

DRAFT Agenda
Expert Review Panel Meeting #3
November 9–10, 2015

Monday (Mayflower Park Hotel, Plymouth Room, 405 Olive Way, Seattle)

- 9:00 Welcome and Overview, *Jim Jacobson, Chair*
- Reminder of charge, as it relates to agenda
- 9:10 Follow Up from Previous Meeting, *John Howell*
- Summary notes
 - Web site
 - Exchange of Letters
- 9:20 Update Since Last Panel Meeting, (*Ric Ilgenfritz, ST*)
- 9:40 Capital Cost Estimating and Cost Management throughout Project Development
- ST3 Capital Cost Estimating (*David Beal, ST*)
 - Philosophy of approach and methods
 - Specific examples of component costs that have changed for ST3 (compared to ST2)
 - ST2 Experience (*Aniekan Usoro, ST*)
 - Contingencies management: philosophy and practice
 - How do project contingencies change through the life of a project (specific examples)?
 - Original ST2 estimates vs actuals/updated estimates
 - Specific project examples
- 11:00 Break
- 11:10 Operations & Maintenance Costs
- Link LRT
 - Estimates (*Stephanie Ball, ST*)
 - Comparison of forecasts vs. actual (*David Huffaker, ST*)
 - Bus O&M costs
 - Comparison of forecasts vs. actuals (*David Huffaker, ST*)
 - Historical growth and opportunities for cost control (*TBD*)
- 12:15 Lunch

- 1:00 Integration of ST3 with Regional Transit Operators
- Downtown Seattle rail tunnel and surface street bus coordination
(*Transpo Group: Jeanne Acutanza*)
 - Integration between regional bus services and ST3 Link LRT system build-out
(*Karen Kitsis, Sound Transit*
Chris O'Claire, King County Metro
Peter Stackpole, Pierce Transit
Roland Behee, Community Transit
Sabina Popa, Everett Transit)
- 2:30 Break
- 2:45 ST3 Candidate Project List
- Review new projects added to ST3 potential project list, since the last Panel meeting
 - South (*Eric Chipps, ST*)
 - East (*Andrea Tull, ST*)
 - Central (*Chris Rule and Val Batey, ST*)
 - North (*Kathy Leotta, ST*)
 - Systemwide (*Karen Kitsis, ST*)
- 3:45 Public Comment
- 3:55 Panel Discussion/Comments
- Major issues or questions panel members would like to raise based on today's presentations and conversations
- 4:15 Adjourn

Tuesday (Pike Place Market, Atrium Loft, Economy Market Building)

9:00 Recap Issues/Questions from Previous Day

9:10 ST3 Project Templates

- Examples of project templates being developed (*Kathy Leotta, ST*)
- Evaluation measures (*Kathy Leotta, ST*)
- Jurisdictional outreach; Potential letters of understanding & concurrence/partnerships (*David Beal, ST*)

10:20 Break

10:30 Ridership Forecasting and HCT System Constraints (*Brant Lyerla, ST*)

- Changes to the Model
- Driving costs/tolls
- Sensitivity tests
- DT Seattle tunnel-related capacity

11:30 Population & Employment Forecasting (*Brant Lyerla, ST*)

- Status of adopted and evolving regional forecasts
- Changes to the Model
- Sensitivity tests

12:15 Lunch

1:00 Financial Planning Update (*Brian McCartan, ST*)

- General update on financial analysis, and evolving finance plan
- Financial capacity (by individual taxes and subareas)
- Financial demands of new legislation – impacts and ST's planned response
 - Sales tax offset fee
 - \$20 M contribution to (TOD) REDI Fund
 - New language permitting sale, lease or no-cost transfer of surplus property for affordable housing

2:00 Public Outreach and Engagement

- Public input, including survey results (*Geoff Patrick, ST*)
- Other outreach (*Ann McNeil, ST*)
 - Jurisdictions and other agencies

- 2:45 Public Comment
- 2:55 Wrap-up/Next Steps
- Next steps
 - Outstanding requests for information
 - Scheduling next meeting
- 3:10 Panel Discussion
- Major issues or questions panel members would like to raise based on presentations and conversations during the two days
- 3:30 Adjourn