

Agency Council on Coordinated Transportation meeting summary
WSDOT Headquarters
310 Maple Park Avenue Southeast
Olympia, Washington 98501
Friday, June 13, 2014
11:30 a.m. – 2 p.m.

Council members present: Brian Lagerberg, Lynn Moody, Jennifer Jensen (via phone), Allan Jones, Karen Parkhurst, Ryan Acker for Colleen Kuhn, Jessica Renner, Tom Hingson, Hillary Rossi, Patty McDonald, Marco DiCicco and Paul Meury

WSDOT staff: Ryan Warner, Evan Olsen and Jef Lucero

Welcome and introductions

Karen Parkhurst has replaced Page Scott as the RTPO/MPO representative. A regular ACCT meeting attendee, Karen is both a familiar face and voice. Hillary Rossi is the new representative from the Governors Committee on Disability and Employment. Ryan Acker, the new executive director for CTA-NW, is sitting in for Colleen Kuhn.

Approval of March meeting notes

A motion was made to approve the minutes from the March meeting, with one change to the roster of attendees. The motion passed.

Election of chair

With Page moving on, the council has three choices to consider: Brian as chair, a single elected chair by the membership and a rotating chair (i.e., a new chair each meeting). After some discussion, it was agreed that there will be an elected chair, with a rotating co-chair (based on the ACCT agenda topics). The chair and co-chair will participate in design of the agenda and a pre-meeting briefing with Brian and staff. The council voted to elect Tom Hingson as chair.

Role of ACCT work plan

Ryan began by mentioning that the goal of this discussion is to determine both ACCT and WSDOT staff roles should be as they relate to the work plan between meetings. Five groups were convened at the December meeting: the coordinated cost-sharing group, the veterans-transportation group, the human-services-transportation-planning group, the emergency-management/vulnerable-populations group, and the mobility-management best-practices group. Some of the groups have held meetings; others have yet to do more than have informal discussions. As well, administration for the mobility management group has been turned over solely to CTA-NW, which leaves ACCT with four groups within the work plan.

Tom suggested hearing from each of the groups at the next council meeting in September. Brian and Ryan mentioned that WSDOT will ensure staff are available both to meet with the groups beforehand and help facilitate those presentations at the meeting.

As a refresher, here are the groups as they were convened at the December meeting:

Coordinated cost-sharing group

Team members: Don is the lead; Lynn would talk to the brokers about representation, while Tom would seek representation through WSTA.

Veterans' transportation group

Team members: Jason was the lead; Tom and Steve volunteered to join; Lynn would solicit participation from Hopelink; Colleen would solicit participation from CTA-NW; Madelyn Carlson would follow up regarding eastern Washington participation.

Human services transportation planning group

Team members: Ryan is the lead; Madelyn volunteered; Page was to solicit RTP/MPO participation; Colleen would solicit participation from CTA-NW; Don would solicit tribal participation.

Emergency management/vulnerable populations group

Team members: Jason was the lead; Patty, Marco, Paul and Mitch volunteered; Madelyn would follow up regarding 2-1-1 participation.

CTA-NW update

Ryan Acker went over a few of the items CTA-NW is working on. CTA-NW developed a work plan based on a contract it has with WSDOT, and many of the items correspond to ACCT's work and efforts. Ryan mentioned that CTA-NW will be presenting at the upcoming WSDOT Public Transportation conference in August. He also mentioned that CTA-NW is excited to be heading up the mobility-management best-practices group, which was handed off to them through the work-plan process.

GPAC report

The Grants Program Advisory Committee is required by law to meet every two years and evaluate the grant programs that WSDOT administers. GPAC met in April and May, to review the different aspects of those grants. Ryan provided a summary of those discussions, including the application-evaluation process and whether the state's role should be adjusted in the interest of expanding the grantees' roles and responsibilities in the grant-acquisition process.

ALPACA presentation

Evan Olsen has helped lead the WSDOT effort to develop the "Application for Local Planning and Community Accessibility" tool, which helps transportation providers conduct their Title VI analysis. Evan provided some of the background that led to the development of the tool, and then demonstrated some of its customizable capabilities and resources for the group. Patty mentioned that a materials presented at a prior ACCT meeting by Sue Bush could be beneficial to this project from the standpoint of data sharing. Evan replied that there have already been discussions between the groups, and a mutual interest in collaborating exists.

Evan mentioned that there will be a workshop at the WSDOT Public Transportation conference in August and encouraged council members to attend. [Registration for the conference](#) is now open!

Human Services Transportation Plan update

Planning organizations are currently conducting their HSTPs, and they will be updating the council on their progress at the next few meetings. Mary Anderson kicked off this effort by providing an update on the HSTP efforts in Whatcom County. She cited an anecdotal example of the transportation-access challenges faced by Kendall, a community about 20 miles from Bellingham, which is where almost all local social-service agencies are located. She also mentioned a handful of programs in the Bellingham area providing some of the more successful services in the community.

Hillary mentioned that GCDE could benefit from the assistance and resources of local planning organizations such as those offered by the Whatcom Council of Governments, for which Mary works. Ryan W. and Paul talked about resources and programs available around the state for making bicycles available for public use.

Member and audience comments

Lynn/Paul: Brokers are working with HCA on better coordination for local emergency planning.

Allan: OSPI is also working on some emergency planning coordination with Michael Smith, the same person working with the brokerages and HCA on their coordination. We're also concerned about the next legislative session and how its outcomes could affect our programs.

Karen: The [Governor's Executive Order on telework](#) is exciting not just from a commute-trip-reduction standpoint but from a special-needs standpoint as well.

Tom: Several WSTA members were especially active in emergency-response services in the wake of the disaster along SR 530 near Oso and Darrington.

Jessica: It's nice the council had the opportunity during today's meeting to review materials from a presentation at another conference on the Metro Transit Police security program.

Marco: Schools are letting out for the summer, so keep an eye out for children this summer.

Ryan A.: CTA-NW's mobility management group meetings have been very fruitful.

Brian: A meeting yesterday lent perspective on WSDOT's ever-evolving priorities and culture as they relate to both the agency's and the council's work.