



Washington State Department of Transportation 2007 – 2009 Regional Mobility Grant Program

The Project Evaluation Process

Following the close of the 2007-2009 Regional Mobility Grant Call for Projects on October 13, 2006, the Grant Technical Work Group will begin its review of all project proposals. This will consist of technical review of the project proposals utilizing the scoring system outlined below. Next, the WSDOT Office of Transit Mobility’s Advisory Committee will review the issues and project evaluations of the Grant Technical Work Group and make only policy-related adjustments to develop a recommended project list. Completing the recommendation process, WSDOT will prepare a summary analysis identifying total project benefits towards congestion relief and make a final, financially-constrained recommendation, including all project proposals, to the Washington State Legislature for a final grant award decision.

The Scoring of Applications and Weighting of Criteria

The first step in the evaluation process will be to determine if all of the General Application Requirements have been met.¹ While points are not associated with Step 1, the final ranking and recommendation will consider any missing elements.

Step 2 calls for the Grant Technical Work Group to score projects on a 1-10 scale, with 10 being best, for each of the Project Narrative Criteria. Project scores will be weighted with the following emphasis areas:

| | | | |
|--------------------|-----|----------------------|-----|
| System Efficiency | 40% | Financial Commitment | 15% |
| System Integration | 30% | Implementation | 15% |

The total Project Narrative score will be normalized to a 100 point scale and compiled with other project proposals to develop the numerically ranked project proposal list for transmittal to the Advisory Committee.

It should be noted that a match greater than 10 percent of the total project cost will receive additional consideration and prioritization weight. Maximum additional points: 2 points if there is a match \geq 10%, and zero points if there is less than 10% match.

The Recommendation of Projects to the Legislature

Once all of the project applications have been evaluated and scored by the Grant Technical Work Group, the project list will be forwarded to the Advisory Committee for their review and recommendation. The Advisory Committee will use the list to guide a qualitative, policy and applicability dialogue with an outcome of a recommended project proposal list. This list will be sorted, ranked, and forwarded to WSDOT as the advisory recommendation. The Washington State Legislature will then make the final decision on grant awards.

¹ This will be a YES or NO answer for each of the Guidance Items (A through F as detailed in the Call for Projects).



Grant Technical Work Group Membership

| <u>Name</u> | <u>Agency</u> |
|--|--|
| Lisa Wolterink, Grants Manager | Sound Transit |
| Mike Harbour, General Manager | Intercity Transit |
| Patricia Levine, Capital Budget & Grants Manager | Pierce Transit |
| Joy Munkers, Dir. of Planning & Development | Community Transit |
| Peter Heffernan, Grants Administrator | King County Metro |
| Karen Richter, Program Manager | Puget Sound Regional Council |
| Charlie Shell, Legislative Liason | City of Seattle |
| Brad Windler, Transit Planner | Ben Franklin Transit |
| Dale Robins, Senior Transportation Planner | SW Washington Regional Transp. Council |

Office of Transit Mobility Advisory Committee

| <u>Name</u> | <u>Agency/Jurisdiction/Organization</u> |
|--|---|
| Hon. Leo Bowman, County Commissioner | Benton Co. Board of Commissioners |
| Steve Clancy, Finance Director | Whatcom Transportation Authority |
| Wendy Clark-Getzin, Planning & Capital Programs Director | Kitsap Transit |
| Kevin Desmond, General Manager | King County Metro |
| Lynne Griffith, Executive Director / CEO | C-Tran |
| Jemae Hoffman, Manager, Mobility Mgmt. Team | City of Seattle |
| Charlie Howard, Transp. Planning Director | Puget Sound Regional Council |
| Hon. Rosemarie Ives, Mayor | City of Redmond |
| Paul Kaftanski, Transp. Services Director | City of Everett |
| Dean Lookingbill, Transp. Director | SW Washington Regional Transp. Council |
| E. Susan Meyer, CEO | Spokane Transit |
| Glenn Miles, Transp. Manager | Spokane Regional Transp. Council |
| Martin Minkoff, Director, Transp. Services | Sound Transit |
| Joyce Olson, CEO | Community Transit |
| Hon. Mary Place, City Council Member | City of Yakima |
| Bill Roach, TDM Program Manager | King County Dept. of Transportation |
| Martha Rose, Executive Director | Island Transit |
| Rod Thornton, Transit Manager | City of Pullman |
| Brian Ziegler, Public Works Director | Pierce County |

For more information about WSDOT’s Regional Mobility Grant Program, please contact:

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