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Paula J. Hammond, Chair
WSDOT Chief of Staff

Louise Bray
*Governor's Transportation
Policy Advisor*

Michael Harbour
*Representing the Washington
State Transit Association*

Theresa Hekel
*Washington Association
of Pupil Attendance*

Marilyn Mason-Plunkett
CTA-NW

Doug Porter
*Medical Services
Administration of DSHS*

Marcia Riggers
*Office of Superintendent of
Public Instruction*

Bernice Robinson
Consumer Representative

Legislative Members:

Representative Fred Jarrett
Representative Mark Miloscia
Representative Alex Wood

Agency Council on Coordinated Transportation (ACCT)

Friday, February 3, 2006
9:30 a.m. to 12:00 p.m.
Intercity Transit Boardroom
Olympia, WA

Meeting Summary

Attendance

Council Members

Paula Hammond, WSDOT
Allan Jones, OSPI
Bernice Robinson, Citizen Representative
Michael Harbour, WSTA
Marilyn Mason-Plunkett, CTA-NW
Theresa Hekel, WAPT
Liz Dunbar, DSHS

WSDOT Staff

Robin Phillips, ACCT Administrator
Don Chartock
Cathy Silins
Rebeca Potasnik
McKenzie Pifer

Welcome and Introductions – Paula Hammond

Ms. Hammond, WSDOT Chief of Staff, opened the meeting by introducing herself. The council and audience then introduced themselves. Doug Porter was unable to attend, so Liz Dunbar sat in as the DSHS representative.

Approval of the Meeting Notes – Paula Hammond

Motion was made to adopt the meeting summaries of the August 2005, October 2005, and December 2005 meetings. Motion seconded, meeting summaries approved.

Budget update and staff announcements – Robin Phillips

Ms. Hammond announced a new format had been used for this budget due to prior confusion it caused. The new format clearly presents how the money comes in and how it is spent.

Robin Phillips discussed the three sections of the budget, which listed allocated activities, expenditure to date, and the remaining biannual budget. Invoices have not yet been received for the Technical Assistance Grants and Trip Planner program.

There were no staff announcements.

Identify and Address Barriers

SAFETEA-LU Planning Request /

Coordinated Human Service & Transportation Planning - Roundtable

A roundtable to discuss new federal planning requirements was convened. Participating on the roundtable in addition to the Council and staff were

- Eric Phillips, WSDOT planning;
- Rosemary Siipola, SW Council of Governments (COG);
- Page Scott, Yakima Valley COG;
- Karen Parkhurst, Thurston Regional Planning Council;
- Park Woodworth, King County Metro; and
- John Whitmer, Federal Transit Administration Region 10.

Staff and Mr. Whitmer began by outlining the new federal requirements for human service planning, for anyone who receives federal money. The recently passed *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU) requires the establishment of locally developed, coordinated public transportation plans for all human services transportation programs. Applicants for WSDOT's public transportation grant program are will participate in the planning process with their local Regional Transportation Planning Organization (RTPO) or Metropolitan Planning Organization (MPO).

Mr. Phillips then gave a brief overview of the RTPO structure in WA State. Ms. Silins announced one time funding to assist rural and small urban MPOs with the initial planning effort. The Roundtable discussed the pros and cons of using the RTPO structure. Staff is making themselves available for technical assistance.

ADA Equipment Discussion Update

While attending the national TRB Conference (Transportation Research Board) last week, Ms. Phillips participated in a meeting on accessibility and mobility, in which Project Action announced an RFP for a study on oversized wheelchairs which will be awarded this month. ACCT staff will investigate the details of that study and present them at the April ACCT Council meeting, including ACCT and Washington State's potential involvement in the study. Nationally, oversize devices number between 3,000 and 5,000 and receive between 75,000 and 100,000 trips per year. Many of these trips are life saving.

Focus on Results

TRB Rural and Intercity Conference

Along with Ms. Phillips, Gail Bauhs of Human Services Council also attended the TRB Conference, and believes it to be a great opportunity for other Council members to attend in the future. ACCT Council members need to discuss who they would like to see attend this conference. Ms. Phillips will send the ACCT Council the TRB Conference session paper on "Effective Boards & Commissions."

Increase Advocacy

ACCT Report to Legislature – Don Chartock

Mr. Chartock directed the Council to the ACCT Report Timeline and the ACCT Report Draft Outline. ACCT staff will developed a finalized outline for review by the April ACCT meeting. It was suggested the report focus on strategic outcomes and emphasize the value of funds spent. The report will also include past programs that received seed funding from ACCT, which are now self-sustaining.

Legislative Update - Robin Phillips, Paula Hammond

Ms. Phillips announced the proposal of a methamphetamine bill which includes a call to ACCT to report to the Legislature on the effectiveness of addicts' access of public transit to attend treatment. At the time of this meeting, Ms. Phillips did not know the number of the bill, but she will find out and inform the ACCT Council.

Allen Jones discussed HB2363, which affects Snohomish, Pierce, and King Counties. This bill concerns schools' involvement in emergency preparedness planning for transportation. Cathy Silins of WSDOT performed the analysis for the department on HB2363. The bill uses the issue of evacuation in emergency situations as the driver of the coordination in the Puget Sound area. The bill would eliminate the individual transit agencies in the Puget Sound and place them under one regional governance.

Ms. Hammond stated that the mood in this session seems to have very minimal changes to the supplemental budget.

Other Business – Council Members or Audience

The council agreed that there was no other business to discuss. Meeting adjourned.

Next Meeting –

Where: Washington State Department of Transportation
310 Maple Park Ave SE
Olympia, WA 98504
When: Friday, April 7, 2006
Time: 9:30 a.m. – 12:00 p.m.