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Paula J. Hammond, Chair  
*WSDOT Chief of Staff*

Louise Bray  
*Governor's Transportation Policy  
Advisor*

Glen Hallman  
*Consumer Representative*

Michael Harbour  
*Representing the Washington  
State Transit Association*

Theresa Hekel  
*Washington Association of Pupil  
Transportation*

Marilyn Mason-Plunkett  
*CTA-NW*

Doug Porter  
*Medical Services Administration  
of DSHS*

Bernice Robinson  
*Consumer Representative*

**Legislative Members:**

Senator Mark Doumit

Representative Fred Jarrett  
Representative Mark Miloscia  
Representative Alex Wood

## Agency Council on Coordinated Transportation (ACCT)

Friday, April 1, 2005

9:30 a.m. to 12:00 p.m.

WSDOT Large Commission Board Room (1D2)  
Olympia, WA

### Meeting Summary

#### Attendance

##### Council Members

Paula Hammond, WSDOT  
Michael Harbour, WSTA  
Allan Jones, OSPI  
Reg Clarke, WAPT  
Theresa Hekel, WAPT  
Marilyn Mason-Plunkett, CTA-NW  
Bernice Robinson, Citizen Representative  
Doug Porter, DSHS  
Louise Bray, Governor's Office

##### WSDOT Staff

Robin Phillips, ACCT Administrator  
Shelley Pedro  
Don Chartock  
Cathy Silins  
Seija Blaylock  
Dan Wayne

#### Welcome and Introductions – Paula Hammond

Ms. Hammond, WSDOT Chief of Staff and ACCT Chair, opened the meeting by introducing herself. She reminded the council and audience of the three main areas of focus of the ACCT Council: Identify and Address Barriers, Focus on Results, and Increase Advocacy. The council and audience then introduced themselves.

### *Approval of the Meeting Notes – Paula Hammond*

Motion was made to approve the meeting summary from the 02-04-05 meeting. Motion seconded, meeting summary approved.

### *Budget Update – Robin Phillips*

Ms. Phillips announced the budget is on target. She mentioned the ACCT Report is finished which completed the Printing budget. The Trip Planner is waiting for a bill from ODOT. And she also mentioned that ACCT is looking at supporting some smaller projects that can be incorporated in the grant program.

### *Identify and Address Barriers*

#### *Common Ground project update – Doug Porter*

Doug introduced Tim Payne from Pierce Transit and Christie Scheffer from Paratransit to give an update on the Common Ground project.

Ms. Scheffer explained that MAA and Paratransit Services have established a data sharing agreement. There is a draft agreement between Paratransit Services, Pierce Transit, and Pierce County. There is agreement on the glossary, and the preliminary performance measures. And at this time they have test data in a test environment from Pierce Transit and Paratransit Services. And they are starting the co-mingling and data analysis part of the project. She also mentioned that they are looking at 55 riders from Pierce Transit, 179 from Paratransit Services system and 200 one-way rides daily, Monday through Friday.

Tim Payne continued with information that Pierce Transit is working on hiring one new staff person for this project and another regional coordination project. He also explained by sharing the data back and forth they would be able to determine whether this project needs to go down a different pathway, which is not probable, or if it is worth pursuing. By the next ACCT meeting they should have something working or at least on the way with some good data to share from the testing.

#### *New Council Member Announcement – Paula Hammond*

Paula Hammond introduced and welcomed Louise Bray from the Governor's Office as the newest member to the ACCT council.

#### *Intercity Policy and Program – Dan Wayne*

Dan Wayne announced that as a result of Greyhound stopping service in certain areas that there are three projects happening to assess intercity/ intercommunity transportation needs. The statewide project; Washington State Intercity and Rural to Urban Public Transportation Network Plan, Walla Walla and Yakima are doing regional studies for their areas. He explained that Nelson Nygaard has been hired as the consultant to assess the needs of the Walla Walla community. In reference to the statewide project, proposals have been received and they are being evaluated. The evaluators include a representative from the Northwest Motorcoach Association, WSTA, CTA-NW and a couple internal reviewers.

Dan announced that the projects are moving forward, contracts are being awarded and by the next ACCT meeting we would know who the successful proposer is for the statewide project.

## *Focus on Results*

### *Performance Measures Implementation – Robin Phillips*

Robin Phillips reminded the council members and audience that in March of 2004 there was a summit held on performance measures. The attendees included council members and national experts and the purpose was to discuss what performance measures look like. At that meeting it was determined to work on cost per trip and the focus would be efficiencies, effectiveness, coordination and accountability. They agreed to start collecting the information and look at ways that were effecting that and how the work of the council and coordinating and sharing resources between agencies were ways to provide more trips. As a result of all these discussions there would be a working document that explains each agencies coordination strategies, priorities and perspectives.

Since the last ACCT meeting Robin has met with several members of ACCT, a CTAA Executive Committee, MAA Brokers, and Employment Security Staff. The discussions focused on what ACCT does that is meaningful their programs. For transportation providers cost per trip is in the context of the service, it looks different to community transportation providers and transit providers. She then invited Angela Barbre from CTA-NW and Christie Scheffer from Paratransit Services to talk about some of the meetings they have had in documenting performance measures and what it means to them.

Angela Barbre announced that she is working with a committee of 10 members from across the state and they have met three times in the past couple months. She explained there has been a lot of good information as a result of these meetings and that they are focusing on effectiveness, efficiency, what these performance measures mean to CTA-NW and how ACCT fits into the process. She advised the council that the committee would continue to meet. And she would have more information to report at the next ACCT meeting,

Christie began by presenting a handout to the council and audience. The purpose of the handout was to give a brief overview of the WA State Brokerage System. She pointed out when the Medical Assistance Program (MAA) began, the regions in the state, the many funders and coordinated partners of the program, what is actually provided, what it includes and what it ensures. She also addressed the performance measures: effectiveness, efficiency, coordination information sharing and accountability. She discussed the goals, measures, and ACCT task of each performance measures. She advised the council that the next step is to complete the accountability section, and to attach a narrative that describes the system in each of the performance measures sections.

A suggestion to Christie was to include a comparison in each section. Christie advised she will bring this suggestion back to the transportation brokers for additional discussion.

## *Increase Advocacy*

### *Legislative Update – Robin Phillips*

Robin directed the council and audience to the blue handout titled ACCT Bills of Interest. The interested bills are HB1237, HB2124, HB1969 and SB5105, and SB5513. She went through each bill, gave a brief description of them and reported the status. Robin also discussed bill 5057, which is the bill for ACCT to change membership and add a representative from Employment Security, UTC and MPO's. This bill has gone nowhere, but the council has agreed that it should be pursued and maybe added to another bill that is going to pass. Robin will discuss this with Paula.

### *Reports from the Council and audience comments –*

Paula announced that she was invited to speak the to California United We Ride Mobility Summit in March in Sacramento.

Robin announced that Governor Gregoire has nominated two projects to the Federal Transit Administration for the Leadership Award Program. The two projects are the Pierce County Coordination Coalition and the Gorge Project, which includes Skamania and Klickitat County in Washington and Hood River, Wasco, and Sherman County in Oregon. Both of these projects represent successful coordination in their communities.

Marilyn Mason Plunkett announced that over the last couple years People for People has received funding from WSDOT to help operate a limited intercity service between Prosser and Yakima, the I-82 corridor. She also mentioned that People for People have a great partnership with Yakima Transit and the City of Yakima. And People for People have leased two, 29 passenger busses. And starting Monday, April 4, 2005, they will be providing service, fare free, between Prosser and Goldendale.

Marilyn Mason-Plunkett commented that in the Senate Budget there was a proposal for Medicaid transit providers to start collecting co-pay in the amount of \$1.00 from their customers. She expressed her concerns and the negative impact it would have. She mentioned that she just recently found out about this and that her organization is drafting a letter with their concerns and it should go out today or Monday. She also proposed that the ACCT council take a stand on this. After discussion and several comments opposing this co-pay, Mike Harbour proposed that ACCT send a letter or resolution to the House, the Senate and Governor's Office in opposition of this co-pay. Marilyn supported the resolution and seconded the motion. Motion was approved that ACCT send a resolution stating their concerns with this co-pay and listing the key points. Marilyn and Robin will draft the resolution and email to the council.

Robin announced the ACCT Annual report is complete.

Paula Hammond presented Reg Clarke with a plaque in appreciation of serving on the ACCT Council. And thanked him for his time and dedication

Robin announced the Public Transportation Conference is Aug 22-25, 2005, in SeaTac Washington. She encouraged people to think about sessions. For more information on the Conference go to <http://www.wsdot.wa.gov/transit/conference/default.cfm>

### *Next Meeting –*

Where: Washington State Department of Transportation  
310 Maple Park Ave SE  
Olympia WA

When: Friday, June 3, 2005

Time: 9:30 am – 12:00 pm