



Instructions: If your jurisdiction has adopted the required access permitting standards described in the enclosed letter, please complete Section A. If not, please complete Section B. Please submit the completed form with original signatures no later than November 30, 2007 to: Karena Houser, WSDOT Policy Development & Regional Coordination, PO Box 47370, Olympia, WA, 98504-7370. Thank you!

SECTION A CONFIRMING ADOPTION OF REQUIRED ACCESS PERMITTING STANDARDS:

I, _____ confirm by my signature below that
Name of City Representative
_____ has adopted standards for access permitting on
City or Town
streets designated as state highways in Ordinance _____ adopted _____, _____ and
Number Month and Day Year
that these standards meet or exceed the access standards adopted by the Washington State Transportation in
Chapters 468-51 and 52 of the Washington Administrative Code (http://apps.leg.wa.gov/wac).

Signature of City Representative Date
Title of City Representative

SECTION B DETAILING PROGRESS TOWARD ADOPTING REQUIRED STANDARDS:

Please briefly describe (1) why your jurisdiction has not yet adopted the required access permitting standards for managed access state highways within city boundaries, (2) where your jurisdiction is in the process of adopting the required standards, and (3) what date you anticipate the required standards will be adopted.
The City of Tacoma received the October 3, 2007, letter from the Washington State Department of Transportation (WSDOT) detailing the requirement for the City to adopt access permitting standards for managed access state highways within its boundaries. Unfortunately this letter did not reach City staff responsible for managing access permitting. On November 4, 2008, Tacoma was informed by Ashley Probart, Association of Washington Cities, that this form is required to be submitted by November 30, 2008.
The City of Tacoma Public Works Department manages driveway access and construction standards. Driveway location, size, and number are regulated by the Tacoma Municipal Code Chapter 10.14. Driveway construction details are specified in standard plans and specifications. The Public Works Department is currently reviewing existing access standards to determine if the standards meet or exceed the required state access standards.
If the review reveals that additional City of Tacoma regulations are required to meet state access standards, the Public Works Department will prepare an Ordinance for City Council approval prior to March 31, 2009. Section A of this form will be completed and submitted to WSDOT documenting the existing or new Ordinance regulating state access standards.