

LTAP

Local Technical
Assistance
Program

WSDOT's Highways & Local Programs LTAP Center presents:

Contract Specification Writing (LAG Manual Chapters 42-46)

November 5, 2009 (#1757)
Spokane

WSDOT Eastern Region Training Room
2824 N. Mayfair St, Spokane, WA 99207
(509) 324-6000

November 10, 2009 (#1758)
Vancouver

WSDOT Southwest Region HQ Conference Room 124
11018 NE 51st Circle, Vancouver, 98682
(360) 905-2000

February 23, 2010 (#1759)
Tumwater

WSDOT, Materials Lab Conference Room
1655 S. 2nd Avenue, Tumwater, WA 98512
(360) 709-5400

March 11, 2010 #1760)
Shoreline

WSDOT Northwest Region HQ Conference Room
15700 Dayton Avenue North, Shoreline, WA 98133
(206) 440-4000

(The phone numbers above are receptionist numbers and can be used in case of emergency to contact a student in a class)

Cost: \$75

Time: 8:00 a.m. to 5:00 p.m.

Class Size: 35

Instructor: Steve Boesel, Retired WSDOT and current consultant specializing in contract specification preparation and review, plan review, and estimate preparation. Over 35 years experience in highway design and construction.

Target Audience

Local agency personnel or consultants involved in the writing, reviewing or enforcing of contract specifications.

Course Description

This class will provide guidance and methods for writing consistently clear, concise, complete and well formatted contract special provisions. It will provide a thought process that can be used when writing or reviewing contract specifications to ensure the greatest possibility for a successful bid and a successful construction project.

Registration

Please register on-line using this link: [On-line Registration.](http://eefmapps.wsdot.wa.gov/fmi/xsl/LTAPTraining/default.xsl) Or key this web address into your browser: <http://eefmapps.wsdot.wa.gov/fmi/xsl/LTAPTraining/default.xsl>

Fill in the requested information, select your class from the list, then press "Submit." You will receive an e-mail notification with driving directions to the training site when we process your request. If you do not receive this e-mail notification within a day or two, you may not be registered and should contact us by phone.

Please do not prepay, an invoice will be mailed to you after the class. Confirmation letters are mailed three weeks prior to the class. If you are unable to attend, someone else from your agency may attend in your place.

Questions? Contact Judy McDonald at (360) 705-7355 or McdonJT@wsdot.wa.gov for questions on this training, for registration assistance or cancellations.

Disability accommodations provided upon request.

Visit the
Washington State LTAP Center's Web Page:
<http://www.wsdot.wa.gov/localprograms/ltap/>