

## *DBE Program Disparity Study Q&A*

1. RFQ page 2 says the “Federal Funding DBE Participation Specification” is attached. We cannot locate it. Please clarify or provide via email.

*The web page has been updated to include a link to this document.*

2. Packet A is limited to 30 pages. Does the Table of Content count toward these 30 pages?

*Yes.*

3. The RFQ states on page 3 that bidders are to include complete DBE participation documentation. The Criteria Definitions document, page 3, lists a DBE utilization plan and DBE written confirmation forms. We cannot find these documents in the RFQ files. Please clarify or provide via email.

*The RFQ document has been updated to include links to these documents.*

4. Is it acceptable for the Internal Coordination Meetings to be held as teleconferences?

*Yes, however when deemed appropriate by WSDOT it is expected that the consultant will travel to Washington State.*

5. The SOW doc mentions on page 1 that data will be collected from “local jurisdictions.” How many local jurisdictions will be included? Is the Study to include analyses of federal sub-recipient contracts?

*There are approximately 250 local jurisdictions in Washington. The Study will include analyses of federal sub-recipient contracts.*

6. The RFQ response instructions do not say where to include resumes. Can these be included as an appendix in Packet B?

*Resumes are not being requested.*

7. The Criteria Definitions doc, page 5, states that the Proposed Billing Rates form is available on the first web page of the RFQ as a link. We cannot locate this link. Additionally, when we try to find the doc on the website it says, “Please wait...” If this message is not eventually replaced by the proper contents of the document, your PDF viewer may not be able to display this type of document.” Please provide this form via email.

*A link to the “Proposed Billing Rates” form has been added to the main page of this RFQ’s web*

8. Please explain the format (such as spreadsheets, contract files, contracting database) of the transportation-related prime construction and engineering data maintained by all WSDOT divisions including Highways and Local Programs.

*The data is in spreadsheets, contract files, databases, business intelligence software and paper documents.*

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10. Please explain the location (centralized vs. decentralized) of the transportation-related construction and engineering data (prime and subs) maintained by WSDOT's division of Highways and Local Programs.  
**Some data is in a database, however the majority of data is decentralized.**
11. Does WSDOT (this all applies to all divisions including Highways and Local Programs) maintain award information on non-certified subs? Payments made to certified and non-certified subs?  
**WSDOT does not maintain payment data to non-certified subcontractors.**
12. Please explain how WSDOT's prequalification of bidders' data is maintained. Is there data for each year of the study period? It is stored in a database. Is the format electronic, such as spreadsheets, databases? Yes. Are the prequalification work classes requested in the Contractor Prequalification Supplemental Questionnaire and Financial Statement and Standard Questionnaire and Financial Statement forms maintained? **No, classes requested are not maintained but classes awarded are maintained.**
13. Are the Contract Bid History reports presented on WSDOT's website available for the entire study period? Yes, <http://www.wsdot.wa.gov/biz/contaa/bidstats/bien.htm>. Can the information be provided in a different format, such as spreadsheets, flat text, delimited? **That is not certain.**
14. Please confirm the apprenticeship training program (RCW 39.04.320) is not being analyzed as part of this study.  
**The Apprenticeship Training Program is not being analyzed.**