelton to Belfair (Via Hwy 3)</b>	<b>6:55 am to 8:10 pm Mon - Sat</b>
	<b>Shelton to Belfair (Via Hwy 106)</b>	<b>7:00 am to 4:15 pm Mon - Sat</b>
	<b>Belfair to Bremerton</b>	<b>5:35 am to 7:10 pm Mon - Fri</b>
		<b>7:55 am to 7:10 pm Saturday</b>
	<b>Shelton to Brinnon</b>	<b>8:10 am to 4:25 pm Mon - Fri</b>
	<b>Shelton to Olympia</b>	<b>6:00 am to 8:30 pm Mon - Fri</b>
		<b>7:30 am to 7:30 pm Saturday</b>
	<b>Shelton South Loop</b>	<b>7:40 am to 8:30 pm Mon - Sat</b>
<b>Shelton North Loop</b>	<b>7:50 am to 7:30 pm Mon - Fri</b>	
	<b>8:45 am to 8:30 pm Saturday</b>	
<b>Belfair Zone Route</b>	<b>9:30 am to 4:30 pm Mon - Fri</b>	

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**Route Deviation** – Allows a limited distance deviation off of the regular bus route for those who experience difficulty getting to bus stops. Available on most routes. Must call the Customer Service Center in advance for this service.

**Dial-A-Ride** – Service is available for customers who experience difficulty using regular routed service. There are no eligibility requirements. Anyone needing the service can ride. Reservations are required.

**Dial-A-Ride Shelton 6:00 am to 8:15 pm Mon - Sat**

**Dial-A-Ride Belfair 7:45 am to 8:15 pm Mon - Sat**

**ZONE Routes** – Dial-A-Ride service that is limited to a geographic area and may be limited to time of day or day of week. This service can help make connections to the regular routes.

**Holidays** — Mason Transit is closed on the following holidays: New Year's Day, Martin Luther King Jr. Day, President's Day (observed), Memorial Day (observed), Fourth of July, Labor Day, Thanksgiving and Christmas Day. Regular service will operate on all other holidays, unless otherwise announced.

Mason Transit operates the following lots where riders may park prior to boarding the bus.

- Cole Road and Hwy 101
- Front Street and SR 3
- Pickering Road and SR 3
- Kamilche Transit Center Hwy 108
- Belfair Assembly of God Church
- Downtown Belfair

**Fares & Passes** Mason Transit implemented fares on its regional connections to Olympia, Bremerton and Brinnon. Travel within Mason County is free.

Travel within Mason County	No Charge
Travel outside of Mason County	\$1.00 one-way
to and from Olympia, Brinnon, Bremerton	\$.50 Seniors/Persons with Disabilities
Adult Monthly Pass	\$22.00
Youth Monthly Pass	\$14.00
Senior/Persons with Disabilities	\$ 9.00
Regional Reduced Fare Permit	Discounted fares on transits around Puget Sound and the Ferries

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### Service Connections and Coordination

Schedule connections made at the Kamilche Transit Center, Olympia Transit Center, the Bremerton Transportation Center, and the Brinnon Store which, in turn provide access to ferries, AMTRAK and Greyhound service plus neighboring transit systems.

Squaxin Island Tribal Bus Service – This service operates Monday through Friday on the reservation with connections to Mason Transit at the Kamilche Transit Center just off Hwy 101 and Grays Harbor Transit in McCleary.

Supplemental Service to Hoodspout & Kamilche – Shelton School District operates as Mason Transit to provide two deviated Zone Routes serving residents to the North to Hoodspout and to the South to Kamilche Monday through Friday.

Worker/Driver – Express routed service to and from PSNS for day shifts. Starts in Shelton, Grapeview and Belfair.

### Mason County Coalition

Name	Agency	Phone
Adele Dupont	Shelton Health & Rehab	
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### **Clallam County**

The second meeting was in Clallam County where they also had an active community coalition called “Care Partners” (CP). The group received a grant from the Robert Wood Johnson Foundation to pursue better alternatives for the County’s rapidly increasing need for transportation services to meet the mobility requirements of their growing senior population.

### **Clallam Transit**

#### **Organization**

Clallam Transit System (CTS) provides transit services throughout Clallam County Washington, serving a population of 66,800 people in an area of 1,753 square miles.

CTS was approved by the Clallam County voters in 1979 and became operational in 1980. It is a municipal corporation of the State of Washington. CTS’s eight member governing board is comprised of two Clallam County Commissioners, and two City Council members from the cities of Port Angeles, Sequim and Forks. Monthly Board meetings are held at locations throughout Clallam County.

As of December 31, 2005, CTS employed:

- 42 full-time equivalents in the Operations Department
- 13 full-time equivalents in the Maintenance Department
- 5 full-time equivalents in the Administration Department

Paratransit Services provided 16 full-time, 5 part-time, and 6 on-call employees under contract with CTS for paratransit services, also as of December 31, 2005.

#### **Transit Facility**

CTS has administrative and operations offices at 830 W. Lauridsen Blvd., Port Angeles, Washington. The maintenance facility is located in a separate building on the property. A multi-use transportation center, and small vehicle storage and light maintenance facility leased from the Quillayute Valley School District are provided in Forks.

#### **Service Characteristics**

CTS provides vanpool, fixed-route and dial-a-ride bus services throughout Clallam County. Fixed-route service is provided on weekdays between 5:00 a.m. and 10:30 p.m. and on Saturdays between 7:00 a.m. and 10:00 p.m. on 12 routes. Fixed-route boardings increased

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3.3 percent from 749,391 in 2004 to 774,447 in 2005. Vanpool services operate independently seven days a week.

CTS began contracting for paratransit service in 1981. Since that time, CTS has greatly expanded its paratransit services, which today consist of paratransit service to the elderly and persons with disabilities, and medical trips financed by the Department of Social and Health Services. Wheelchair accessible, curb-to-curb, and door-to-door service is provided for elderly and disabled persons who cannot use fixed-route service.

In 2005, Paratransit boardings totaled 59,439 in Clallam County. This was a 6.3 percent increase over 2004 boardings.

In 2005, our fare structure, per boarding, was:

Fixed-route, age 20 - 64 years:	\$ .75
Fixed-route, age 65 and over:	\$ .25
Fixed-route, age 6 - 19 years:	\$ .50
Fixed-route, under 6 years:	free
Fixed-route, disabled:	\$ .50
Paratransit:	\$ .75
Additional zone:	\$ .25
Day pass	\$2.00

Our charges for monthly passes were:

	<u>Single Zone</u>	<u>Multi-Zone</u>
Fixed-route, age 20 - 64 years:	\$27.00	\$36.00
Fixed-route, age 6 - 19 years:	\$18.00	\$27.00
Fixed-route, age 65 and over:	\$ 9.00	\$18.00
Disabled:	\$18.00	\$27.00
College quarterly:	\$44.00	\$53.00
Summer youth pass:		\$10.00

CTS provides special service for community events. Special charters provide service for the annual Christmas Lights Tour, the KONP Home Show in Port Angeles, the Lavender Festival, and community concerts.

### Service Connections and Coordination

CTS connects with Jefferson Transit in eastern Clallam County at Sequim for service into Jefferson and Kitsap Counties. This service provides access to Island County and the Central Puget Sound region by way of the Washington State Ferry System. Connections with Jefferson Transit in western Clallam County at Forks provide service into Jefferson

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and Grays Harbor Counties to complete the Highway 101 loop. CTS coordinates with Paratransit Services so that paratransit trips can be integrated into CTS's fixed-route system. Service is provided to all of the public elementary, middle and high schools in CTS's service area, as well as to Peninsula College in Port Angeles.

CTS operates service to five park-and-ride lots: Highway 112 at Peters Road, and Highway 101 at Laird's Corner, Sappho Junction, the Sequim Transportation Center, and the Forks Multi-use Transportation Center.

Makah Health Services has 1 van and 2 sedans and provides medical transportation to Clallam Bay, Sequim, Blyn, Silverdale, Bremerton, Tacoma and Seattle.

Makah Transportation Operations has 2 mini-buses and provides transportation and provides local transportation services to business offices, Post Office, Schools, restaurants, grocery stores and connections to Clallam Transit.

Olympic Community Action Program has 3 vans and provides transportation services for youth employment programs and general employment transportation from Forks and Sappho to Kalaloch Lodge, LaPush, and Neah Bay.

Olympic Bus Lines has 5 buses and provides transportation between Port Angeles, Sequim, Discovery Bay, Port Townsend, Kingston, Edmonds, Kingston, Seattle and SeaTac Airport. Paratransit Services is the regional Broker and provides transportation services to medical appointments for the entire region.

Rocket Transportation has 6 sedans and 1 lift equipped van and provides transportation services to Aberdeen, Seattle, Bremerton, Tacoma and SeaTac.

Volunteer Chore Services provides transportation services through volunteers using their own cars, they currently provide an average of 68 trips per month.

The Olympic Community Action Program provides transportation service to low income individuals.

### Clallam County Coalition

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## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

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### Jefferson County

A coordination group had to be formed in Jefferson County. There were thoughts that a group formed in 1999 could be utilized but as happens, members had moved on or could not be located. A request to Jefferson Transit for assistance resulted in a contact list that included local Tribes, Area Agency on Aging, other service organizations and members of the general public. Invitations were issued for their first coordination meeting in May.

### Jefferson Transit

#### Organization

Jefferson Transit provides transit services throughout Jefferson County Washington, serving a population of 27,000 people in an area of 2,184 square miles. Much of that area is taken up by the Olympic National Park; the Olympic Mountains form a geographic barrier between eastern and western Jefferson County.

Jefferson Transit became operational in 1981 after voter approval to establish the agency and subsequent sales tax levy. It is a municipal corporation of the State of Washington. Jefferson Transit's five member governing board is comprised of all three Jefferson County Commissioners, and two City Council members from the city of Port Townsend.

As of October 31, 2006, Jefferson Transit employed:

- 36 employees in the Operations Department
- 6 employees in the Maintenance Department
- 7 employees in the Administration Department

## **REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

### **Transit Facility**

Jefferson Transit has operations, maintenance and administrative offices at 1615 West Sims Way, Port Townsend, and a park-and-ride facility located at Haines Place in Port Townsend. West End operations are operated out of a facility leased from the Quillayute Valley School District in Forks. Jefferson Transit is currently developing plans to construct a new operations/maintenance/administration facility at the intersection of SR 20 and Four Corners Road on property recently acquired by the agency.

### **Service Characteristics**

Jefferson Transit provides vanpool, fixed-route, deviated fixed route and dial-a-ride services throughout Jefferson County. Fixed-route (including deviated fixed route) service is provided on weekdays between 5:50 a.m. and 7:50 p.m. on Saturdays between 6:46 a.m. and 6:55 p.m. on 9 routes. Sunday service is provided between 9:05 a.m. and 6:55 p.m. West End services are operated weekdays between 7:00 a.m. and 8:58 p.m. and on Saturday between 7:30 a.m. and 5:57 p.m.

System wide boardings increased by 17.1% between 2005 and 2006. Jefferson Transit projects that over 350,000 trips will be delivered in 2006.

### **Service Connections and Coordination**

Jefferson Transit connects with Kitsap Transit in Poulsbo, with Clallam Transit in both Sequim and Forks, with Mason Transit in Brinnon and with Gray's Harbor Transit in Amanda Park.

Jefferson Transit provides a variety of transit services to residents and visitors of Jefferson County. These services include: regularly scheduled fixed route services throughout Port Townsend and Eastern Jefferson County, deviated fixed route services in Eastern and Western Jefferson County including regional connecting service between Jefferson County and Clallam, Kitsap, Mason and Gray's Harbor Counties.

In addition Jefferson Transit offers vanpools and customized transit solutions for eligible residents returning to the workforce.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

### Jefferson County Coalition

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## **REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

### **Kitsap County**

Kitsap County has a formal group called the Kitsap Regional Coordinating Council that has members from the Puget Sound Regional Council, the Washington State Ferries, the Washington State Department of Transportation, and the Peninsula Regional Transportation Planning Organization. The Regional Coordinating Council provides recommendations for regional transportation for countywide transportation system priorities and countywide planning among other policy and planning issues that address the integrated transportation system throughout Kitsap County and its links to the larger Puget Sound region, including; Highways and freight mobility, transit, rail, marine, bicycle and pedestrian facilities and air travel.

### **Kitsap Transit**

#### **Organization**

Kitsap Transit is a public transportation area, located in Kitsap County. Kitsap Transit began providing services in early 1983. Kitsap's nine-member board of commissioners consists of three Kitsap County commissioners, two Bremerton City council members, and mayors of the four incorporated cities in Kitsap County; Bremerton, Port Orchard, Poulsbo, and Bainbridge Island.

As of October, 2006 Kitsap Transit employed:

- 307 employees in the Operations Department
- 40 employees in the Maintenance Department
- 44 employees in the Administration Department

#### **Facilities**

Kitsap Transit's administrative offices are located at 60 Washington Avenue, Suite 200 in Bremerton, WA. The primary maintenance and operations facility is at 200 Charleston Boulevard, Bremerton, Washington.

#### **Service Characteristics**

Kitsap Transit operated 45 fixed routes Monday through Friday. Of those, 16 are commute-hour only routes, timed to meet ferries. The headways for routes that operate all day are usually one hour. During commute hours many of these all-day routes are also scheduled to meet Washington State Ferries at Bainbridge Island, Bremerton and Southworth. Weekday service hours are from 4:00 am 9:30pm.

## **REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

ACCESS Services provides door-to-door or curb-to-curb transportation to the elderly and disabled unable to use the fixed route transit system to doctor's appointments, shopping, visiting friends, or any other destination within Kitsap County. ACCESS also provides general public dial-a-ride in portions of Kitsap County.

The ACCESS VanLink program is designed to provide local social agencies with vans to transport their clients. This program gives the agencies the ability to schedule client outings, work programs, daycare and training as their schedule dictates. VanLink gives social service agencies more control over scheduling client outings or work programs, since each agency operates their vans with their staff.

Vanpool rates are determined by the size of the van, the number of miles traveled on the vanpool route and the number of riders on board. Vanpool riders who purchase a Kitsap monthly bus pass may deduct the Kitsap Transit portion of that pass from their monthly vanpool fare.

Kitsap Transit operates Worker/Driver buses allowing riders to pay their fare with a Kitsap Transit monthly bus pass, with a non-expiring 40-ride Worker/Driver Ticket or with cash. The monthly bus pass is good on Worker/Driver, Routed buses and on the Kitsap Transit Foot Ferry. Monthly passes are \$25. The 40-ride Worker/Driver Ticket sells for \$30 and is good only on Worker/Driver buses and the Kitsap Transit Foot Ferry. Tickets do not expire – they are accepted until the 40 rides are used. The one-way cash fare is \$1.00. In addition, Kitsap Transit provides special, fare-free service for many community events and festivals during the spring and summer months.

### **Service Connections and Coordination**

Bremerton Transportation Center with connections to Washington State Ferries, Kitsap Transit Foot Ferry, Mason Transit and other KT bus routes

Bainbridge Island Ferry Terminal with connections to Washington State Ferries and other KT bus routes.

Kingston Ferry Terminal with connections to Washington State Ferries and other KT bus routes

Southworth Ferry Terminal with connections to Washington State Ferries.

Port Orchard Ferry Dock with connections to Kitsap Transit's Foot Ferry and other Kitsap Transit routes.

West Bremerton Transfer Center with connections to other Kitsap Transit bus routes

Kitsap Mall Transfer Center with connections to other Kitsap Transit bus routes.

Poulsbo Transfer Center with connections to other Kitsap Transit bus routes and Jefferson Transit.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

Kitsap Transit operates routed and Worker/Driver service to 25 Park & Ride lots throughout the county. There are 3 additional lots for carpools and vanpools only.

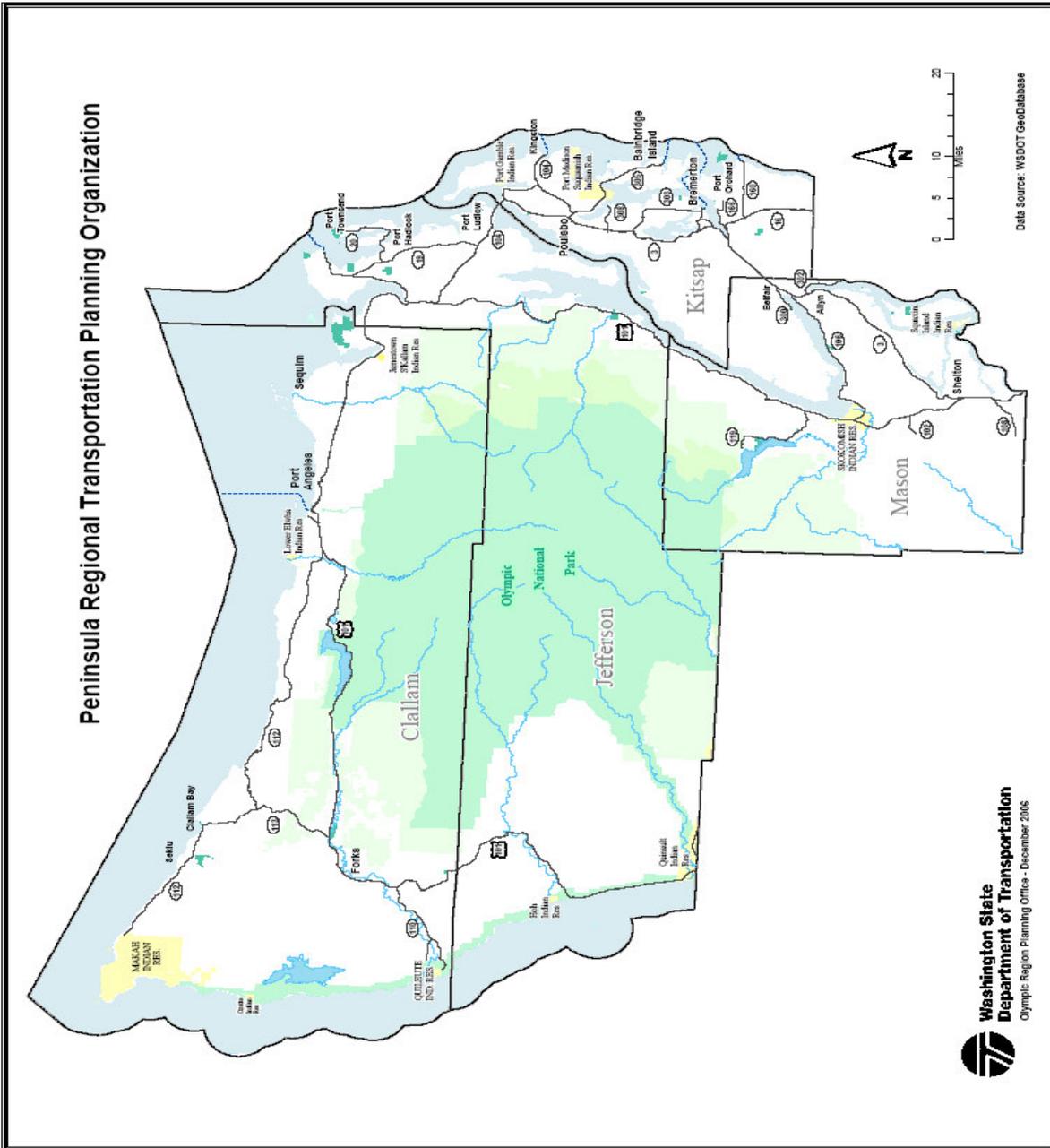
In addition, Kitsap Transit provides service to many of the elementary, middle and high schools in its service area, as well as both branches of Olympic College.

### Kitsap County Coalition

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# REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

## Peninsula Regional Transportation Planning Organization



 **Washington State  
Department of Transportation**  
Olympic Region Planning Office - December 2006

Data Source: WSDOT GeoDatabase

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

### PHASE TWO

Each of the individual county coalitions selected two or three members to serve on the Regional Coordination Coalition.

#### Regional Coalition Group

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The purpose of the Regional Coalition was to assess the transportation needs identified by each county and determine what projects would address the needs within the region.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

Of interest are the following issues identified that were consistent throughout the region:

- Lack of late night and weekend service for employment transportation.
- Lack of transit connections that would allow residents of rural areas to get to jobs.
- Lack of transit connections that would allow students to attend out-of-county classes/training at community colleges.
- The need for an increase in volunteer recruitment, training and mileage reimbursement. A volunteer transportation system, (meaning people using their own vehicles to give people rides), that is well managed and has the necessary resources to recruit, train and reimburse mileage is an essential part of rural transportation services.

Members of the Regional Coalition Group reviewed transportation issues recognized (below in bold italics) and identified projects submitted in each county that will address the needs.

- ***To maintain current levels of service being provided by regional transit systems and other providers within the area.***
  - ⇒ Obtain replacement vehicles to sustain current service levels.
  - ⇒ Obtain new vehicles to expand service levels.
  - ⇒ Obtain funding assistance to sustain and preserve current service levels for fixed/deviated route connections with transit systems in adjacent counties.
  - ⇒ Obtain funding assistance to sustain and preserve current service levels for general public fixed route and dial-a-ride service.
  - ⇒ Obtain funding assistance to sustain and preserve current zone route service levels to densely populated rural neighborhoods within each county.
  - ⇒ Obtain funding assistance to sustain current service levels to economically disadvantaged areas.
- ***To improve coordination between county transits and/or other resources throughout the region.***
  - ⇒ Development of the Mobility Coordinator position to identify local and regional resources and coordinate those resources to reduce duplication of services.
  - ⇒ Meet with peers on a regular basis to plan, review and update information, resources and coordination efforts.
- ***To improve coordination of all resources within the counties.***
  - ⇒ Development of the Mobility Coordinator position to identify local and regional resources and coordinate those resources to reduce duplication of services.
  - ⇒ Radio infrastructure upgrades.

**REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**

- *To develop resources to cover current non-service hours and days.*
  - ⇒ Obtain new vehicles to expand service levels.
  - ⇒ Obtain funding assistance to expand service levels for fixed/deviated route connections with transit systems in adjacent counties.
  - ⇒ Obtain funding assistance to expand service levels for general public fixed route and dial-a-ride service.
  
- *To establish a one-stop call number that will have all the information people would need to get from one area to another—directing people to correct resources.*
  - ⇒ Development of the Mobility Coordinator position to identify local and regional resources and coordinate those resources to reduce duplication of services.
  - ⇒ Meet with peers on a regular basis to plan, review and update information, resources and coordination efforts.
  
- *To support the ability to recruit, train and reimburse volunteer pool.*
  - ⇒ Development of the Mobility Coordinator position to identify local and regional resources and coordinate those resources to reduce duplication of services. Develop and coordinate volunteer driver recruiting, training and utilization.

***Strategies***

- Increase work relations with other transportation sources (i.e., help with insurance, obtaining vehicles, training opportunities, etc.).
- Improved communication and coordination between neighboring systems when planning schedule changes.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

AGENCY	PROJECT
<b>Clallam County</b>	
Clallam Transit	1) Purchase six (6) 15-18 passenger transit buses.
	2) Purchase one (1) 35 ft. low-floor bus with farebox and radio.
	3) Purchase two (2) 35 ft. low-floor buses each with farebox and radio.
	4) Purchase four (4) 40 ft. low-floor buses with fareboxes and radios.
	5) Update the CTS Comprehensive Plan.
Makah Tribe	6) Obtain operations funding to sustain current level of service in west end of Clallam County including connections with Clallam Transit, and access to medical services in Clallam, Kitsap, Pierce and King Counties.
Jamestown S'Klallam Tribe	7) Obtain operations funding to expand Clallam Transit service to Blyn.
Olympic Community Action Program (OlyCAP)	8) Maintain current levels of service of the Job Access Reverse Commute (JARC) Program to economically disadvantaged areas of the west end of Clallam County.
	9) Purchase van to expand ability to provide job access and serve general public needs.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

AGENCY	PROJECT
<b>Clallam County (con't.)</b>	
Olympic Bus Lines	10) Obtain 2 buses in order to sustain and enhance current level of service including connections with Clallam Transit and Greyhound Bus Lines in Seattle.
	11) Obtain operations assistance to sustain and enhance current level of service providing connections with Clallam Transit and Greyhound Bus Lines in Seattle.
PT Rocket Transportation	12) Obtain 2 lift equipped vans for shuttle for Clallam and Jefferson counties, including rural areas.
	13) Job creation and opportunities for hard working individuals in Clallam and Jefferson counties where living wage jobs are difficult to come by.
<b>Jefferson County</b>	
Jefferson Transit	14) Maintain Olympic Connection between Forks and Amanda Park
	15) Maintain existing levels of fixed route services to economically disadvantaged areas of Port Townsend, the Tri-Area and Brinnon/Quilcene.
	16) Maintain Specialized Welfare-to-Work Program (JOE) implementing customized transit solutions to eligible individuals.
	17) Expand Tri-Area Service by increasing frequency 7 days a week
	18) Radio equipment upgrade.
	** Complete a new facilities building project. <b>Note: The Peninsula Coalition supports this project. It will not be ranked with Peninsula projects.</b>

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

AGENCY	PROJECT
<b>Kitsap County</b>	
Kitsap Transit	<p><b>**</b>Partner with DSHS, Olympic CC and Kitsap Community Resources to develop a CarLink service to meet unmet transportation needs of low income individuals, Purchase 10 hybrid electric cars with card reader &amp; GPS equipment for use in carpools.</p> <p style="color: red;">Note: The Peninsula Coalition supports this project. It will not be ranked with Peninsula projects as it is listed in the PSRC plan as Kitsap Transit's primary request.</p>
<b>Mason County</b>	
Mason Transit	<p><b>19)</b> Funding assistance for route deviated transit connections with transit systems in adjacent counties.</p>
	<p><b>20)</b> Sustain demand/response service that will enable persons with special needs and the general public to reach employment related and other basic need destinations.</p>
	<p><b>21)</b> Sustain zone routes between Shelton, Lower Hood Canal, Arcadia and Agate/Harstine areas.</p>
Regional Transportation Partners	<p><b>22)</b> Develop Mobility Coordinator position to identify local and regional resources, coordinate those resources to reduce duplication of services, ensure access to services, be a key 211 resource link, develop and coordinate volunteer driver recruiting, training and utilization program and develop emergency preparedness plan to identify vulnerable residents and link to services. Will meet with peers on a regular basis to plan, review and update information, resources and coordination efforts.</p>

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

AGENCY	PROJECT
<b>Mason County (con't.)</b>	
Squaxin Island Tribe	<b>23)</b> Replace two (2) minibuses to sustain and enhance existing and connecting Squaxin Transit fixed route and demand responsive transportation services in Mason, Grays Harbor and Thurston counties.
	<b>24)</b> Sustain and enhance existing and connecting Squaxin Transit fixed route and demand responsive transportation services in Mason, Grays Harbor and Thurston counties.
Skokomish Tribe	<b>**</b> Purchase two 14-passenger, wheelchair accessible minibuses to improve mobility issues for tribal seniors, people with limited mobility, low-income and other community members on and near the Skokomish reservation in rural Mason County. <b>Note: The Peninsula Coalition supports this project. It will not be ranked with Peninsula projects.</b>

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

### Ranking Projects

Projects were distributed to Regional Coalition members along with scoring criteria on the following project elements:

- Preservation of Current Service
- Meets Documented Need
- Promotes Inter-Agency and Service Coordination
- Of Regional Importance
- Supports but doesn't Duplicate Existing Services
- Part of Long-Term Strategy
- Cost Effective; Sustainable Beyond Grant Period
- Ready To Go

### Ranking Results

Project Rank	Agency	Project Number	Project Title
A	Jefferson Transit	14	Maintain Olympic Connection between Forks and Amanda Park.
A	Jefferson Transit	15	Maintain existing levels of fixed route services to economically disadvantaged areas of Port Townsend, the Tri-Area and Brinnon/Quilcene.
A	Mason Transit	19	Funding assistance for route deviated transit connections with transit systems in adjacent counties.
A	Mason Transit	20	Sustain demand/response service that will enable persons with special needs and the general public to reach employment related and other basic need destinations.

## REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN

Project Rank	Agency	Project Number	Project Title
B	Makah Tribe	6	Obtain operations funding to sustain current level of service in west end of Clallam County including connections with Clallam Transit and access to medical services in Clallam, Kitsap, Pierce and King Counties.
B	OlyCAP	8	Maintain current levels of service of the Job Access Reverse Commute (JARC) Program to economically disadvantaged areas of the west end of Clallam County.
B	Mason Transit	21	Sustain zone routes between Shelton – Lower Hood Canal – Arcadia and Agate/Harstene areas.
B	Squaxin Island Tribe	23	Replace two (2) minibuses to sustain and enhance existing and connecting Squaxin Transit fixed route and demand responsive transportation services in Mason, Grays Harbor and Thurston counties.

Project Rank	Agency	Project Number	Project Title
C	Clallam Transit	1	Purchase six (6) 15-18 passenger transit buses.
C	Clallam Transit	2	Purchase one (1) 35 ft. low-floor bus with fare-box and radio.
C	Clallam Transit	4	Purchase four (4) 40 ft. low-floor buses with fareboxes and radios.
C	Squaxin Island Tribe	24	Sustain and enhance existing and connecting Squaxin Transit fixed route and demand responsive transportation services in Mason, Grays Harbor and Thurston counties.

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<b>Project Rank</b>	<b>Agency</b>	<b>Project Number</b>	<b>Project Title</b>
<b>D</b>	Clallam Transit	3	Purchase two (2) 35 ft. low-floor buses each with farebox and radio.
<b>D</b>	Clallam Transit	5	Update the CTS Comprehensive Plan.
<b>D</b>	Jamestown S'Klallam Tribe	7	Obtain operations funding to expand Clallam Transit service to Blyn.
<b>D</b>	OlyCAP	9	Purchase van to expand ability to provide job access and serve general public needs.
<b>D</b>	Olympic Bus Lines	10	Obtain 2 buses in order to sustain and enhance current level of service including connections with Clallam Transit and Greyhound Bus Lines in Seattle.
<b>D</b>	Olympic Bus Lines	11	Obtain operations assistance to sustain and enhance current level of service providing connections with Clallam Transit and Greyhound Bus Lines in Seattle.
<b>D</b>	PT Rocket Transportation	12	Obtain two lift equipped vans for shuttle service for Clallam and Jefferson counties including rural areas.
<b>D</b>	PT Rocket Transportation	13	Job creation and opportunities for hard working individuals in Clallam and Jefferson counties where living wage jobs are difficult to come by.
<b>D</b>	Jefferson Transit	16	Maintain Specialized Welfare-to-Work Program (JOE) implementing customized transit solutions to eligible individuals.
<b>D</b>	Jefferson Transit	17	Expand Tri-Area Service by increasing frequency 7 days a week.
<b>D</b>	Jefferson Transit	18	Radio equipment upgrade.

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Project Rank	Agency	Project Number	Project Title
<b>D</b>	Regional Transportation Partners	22	Develop Mobility Coordinator position to identify local and regional resources, coordinate those resources to reduce duplication of services, ensure access to services, be a key 211 resource link, develop and coordinate volunteer driver recruiting, training and utilization program and develop emergency preparedness plan to identify vulnerable residents and link to services. Will meet with peers on a regular basis to plan, review and update information, resources and coordination efforts.

The Peninsula Coalition supports the following projects which were not ranked with Peninsula projects submitted for consideration in this process:

Jefferson Transit	Complete a new facilities building project.
Kitsap Transit	Partner with DSHS, Olympic CC and Kitsap Community Resources to develop a CarLink service to meet unmet transportation needs of low income individuals, Purchase 10 hybrid electric cars with card reader & GPS equipment for use in car-pools. <b>Note: This project is listed in the PSRC plan as Kitsap Transit's primary request.</b>
Skokomish Tribe	Purchase two 14-passenger, wheelchair accessible minibuses to improve mobility issues for tribal seniors, people with limited mobility, low-income and other community members on and near the Skokomish reservation in rural Mason County.

**REGIONAL HUMAN SERVICES AND PUBLIC TRANSIT COORDINATION PLAN**